



**Katharine Lee Bates Elementary**  
116 Elmwood Road, Wellesley, MA 02481

July 30, 2018

Dear Bates Parent/Guardians,

If you are interested in helping to improve the Bates School, please consider joining the Bates School Council. The Bates School Council is a representative, school building-based committee composed of the principal, five parents, four teachers and a community member. Members serve a two-year term. We meet about eight times a year on Tuesdays at 3:15 p.m. Currently three parent positions are open on the Bates School Council.

The main areas of responsibility for School Councils, which are mandated by the Education Reform Act of 1993, are to assist the building principal in:

1. Adopting educational goals for the school that are consistent with local educational policies and statewide student performance standards
2. Identifying the educational needs of our students
3. Reviewing the annual school building budget
4. Formulating a school improvement plan

In addition, the School Council is an opportunity for parents, teachers and community members to feel united and collaboratively explore issues related to the district's initiatives, the home school relationship, student safety and school climate.

If you are interested in being considered for one of the parent slots on the School Council, please email Maureen Herzig at [herzigm@wellesleyps.org](mailto:herzigm@wellesleyps.org). If more than three names are submitted, we will conduct a ballot vote during our Back to School Night on September 12, 2018. More details about this process will follow.

Thank you for your interest in this opportunity to serve the Bates School.

Sincerely,

Toni Jolley  
Principal, Bates Elementary School