

**Wellesley Public Schools
Upham School Improvement Plan
2013-2016**

Strategy 1: Focus on Every Child, in Every Classroom, Every Day

- 1a. Close Achievement Gaps
- 1b. Expand Support for Differentiated Learning
- 1c. Develop District-Wide Assessment Strategy
- 1d. Implement House Model at Wellesley High School
- 1e. Town-wide PreK / Full-Day Kindergarten
- 1f. Support for Transition years

WPS Objectives	Upham Elementary School Improvement Strategies/Activities	Person(s) Responsible for Implementation	Upham Elementary School Outcomes and Measurements
1a, 1b, 1c	Collaborative teams will meet regularly to review student data (including: MCAS, district assessments, student work, teacher developed formative & summative assessments) to identify SMART (Specific, Measurable, Achievable, Realistic & Time Bound) goals as well as plan and implement appropriate instruction, interventions & enrichment. Goal Completed/Ongoing	Classroom Teachers, Special Education Staff, Principal, Literacy Specialist and Math Specialist	<i>Outcome:</i> Teachers will meet regularly to use relevant data to inform instruction to meet the needs of the grade level learners in order for students to meet grade level benchmarks. <i>Measurement:</i> Formative and summative assessments will demonstrate student’s progress towards grade level benchmarks as well as students meeting proficient or advanced on MCAS.

<p>Fall 2014 Build Assessment Literacy (MCAS) standards, item analysis. Focus Points (note: lots of new info here! Be patient):</p> <ul style="list-style-type: none"> • Both Reading (short response) & Writing (long comp) • Dig into individual students at high end and near proficient (w/5th grade teachers) • Item analysis • Generate Student Writing Prompt for 11/20. <p>Literacy Specialist will support Calkins Units during Writer's Workshop. Build Assessment Literacy Focus Points:</p> <ul style="list-style-type: none"> • Fountas & Pinnell calibration using video at grades 3, 4, 5 <p>Literacy Specialist do simultaneous trainings Examine Instruction <i>Guiding Questions:</i></p> <ul style="list-style-type: none"> • <i>What do we want our students to know and be able to do in reading and writing?</i> <p><i>What can we improve instructionally to help them do so?</i> Develop Action Plan <i>Focus Points:</i></p> <ul style="list-style-type: none"> • Use DW protocol • Keep it Simple & Doable! <p>Build in early indicators of success</p>		<p>Next Steps:</p> <ul style="list-style-type: none"> • Organize for Collaborative Work: Change protocols (high five, directions, etc.) • Build Assessment Literacy (MCAS) standards, item analysis • Create Data Overview • Dig Into Student Data (writing) • Examine Instruction • Develop Action Plan • Set Student Learning & Professional Practice Goals • Coaching Cycles • Assess Progress, Create (new) Data Overview based on Student Work
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<p>1e</p>	<p>District Wide Full Day K Program Implementation of K Stay Day Pilot -Year 2 Implementation of Full Day K -Professional Development for Full Day K Teachers Completed/Ongoing</p> <p>Year 2 Full Day K Implementation</p>	<p>District Full Day K Committee, K Teachers, Principal</p> <p>Full Day K Steering Committee, Elementary Principals</p>	<p><i>Outcome:</i> Implement Full Day Kindergarten Program providing professional development for classroom teachers as well as teaching assistants.</p> <p><i>Measurement:</i> Use the TELL Survey to determine the effectiveness. Survey parents to determine attitudes regarding the effectiveness of a full day K program.</p> <p>Next Steps: November 2014 – Parent Survey- Teacher Survey – Teacher Assistant Survey – <i>Steering Committee Meeting – First and Third Thursday of the Month - 11/6 and 11/20</i> <i>TA Handbook Discussion</i> December 2014 – <i>Wednesday, PLC Day</i> <i>12/17 1:00- 3:00</i> Teacher Focus Group – Led by Rebecca Z. (Data Wise Facilitation/CFG Protocol) Teacher Assistant Focus Group – Led by Karen A. (Data Wise Facilitation/CFG Protocol) Parent Focus Group 12/10 – 7:00 PM @Hunnewell <i>Steering Committee Meeting – 12/4 and 12/18</i> January 2105 – SC Presentation? <i>Steering Committee Meeting – (principal’s meeting) and 1/22 (principal’s meeting)</i></p>
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	principal will present full rubrics for a school wide implementation.		<p>reporting form, Think About it Forms and language.</p> <ul style="list-style-type: none"> • Plan parent workshop with the school psychologist. • Gather parent feedback and teacher feedback in May.

Strategy 3: Provide Broad-based Learning Opportunities as part of a World Class Public School System

- 3a. Integrate and Align Key Curricular Inputs
- 3b. Strengthen and Expand District STEM Offerings
- 3c. Develop and Implement K-12 World Language and Culture Program

WPS Objectives	Upham Elementary School Improvement Strategies/Activities	Person(s) Responsible for Implementation	Upham Elementary School Outcomes and Measurements
3a & 3b	2013-2014: Teachers will develop Professional Learning Communities dedicated to aligning to the curriculum through Backward Design (PARCC, Common Core, District Unit Assessments (K-1-2 do not have district unit assessments or	Classroom Teachers, Special Education Staff, Principal, Math Specialist	<i>Outcome:</i> Teachers will develop and implement effective practices and lessons to match the curriculum. Using relevant data to determine accessibility to the math curriculum.

<p>3a & b</p>	<p>unit guides using Numeracy Assessments) Completed/Ongoing 2014 Literacy Assessments (Lucy Calkins Writing Units/Rubrics) See 1a, 1b, 1c,</p> <p>Upham Go Green Team: As a collaborative group of students, parents, and staff, we will work together to reduce Upham’s ecological footprint and inspire our community to be ecologically minded citizens. Completed/Ongoing</p> <p>2014/2014 Upham has previously been a leader within the Wellesley community as a model of sustainability in schools. Two years ago we received an award from Mass. Green Schools. It was presented to us at the Massachusetts State House. This award was for our efforts to make all of Upham's classrooms green certified at the "bronze level.”</p>	<p>Green Team Representatives (Teachers), Parent Leaders, Principal, Students (Green Ambassadors), Faculty, Students.</p> <p>Green Team Representatives (Teachers), Parent Leaders, Principal, Students (Green Ambassadors), Faculty, Students.</p>	<p><i>Measurement:</i> Formative and summative assessments will determine the grouping, meaningful tasks, and ongoing improvement of student learning. Student work.</p> <p><i>Outcomes:</i> Build on existing programs to maximize outcomes. Review green classrooms, school-recycling practices, find other opportunities to maximize <u>reduction</u> and <u>re-use</u> of existing resources. Create a yearlong program of environmental education and awareness (through assemblies, trash-free lunch days, walk to school, etc.)</p> <p>Green classroom: Each classroom was re-certified last spring as part of Green Week but it might be helpful to remind teachers and students of what this actually means.</p> <p>Single stream recycling: Please post this visibly in classrooms and keep in mind that plastic containers labeled #1-6 are</p>
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	<p>Our goals for the 2014-15 school year are to raise the bar in our efforts to think sustainably about how we do things. This includes focusing on the first two R's: Reduce and Reuse BEFORE Recycle.</p>	<p>Green Team Representatives (Teachers), Parent Leaders, Principal, Students (Green Ambassadors), Faculty, Students.</p>	<p>recyclable BUT must be clean. Food waste will contaminate the process, so when in doubt, leave it out!</p> <p>Walk to School and Litterless Lunch: Every Wednesday is <u>Walk to School Wednesday</u> and every <u>Thursday is litterless snack and lunch day</u>. We will publicize these in the Upham Update, but reminders from teachers are extremely helpful as well.</p> <p>Green Week: we will host our annual Green Week in the spring of 2015</p> <p>Technology: Last year some of our teachers decided they could easily move away from printed permission slips and conference forms to online options. Consider using e-mail, sign up genius, doodle, etc.</p> <p>The office has laminated tardy slips (this idea was generated by Upham students!)</p>

<p>3b</p>	<p>Collaborate with the Upham PTO's Creative Enrichment Team to develop STEM Science learning opportunities for all students.</p> <p>Ongoing</p> <p>2014 STEM Opportunities</p>	<p>Upham Creative Enrichment Team, Science Coordinators, District k-5 Science Specialist, Principal</p>	<p><i>Outcomes:</i> Provide STEM science activities, classes, and labs for all students.</p> <p><i>Measurement:</i> Survey students, teachers, and families.</p> <p><i>Next Steps:</i></p> <ul style="list-style-type: none"> • District coordination with other elementary principals, PTO Central Council, Carolyn Collins (K-5 Science Coordinator) to ascertain individual school needs. • Creating a spreadsheet that includes, by grade level, parent sponsored enrichment programs and field trips, in addition to all-school assemblies. • Consolidate information in a single place so we can ascertain which programs are effective, how money is being spent, and how they relate to STEM and the curriculum.
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