WPS Bullying Investigation Report Form

Please complete this form for all reports of bullying.

Date of incident(s)_____

Interviews

☐ Interviewed Target

Name: _____ Date: _____

☐ Interviewed Aggressor(s)

Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

☐ Interviewed Witnesses

Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

Name: _____ Date: _____

History

Any prior incidents involving target?　　　　☐ Yes　　　　☐ No

Explain:_____

Any prior incidents involving aggressor?　　　☐ Yes　　　　☐ No

Explain:_____

Any prior incidents for target or aggressor that resulted in a finding of bullying or retaliation? ☐ Yes　☐ No

Explain:_____

Summary of Investigation

Identified and/or Outstanding Concerns

Determination

Was there a written, verbal or electronic expression or a physical act or gesture or any combination thereof, directed at the victim that:

	Yes	No
caused physical or emotional harm to the victim or damage to the victim's property;		
placed the victim in reasonable fear of harm to himself or of damage to his property;		
created a hostile environment at school for the victim;		
infringed on the rights of the victim at school; or		
materially and substantially disrupted the education process or the orderly operation of school.		

If the answers to all of the above questions are no, the conduct does <u>not</u> constitute bullying because it does <u>not</u> satisfy the state standard as defined by Massachusetts General Law c. 71, §37O.

If the answer to any of the above questions is yes, was the conduct repeated 1) by the same person, multiple times **or** 2) by multiple people?   ☐ Yes   ☐ No

- If the answer is yes, the conduct constitutes bullying because it satisfies the "repeated" standard required by Massachusetts General Law c. 71, §37O.
- If the answer is no, the conduct does <u>not</u> constitute bullying because it does <u>not</u> satisfy the "repeated" standard required by Massachusetts General Law c. 71, §37O.

Finding of Bullying

☐   Yes

☐   No

Determination of Cyberbullying

If there was a finding of bullying:

	Yes	No
Was the bullying through the use of technology or any electronic communication?		
Was the bullying through the creation of a web page or blog in which the creator assumes the identity of another person?		
Was the bullying through knowing impersonation of another person as the author of posted content or messages?		
Was the bullying accomplished by distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons?		

If the answer to any of the above questions is yes, then the bullying also constitutes cyberbullying because it satisfies the state standard as defined in Massachusetts General Law c. 71, §37O.

Finding of Cyberbullying

☐ Yes

☐ No

Post Investigation Contacts

☐ Target's parent/guardian contacted

Date: _____

☐ Aggressor's parent/guardian contacted

Date: _____

Action Taken (check all that apply)

☐ Loss of privilege

☐ Detention

☐ Suspension

☐ Education

☐ Community Service

☐ Counseling

☐ Other _____

Safety Planning

Follow Up

☐ Follow up with Target

Date: _____

☐ Follow up with Aggressor

Date: _____

☐ Report provided to Principal

Date: _____

☐ Report provided to Student Services

Date: _____

Additional Follow Up Notes

_____

Investigator Signature

_____   Date: _____

Investigator Name

cc: Principal
    Superintendent