

# REQUEST FOR PROPOSALS #2020-01

## WELLESLEY PUBLIC SCHOOLS

### Management and Operation of the Food Service Program serving Wellesley Public Schools

#### RFP ADDENDUM #4 – Changes to RFP Timeline and Pre-Proposal Meeting

Event	Date
Release of RFP and post to District website, a newspaper, COMMBUYS, the Central Register and in the District office.	March 11 <sup>th</sup> , 2020
<p><del><b>MANDATORY</b> Pre-Proposal Meeting &amp; Site Visit - each proposer must sign in and out of the pre-proposal meeting. Any proposer not signing in and out of the meetings will not be eligible to submit a proposal.</del></p> <p><b>Proposers who require site visits shall meet at the Wellesley Public Schools Administration Office, 40 Kingsbury St, Wellesley, MA 02481</b></p> <p><b>Transportation will NOT be provided the Mandatory Site Visits:</b></p> <p>Wellesley Middle School Wellesley High School Elementary Schools</p> <p><b>Upon conclusion of the Site Visits, there will be a <del>Pre-Proposal conference in the Superintendent Conference Room #2</del> a virtual meeting to discuss the Site Visits and any questions proposers may have.</b></p>	<p><del>9:00 a.m.-2:00 p.m. April 2<sup>nd</sup>, 2020</del></p> <p><b>Virtual Meeting on Zoom:</b></p> <p><b>12:00 p.m. – 1:00 p.m., April 14<sup>th</sup>, 2020</b></p>
Final Questions to be submitted to <a href="mailto:schoolbids@wellesleyma.gov">schoolbids@wellesleyma.gov</a> no later than	<del>10:00 a.m., April 13<sup>th</sup>, 2020</del> <b>April 20<sup>th</sup>, 2020</b>
Final Answer to FSMC Questions	<del>April 17<sup>th</sup>, 2020</del> <b>April 24<sup>th</sup>, 2020</b>
Proposal Submittals Due	<del>2:00 p.m., April 27<sup>th</sup>, 2020</del> <b>May 4<sup>th</sup>, 2020</b>
Interview FSMC's	<del>May 4<sup>th</sup>-8<sup>th</sup>, 2020</del> <b>May 11<sup>th</sup>-15<sup>nd</sup>, 2020</b>
Proposal Evaluation Completed	<del>May 22<sup>nd</sup>, 2020</del> <b>May 29<sup>th</sup>, 2020</b>
Contract Award Date	<del>June 2<sup>nd</sup>, 2020</del> <b>or June 9<sup>th</sup> or 16<sup>th</sup>, 2020</b>
FSMC Starts Services	July 1 <sup>st</sup> , 2020