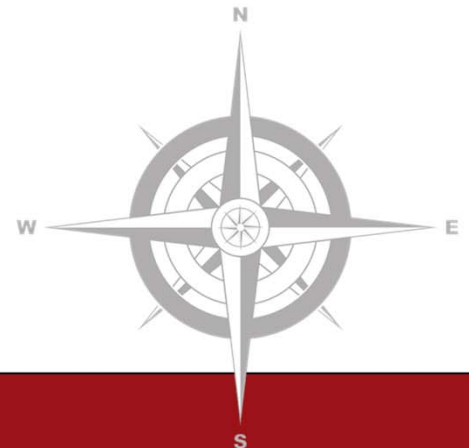


FY'21 School Committee Budget

Presented to the Advisory Committee
February 5, 2020

WELLESLEY PUBLIC SCHOOLS

Learning • Caring • Innovating



Agenda

- FY'21 Budget Guidelines
- Funding Special Education
- Budget Process / Architecture
- Budget Drivers
- New Budget Requests Within Guidelines
- Impact of Budget Reductions
- FY'21 Capital Budget

Budget Guidelines

- Board of Selectmen Guideline
 - 3.50%
 - Additional appropriation for special education

- School Committee Guideline
 - Up to 4.25%
 - Additional appropriation for special education
 - Requested \$75K reduction to Administration's Recommended Budget

Budget Guidelines - Historical

Fiscal Year	Town Guideline	School Committee Guideline	Approved Budget Increase
FY'14	2.80%	2.90% / 4.20% / 4.70%	3.48%
FY'15	1.75%	Override Year	5.63%
FY'16	4.00%	4.50%	4.98%
FY'17	4.00%	4.00%	4.25%
FY'18	3.50%	4.50%	3.49%
FY'19	3.50%	4.00%	3.44%
FY'20	3.00%	3.65%	3.37%
FY'21	3.50% + Spec. Ed.	Option 1: 3.50% Option 2: 3.50% + Spec. Ed. Option 3: 4.25% + Spec. Ed.	



Special Education Funding: Our Approach

- Isolate variability of special education revenue and expenses / reduce impact on general ed. budget
- Budget based on known expenses:
 - Out-of-district placements
 - Transportation
- No reserves are included in the FY'21 Voted Budget
- If needed, seek a supplemental fund for unanticipated costs
- Maintain Spec. Ed. Reserve/Stabilization balance

Budget Guidelines - Spec. Ed.

School Committee Guideline: The budget should also include an additional amount that will address the changes in defined special education costs between FY'20 and FY'21 for the following categories:

Special Education Additional Appropriation	
Category	Amount
Caseload Driven Staff	\$0
Transportation	\$5,185
Out-of-District	\$434,469
Reduction of Circuit Breaker Offset	\$224,549
Total	\$664,203

Special Education Reserve / Stabilization

Fiscal Year	Revenue	Expense	Balance
FY'18	\$108,000	\$1,887	\$106,113
FY'19	\$662,978	\$8,337	\$760,754
FY'20 Estimated	\$93,237	\$485,545	\$368,446
FY'21 Proposed	\$483,007	\$0	\$851,453

We anticipate using Reserve / Stabilization funds to cover a current year Special Education deficit (approximately \$483,007).

We recommend the replenishment of the Reserve Fund in the amount we anticipate using in FY'20 - \$483,007. With limited future School Based Medicaid receipts, replenishments will need to be built into the annual budget process.



FY'21 Voted Budget

Category	Salary	Expenses	Total	% Change	% Change Cum.
FY'20 Adjusted Budget	\$68,817,105	\$7,966,825	\$76,783,930		
FY'21 Level Service	\$2,599,956	\$782,741	\$3,382,701	4.41%	4.41%
FY'21 Strategic Plan	\$104,663	\$0	\$104,663	0.14%	4.55%
FY'21 Other Critical Need	\$90,162	\$18,199	\$108,361	0.14%	4.69%
Sub-Total	\$71,611,886	\$8,767,765	\$80,379,651	4.69%	
Health Benefits	\$0	(\$25,000)	(\$25,000)	(0.03%)	
Spec. Ed. Funds	\$0	(\$664,203)	(\$664,203)	(0.87%)	
Total with Health Benefits	\$71,611,886	\$8,078,562	\$79,690,448	3.79%	
Total without Health Benefits	\$71,611,886	\$8,103,562	\$79,715,448	3.82%	



Budget Process

- Meetings with Town Leaders
 - July 2019 through December 2019
 - School Committee, Board of Selectmen, Advisory, Town and School Administration
 - Discussions of how to meet mandated Special Education costs outside of guideline

Budget Process

BOS Meeting (9/24/2019)

Category	\$
Collective Bargaining	\$2,672,525
<u>Minus Turnover Savings</u>	<u>(\$650,000)</u>
Personal Services	\$2,011,525
General Education Needs	\$291,149
<u>Special Education Needs</u>	<u>\$342,370</u>
Total New Needs	\$633,519
Total FY'21 (with Turnover Doubled)	\$79,439,974
Total FY'21 (without Turnover Doubled)	\$80,089,974

Does not account for an additional appropriation for Special Education costs.

FY'21 SC Voted Budget

Category	\$
Level Service	\$3,382,697
Strategic Plan	\$104,663
<u>Other Critical Needs</u>	<u>\$108,361</u>
FY'21 Voted Budget All In	\$80,379,651
<u>Special Ed. Appropriation</u>	<u>(\$664,203)</u>
FY'21 Voted Budget	\$79,715,448

WPS Voted Budget is \$374,526 below the estimates discussed by the BOS on 9/24/19 with the later acknowledgement that the \$650K had been double counted.

Budget Process

- Academic Council (Kick-Off on September 24, 2019)
 - Review School Committee guidelines
 - Develop Level Service Budget
 - Build priorities beyond Level Service for Strategic Plan and Other Critical Needs
 - Identify savings/offsets to cover any new requests
 - Must have a clear, defensible rationale for all requests

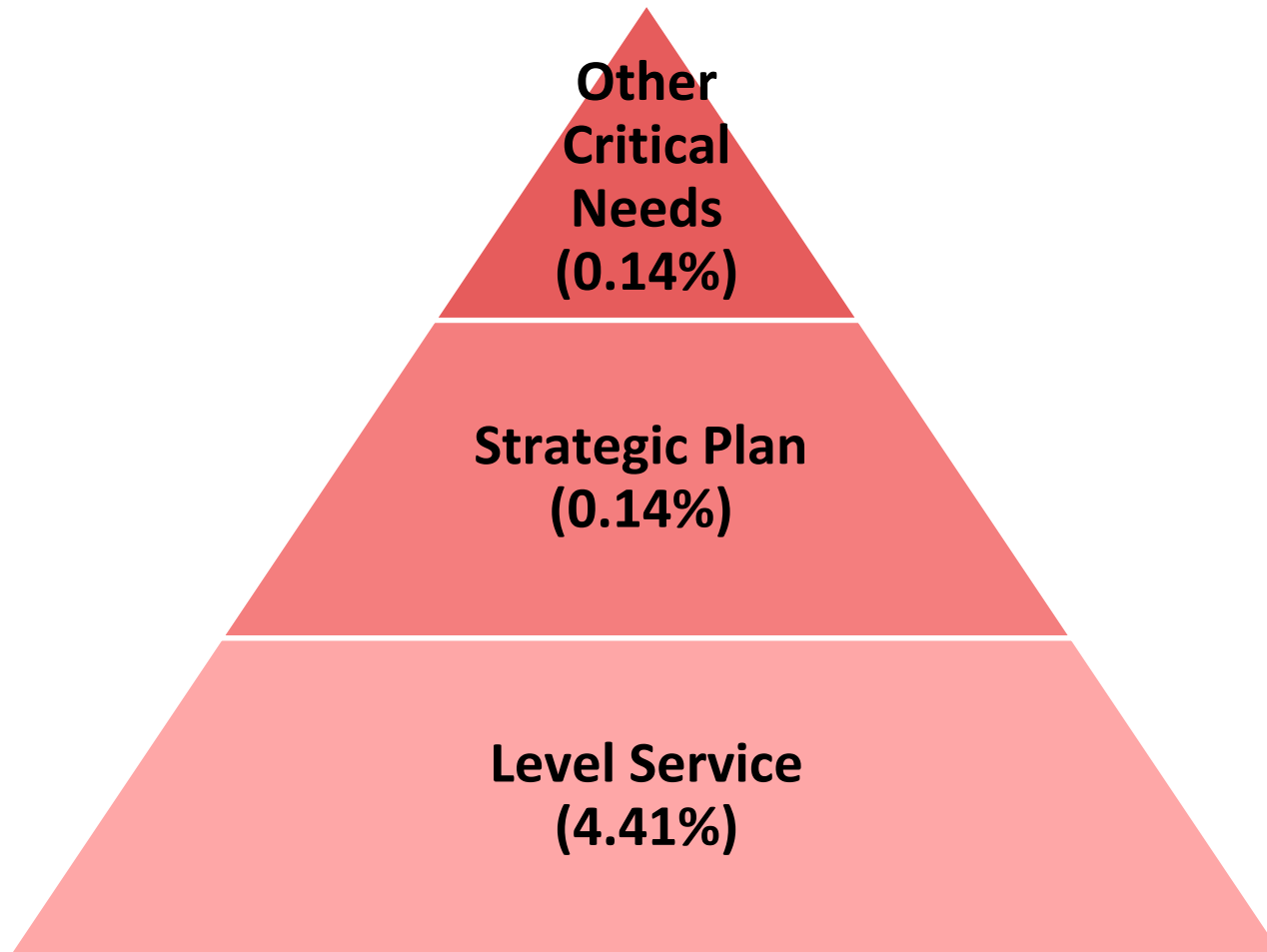


Budget Process

- Discussion with each level to review budget requests and potential offsets
- Regular budget meetings with Administrative Council and Senior Staff to review and refine budget priorities
- Budget Review Timeline
 - December 5th – Budget Preview to Staff
 - December 11th – Budget Presentation to School Committee
 - December 17th – School Committee Discussion
 - December 19th – School Committee Discussion
 - January 21st – School Committee Budget Hearing
 - February 4th – School Committee Vote



Budget Process: Architecture



Budget Drivers: Enrollment

Level	FY'20 Oct. 1 Actual	FY'21 Projected	Variance
K - 5	2,094	2,060	-34
6 - 8	1,165	1,140	-25
9 - 12	1,499	1,490	-9
Total	4,758	4,690	-68



Budget Drivers: Compensation

- Collective Bargaining Agreements expire at the end of SY'21-22
 - WTA Units A, B and C
 - WEPSA Units A and B

- Cost Impact of Current Staff \$2,891,298
 - Steps 4.17%
 - Lanes 10.2% 7.7% 7.0%

Budget Drivers: Compensation

New positions are added based on mid-scale (1.0 FTE):

- Professional Staff (Masters, Step 8)

- Salary: \$74,759
- Benefits: \$20,000

- Teaching Assistants

- Salary: \$26,071
- Benefits: \$7,500

- Paraprofessional Position

- Salary: \$38,302
- Benefits: \$7,500



Special Education: OOD Placements

School Year	SY'15-16	SY'16-17	SY'17-18	SY'18-19	SY'19-20
Out of District	57	47	48	46	45
Settlements	<u>9</u>	<u>11</u>	<u>14</u>	<u>12</u>	<u>11</u>
Total	66	58	62	58	56

The distribution of total placement numbers across the various placement types is:

	SY'19-20	SY'20-21
Collaborative Placement	14 Students	14 Students
Private Day School	29 Students	27 Students
Residential In-State	14 Students	19 Students
Out-of-State	3 Students	3 Students

Special Education: OOD Placements

Placement	FY'20 Voted	FY'20* Adjusted	FY'20 Variance	FY'21 Request	FY'21 Variance
In-State Schools	\$0	\$51,299	\$51,299	\$0	(\$51,299)
Out-of-State	\$85,653	\$320,413	\$234,760	\$231,717	(\$88,696)
Collaborative	\$592,281	\$934,693	\$342,412	\$1,043,521	\$108,828
Prof. Services	\$17,087	\$58,561	\$41,474	\$58,561	\$0
Private Day	\$2,147,882	\$2,290,680	\$142,798	\$2,584,041	\$293,361
Residential	\$3,207,755	\$3,748,977	\$541,222	\$3,438,245	(\$310,732)
Total	\$6,050,658	\$7,404,623	\$1,353,965	\$7,356,085	(\$48,538)

The FY'20 Adjusted Budget includes \$483,007 in the Residential category which represents the expenses we anticipate will need to be covered by the Reserve / Stabilization

Circuit Breaker Reimbursement

FY	FY'17	FY'18	FY'19	FY'20 Budget	FY'21 Budget
Budgeted	\$2,988,362	\$3,341,578	\$3,540,980	\$2,964,307	\$3,319,681
Actual	\$2,851,857	\$2,944,086	\$2,917,950	\$3,007,954	
Gap	(\$136,505)	(\$397,492)	(\$623,030)	\$43,647	
%	70%/73%	72%/72%	72%/74.5%	73%/75%	75%



Tax-Exempt Lease Purchase (TELP)

- Municipal Modernization Change to TELPs
 - Lease/Purchase Agreements (G.L. c.44, §21C) – The Act inserts a new section requiring a recommendation of the chief executive officer and a two-thirds vote of the legislative body to authorize a tax-exempt lease purchase agreement (“TELP”). Provided that an appropriation for the TELP is made in the first fiscal year, any TELP so approved is considered binding on the municipality as if the municipality had authorized debt.
- School Use:
 - Replacement of vans (wheelchair and non-wheelchair)
 - Purchase of WHS Multi-Functional School Activity Bus (MFSAB)



FY'21 Voted Budget

Proposed Budget by Level



FY'21 Level Service Positions

School	Salary and Other Compensation Changes	FTE	Cost	Benefits
Elem.	Reassignment of Teaching Assistant to Middle School	(6.00)	\$ (158,868)	\$ (45,000)
Elem.	Reduction of Teaching Assistant	(1.00)	\$ (26,478)	\$ (7,500)
Production	Production Center Associate Increased Hours	0.30	\$ 11,392	\$ -
WHS	English as a Second Language Teacher	(0.20)	\$ (14,952)	\$ (20,000)
WMS	Drama Elective	0.10	\$ 7,476	\$ -
WMS	Music Elective	0.10	\$ 7,476	\$ -
WMS	Reassignment of Teaching Assistant from Elementary Schools	6.00	\$ 156,426	\$ 45,000
WMS	Reduction of One-Time Additional Release of WL Director	(0.20)	\$ (14,952)	\$ -
WMS	World Language Grade 8 Section	0.20	\$ 14,952	\$ -
WMS/HS	Transfer of Paraprofessionals from Federal Grant Funds	4.00	\$ 153,208	\$ -
District	Base Level Personnel Changes (Steps, Leaves, Late Starts)	-	\$ 2,891,298	\$ -
District	Elementary Section Reduction	(2.00)	\$ (149,518)	\$ (40,000)
District	Extended School Year Rate Restructure (Unit A)	-	\$ 50,000	\$ -
District	Lane Change / Salary Reserve	-	\$ 322,500	\$ -
District	Turnover Savings	-	\$ (650,000)	\$ -
Sub-Total		1.30	\$ 2,599,960	\$ (67,500)



FY'21 Level Service Expenses

School	Program / Expense Description	Cost
District	IT: Public Address System Maintenance, Virtual Servers, Acct. Automation	\$43,527
District	Human Resources: AESOP Substitute Schedule Software Inflation	\$2,071
District	Human Resources: Unit C Tuition Reimbursement Fund	\$5,000
District	Spec. Ed.: Human Resource Services (HRS) Contract	\$1,450
District	Transportation	\$44,138
Elementary	Spanish: Instructional Materials and Dues	(\$6,045)
Elementary	Science: Projected Enrollment Change to Per Pupil	\$15
OOD	Circuit Breaker Fund Balance Use in FY'20	\$536,276
OOD	Circuit Breaker Reimbursement (75% Estimated)	(\$311,727)
OOD	Collaborative Placements	\$108,828
OOD	Contracted Transportation Increase	\$5,773
OOD	In-State Tuition	(\$51,299)
OOD	Out-of-State Tuition	(\$88,696)
OOD	Private Placements	\$293,361
OOD	Residential Placements	\$172,275
Vocational	Vocational: Transportation and Tuition	\$2,648
WHS	Offset: Increased Revenue in Special Education Tuition	(\$2,398)
WMS/HS	Athletics	\$27,544
Sub-Total		\$782,741



FY'21 Strategic Plan Positions

School	Salary and Other Compensation Changes	FTE	Cost	Benefits
WMS	Computer Science	0.20	\$ 14,952	\$ -
WMS	Scholars Program	0.20	\$ 14,952	\$ -
WHS	Computer Science	1.00	\$ 74,759	\$ 20,000
Sub-total		1.40	\$ 104,663	\$ 20,000



FY'21 Other Critical Need Positions

School	Salary and Other Compensation Changes	FTE	Cost	Benefits
Bates	Building Teaching Assistant	1.00	\$ 27,002	\$ 7,500
Hunnewell	Building Teaching Assistant	1.00	\$ 27,002	\$ 7,500
WHS	Testing Coordinator	1.00	\$ 26,586	\$ 7,500
WHS	Testing Stipend	-	\$ (7,650)	\$ -
WHS	Assistant Athletic Director	0.20	\$ 16,472	\$ -
District	English as a Second Language Summer Testing	-	\$ 750	\$ -
Sub-Total		3.20	\$ 90,162	\$ 22,500



FY'21 Other Critical Need Expenses

School	Program / Expense Description	Cost
District	Nurse: Medical Supplies	\$2,725
District	Perf. Arts.: Instructional Materials and Equipment Maintenance	\$3,272
District	Spec. Ed.: Assistive Technology Equipment	\$1,712
Elementary	Art: Professional Development / Conference	\$1,400
Schofield	Principal: Instructional Materials	\$330
WHS	Principal: Dues	\$400
WHS	Principal: Professional Development	\$1,400
WMS/HS	Fitness and Health: Equipment Maintenance	\$2,000
WMS/HS	World Lang.: Field Trip Transportation, Seal of Biliteracy Proctors	\$4,960
Sub-Total		\$18,199

Impact of 3.5% Budget Increase

- Results in an additional reduction of \$244,080
- Eliminate Other Critical Needs Requests

School/Dept	Category	FTE	Cost	Benefits
Bates	Building Teaching Assistant	(1.00)	(\$27,002)	(\$7,500)
Hunnewell	Building Teaching Assistant	(1.00)	(\$27,002)	(\$7,500)
WHS	Testing Coordinator (minus Stipend)	(1.00)	(\$18,936)	(\$7,500)
WHS	Assistant Athletic Director	(0.20)	(\$16,472)	\$0
District	English as a Second Language Testing	0.00	(\$750)	\$0
Art	Professional Development	0.00	(\$1,400)	\$0
Perf. Arts	Equipment Maintenance/Materials	0.00	(\$3,272)	\$0
Nurse	Medical Supplies	0.00	(\$2,725)	\$0
World Lang.	Seal of Bi-Literacy, Field Trip Transportation	0.00	(\$4,960)	\$0
Other	Principal, Special Education, Fitness/Health	0.00	(\$5,842)	\$0
Other Critical Needs Sub-Total		(3.20)	(\$108,361)	(\$22,500)



Impact of 3.5% Budget Increase

➤ Eliminate Strategic Plan Requests

School/Dept	Category	FTE	Cost	Benefits
WMS	Computer Science	(0.20)	(\$14,952)	\$0
WMS	Scholars Program	(0.20)	(\$14,952)	\$0
WHS	Computer Science	(1.00)	(\$74,759)	(\$20,000)
Strategic Plan Sub-Total		(1.40)	(\$104,663)	(\$20,000)

➤ Eliminate Level Service Requests (Add'l \$31,056 Needed)

School/Dept	Category	FTE	Cost	Benefits
WMS	Drama Elective	(0.10)	(\$7,476)	\$0
WMS	Music Elective	(0.10)	(\$7,476)	\$0
Production	Production Center Associate Increased Hours	(0.30)	(\$11,392)	\$0
Level Service Sub-Total		(0.50)	(\$26,344)	\$0

Impact of 3.5% Budget Increase

➤ Summary

Category	FTE	Cost	Benefits
Other Critical Needs Category	(3.20)	(\$108,361)	(\$22,500)
Strategic Plan Category	(1.40)	(\$104,663)	(\$20,000)
Level Service Category	(0.50)	(\$26,344)	\$0
Impact of 3.50% Budget	(5.10)	(\$239,368)	(\$42,500)

The potential reductions have not been vetted by the School Administration and School Committee. The items listed in these slides are potential reductions to illustrate the impact of a 3.5% budget increase.

FY'21 Summary

Budget Category	FTE	Salary and Expenses Costs	Benefits
Level Service	1.30	\$3,382,701	(\$67,500)
Strategic Plan	1.40	\$104,663	\$20,000
Other Critical Needs	3.20	\$108,361	\$22,500
Total	5.90	\$3,595,725	(\$25,000)

Full-Time Equivalents	FY'20	FY'21	Variance
General Fund	832.92	838.84	5.91
Grant Funds	49.11	45.11	(4.00)
Revolving Funds	2.80	2.80	0.00
Total FTEs	884.83	886.75	1.92

The headcount change is 1.0 individual.

Summary: FY'21 Voted Budget

	Salary and Other Comp.	Benefits	Expenses	Total	% Inc. / (Dec)
FY'20 Voted Budget	\$69,116,050		\$7,667,880	\$76,783,930	
FY'20 Adjusted Budget	\$68,817,105		\$7,966,825	\$76,783,930	
Level Service	\$2,599,960	(\$67,500)	\$782,741	\$3,315,201	4.31%
Strategic Plan Investments	\$104,663	\$20,000	\$0	\$124,663	0.16%
Other Critical Needs	\$90,162	\$22,500	\$18,199	\$130,861	0.17%
Sub-Total	\$2,794,785	(\$25,000)	\$800,940	\$3,570,725	4.65%
Spec. Ed. Funds	\$0	\$0	(\$664,203)	(\$664,203)	(0.87%)
Total Proposed Budget with Benefits	\$71,611,890	(\$25,000)	\$8,103,562	\$79,690,452	3.78%
Total Proposed Budget without Benefits	\$71,611,890	\$0	\$8,103,562	\$79,715,452	3.82%



FY'21 Voted Budget

Capital Budget



Historical Cash Capital

Furniture/Fixture/Equipment	FY'18 Budget	FY'19 Budget	FY'20 Request	FY'21 Request
583010: Furniture	\$34,615	\$3,865	\$5,000	\$4,676
583090: Other Equipment	\$151,454	\$79,375	\$99,200	\$79,060
583110: Furniture Replacement	\$30,000	\$16,759	\$100,818	\$79,635
Sub-Total:	\$216,069	\$99,999	\$205,018	\$163,371
Technology	FY'18 Budget	FY'19 Budget	FY'20 Request	FY'21 Request
583030: Technology Equipment	\$728,857	\$102,822	\$52,200	\$57,200
583130: Technology Equipment Replacement	\$1,056,826	\$737,308	\$836,310	\$876,850
583190: Other Equipment Replacement	\$7,500	\$7,500	\$7,500	\$7,500
Sub-Total:	\$1,793,183	\$847,630	\$896,010	\$941,550
Funded Through Revolving Funds			FY'20 Request	FY'21 Request
Integrated Preschool Revolving Fund			\$11,723	\$0
Facility Rental Revolving Fund			\$36,744	\$3,999
Sub-Total:			\$48,467	\$3,999
Total FF&E/Technology	\$2,009,252	\$947,629	\$1,149,495	\$1,108,920



FY'21 Cash Capital

Bates:

- Furniture Replacement for 1 Grade Level \$35,867

Schofield:

- Furniture Replacement of Teacher Desks \$32,400
- Chairs/Dollies for Auditorium \$4,400
- Music Risers \$6,500

Wellesley Middle School:

- Musical Instruments \$16,000
- Fitness Center Equipment \$7,000
- Chorus Room Chairs \$6,797
- Science / Art Furniture Replacements \$2,747



FY'21 Cash Capital

District:

➤ Copier Leases / Purchases	\$51,660
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FY'21 Technology Cash Capital

Technology (Replacement):

➤ 20 Desktop Replacements	\$25,250
➤ 565 Mobile Device Replac. (iPads)	\$230,650
➤ 91 Laptop Replacements	\$132,000
➤ 17 Printer Replacements	\$17,930
➤ WiFi Coverage at Elementary	\$40,000
➤ Server Replacement	\$150,000
➤ UPS/Battery Replacement	\$2,000
➤ 30-40 Projector Replacements	\$60,000
➤ 2-3 Digital Video Cameras	\$2,580
➤ 20 Document Cameras	\$16,000
➤ 25 Projector Replacements (WHS)	\$47,000
➤ 15 Soundfield Systems (WMS)	\$31,440



FY'21 Technology Cash Capital

Technology (Replacement):

➤ 2 Smart Boards	\$5,000
➤ Security Items	\$32,000
➤ Fiber Network with MLP	\$25,000
➤ WMS A/V Wiring Replacement HDMI	\$20,000
➤ WHS Creston Replacement (AUD)	\$40,000
➤ Installation Costs	\$7,500

Technology (New):

➤ 15 Computers (New Staff)	\$18,000
➤ 1:1 BYOL @ WHS	\$5,000
➤ 21 Soundfield Systems for Elementary	\$25,200
➤ Assistive Tech: New Classrooms	\$9,000



FY'21 Revolving Funds

Facility Rental:

➤ Hardy	\$1,329
➤ Sprague	\$470
➤ WMS	\$2,200

Five-Year Capital Plan

Org	Obj	Description	FY'21 Request	FY'22 Planned	FY'23 Planned	FY'24 Planned	FY'25 Planned
134-31-X06	583010	Furniture	\$ 4,676	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
134-31-X06	583090	Other Equipment	\$ 79,060	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
134-31-X06	583110	Furniture Replacement	\$ 79,635	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Furniture, Fixtures & Equipment Total:			\$ 163,371	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
134-33-901	583030	Technology Equip.	\$ 57,200	\$ 57,200	\$ 57,200	\$ 57,200	\$ 57,200
134-33-901	583130	Technology Equip. Repl.	\$ 876,850	\$ 1,214,424	\$ 1,288,220	\$ 1,080,423	\$ 1,046,350
134-33-901	583190	Other Equip. Repl.	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Technology:			\$ 941,550	\$ 1,279,124	\$ 1,352,920	\$ 1,145,123	\$ 1,111,050
Wellesley Public Schools Five-Year Capital Plan:			\$ 1,104,921	\$ 1,504,124	\$ 1,577,920	\$ 1,370,123	\$ 1,336,050



Questions?

