

Bates Elementary School



Dear _____

My child will be picked up today by



My child needs to leave early at _____
because _____



Other _____



Child's Name: _____

Parent's signature _____

Date _____



Dismissal change notes should be submitted to the school office by 8:30am. If your plans change after the school day begins, please call the office before 11:00am on early dismissal days and 2:00pm on regular dismissal days.