



WELLESLEY PUBLIC SCHOOLS
Wellesley, MA
Job Description

Title: School Nurse

Job Goal: The school nurse is responsible for developing, implementing and managing the school health program. Responsibilities include program management, nursing services, collaboration, health education, community health, emergency planning, and professional practice.

Performance Responsibilities:

As a nurse registered through the Massachusetts Board of Registration in Nursing (BORN), the school nurse must adhere to the Nurse Practice Act, pertinent regulations governing nursing practice and the standards of care established by the professional organizations such as the National Association of School Nurses (NASN).

The School Nurse demonstrates current knowledge and executes tasks in the following areas:

- Professional issues in nursing
- School and community health
- Communicable disease control
- Growth and development
- Health assessment
- Special health conditions both chronic and acute
- Injury prevention and emergency care
- Health counseling, health education and promotion
- Current adolescent issues
- Assumes responsibility for own continuing education
- Obtains expert consultation, supervision and peer review as needed
- Collaborates with local schools of nursing to provide student practice in community health

Qualifications:

- Licensure as a school nurse by the Massachusetts Department of Elementary and Secondary Education
- Valid license to practice as a Registered Nurse in Massachusetts
- A bachelor's or master's degree in nursing
- A minimum of 2 full years of employment as a Registered Nurse in child health, community health, or other relevant clinical setting;
- Current certification in CPR/AED

Evaluated by: Department Head for Nursing

Work Year: In accordance with the terms of the Wellesley Educators Association Unit A collective bargaining agreement

Salary/Benefits: In accordance with the terms of the Wellesley Educators Association Unit A collective bargaining agreement

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk, and/or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands or arms, climb or balance and stoop.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The employee is required to have the cognitive ability and focus to manage multiple detailed tasks at once with frequent interruptions.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

Work is performed in an educational environment. Majority of the work is performed in a moderately noisy environment with frequent interruptions.

Non-Discrimination Statement:

Applicants for employment are considered without regard to age, physical, mental or psychiatric disability, genetics, race, religion, sex, sexual orientation, gender identity, marital status, national origin, or military status.

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