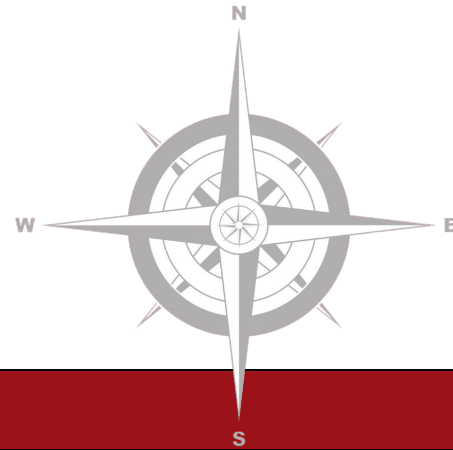


FY'22 Administration's Recommended Budget

Presented to the
Wellesley School Committee
January 12, 2021

WELLESLEY PUBLIC SCHOOLS

Learning • Caring • Innovating



FY'22 Budget Proposal

- Budget Guidelines
- Budget Process
- Budget Drivers
- Budget Request
- Questions

Budget Guidelines

Option 1: Joint Guidance (School Committee and Select Board)		
	FY'21 Annual Town Meeting Appropriation	\$80,379,651
	2.50% Increase	<u>\$2,009,491</u>
	<i>New Available Revenue with Option 1</i>	<i>\$2,009,491</i>

Option 2: Additional Guidance from School Committee		
	FY'21 Annual Town Meeting Appropriation	\$80,379,651
	2.50% Increase	\$2,009,491
	Level Service	TBD
	Level Service (COVID Related)	<u>TBD</u>
	<i>New Available Revenue with Option 2</i>	<i>TBD</i>

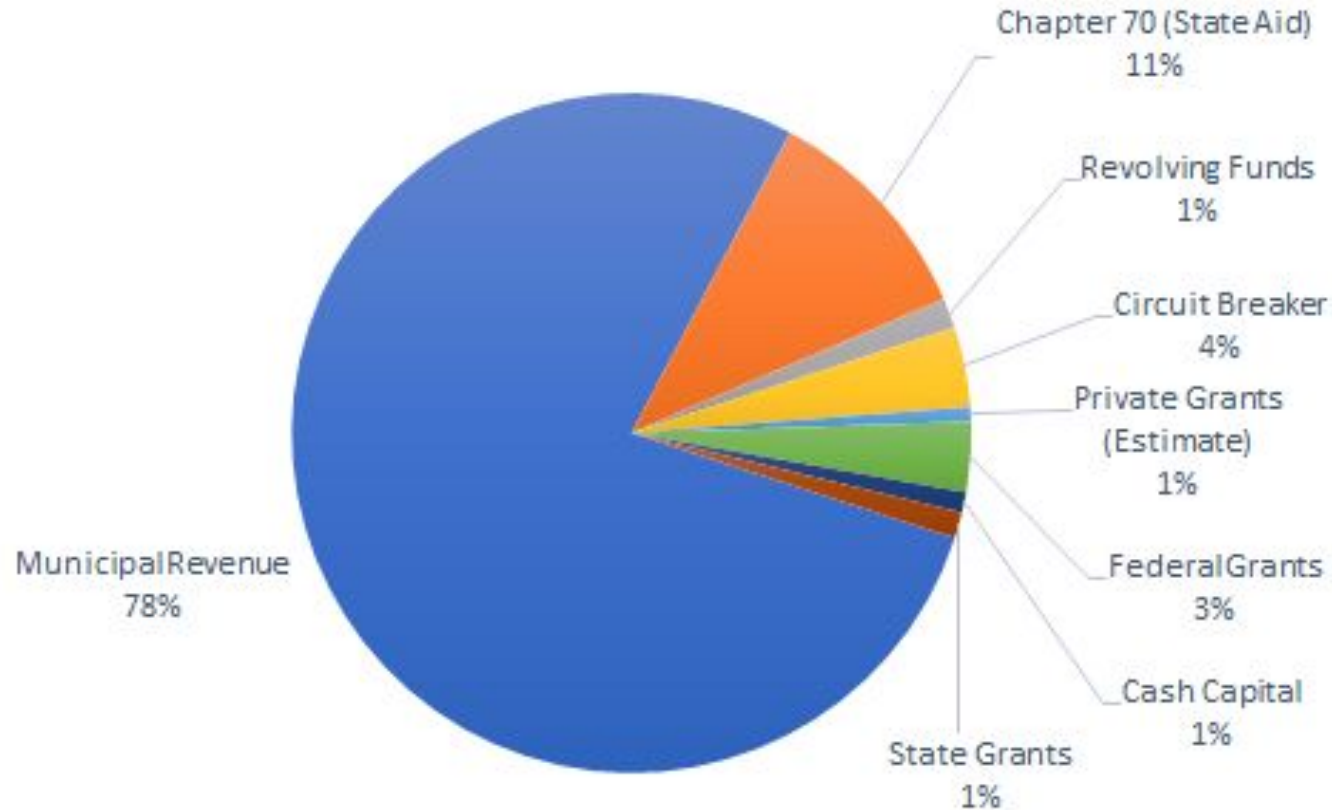
Budget Guidelines - Historical

Fiscal Year	Town Guideline	School Committee Guideline	Approved Budget Increase
FY'14	2.80%	2.90% / 4.20% / 4.70%	3.48%
FY'15	1.75%	Override Year	5.63%
FY'16	4.00%	4.50%	4.98%
FY'17	4.00%	4.00%	4.25%
FY'18	3.50%	4.50%	3.49%
FY'19	3.50%	4.00%	3.44%
FY'20	3.00%	3.65%	3.37%
FY'21	3.50% + Spec. Ed.	Option 1: 3.50% Option 2: 3.50% + Spec. Ed. Option 3: 4.25% + Spec. Ed.	3.82 + Spec. Ed. = 4.86%
FY'22	2.50%	Option 1: 2.50% Option 2: Level Service	

FY'22 Budget Request

Category	Salary	Expenses	Total	% Change	% Change Cum.
Adjusted Budget	\$70,862,362	\$9,517,289	\$80,379,651		
Level Service	\$2,519,595	(\$650,401)	\$1,869,194	2.33%	2.33%
Level Service (COVID Related)	\$259,106	\$73,493	\$332,599	0.41%	2.74%
Strategic Plan	\$0	\$0	\$0	0.00%	2.74%
Other Critical Need	\$0	\$0	\$0	0.00%	2.74%
Total without Health Ben.	\$73,641,063	\$8,940,381	\$82,581,444	2.74%	
Health Benefits			(\$202,500)	(0.25%)	
Total with Health Benefits	\$73,641,063	\$8,940,381	\$82,378,944	2.49%	

FY'22 Estimated Revenue Sources



Budget Process

- Meetings with Town Leaders
 - September 2020 through December 2020
 - School Committee, Board of Selectmen, Town and School Administration
 - Discussions of how to meet mandated Special Education costs outside of guideline
 - Discussions of Salary and Other Compensation Base Needs and Budget Assumptions (Return to In Person Learning)

Budget Process

- Academic Council (Kick-Off on December 9, 2020)
 - Review School Committee guidelines
 - Develop Level Service Budget
 - Level Service may include additional student interventions to close education gaps created by the pandemic
 - Identify reductions to meet 2.50% Budget Guidelines

Budget Process

- Discussion with each level to review budget reductions, Level Service and Level Service: COVID Related needs
 - PAWS / Elementary
 - Middle
 - High
- Regular budget meetings with Administrative Council and Senior Staff to review and refine budget priorities
- Present FY'22 Budget Request to staff on 1/7/21

Budget Architecture

Fiscal Year 2021 Voted Budget



Fiscal Year 2022 Recommended Budget
(Limited to Level Service Only)



Budget Drivers: Enrollment

Level	FY'21 Oct. 1 Actual	FY'22 Projected	Variance
K - 5	1,810	2,004	+194
6 - 8	1,089	1,018	-71
9 - 12	1,463	1,434	-29
Total	4,362	4,456	+94

Budget Drivers: Compensation

- Steps, Lanes and COLA
 - Base salary alone is \$2,917,261 or 3.6%
 - Other Level Service Changes
 - Turnover Savings: (\$650,000)
 - Lane Change / Salary Reserve: \$426,137
 - FY'21 One-Time COVID Salaries: (\$458,896)
- Special Education
 - Budget for known and reasonably known - no reserves budgeted
- Budget Guidelines
- Enrollment

Budget Drivers: Compensation

New positions are added based on mid-scale (1.0 FTE):

- Professional Staff (Masters, Step 8)
 - Salary: \$76,254
 - Benefits: \$20,000

- Teaching Assistants
 - Salary: \$28,631
 - Benefits: \$7,500

- Paraprofessional Position
 - Salary: \$38,768
 - Benefits: \$7,500

Budget Drivers: Special Education

The distribution of out-of-district placement numbers across the various placement types is:

Placement Type	FY'17-18 Actual	FY'18-19 Actual	FY'19-20 (Dec. 2020)	FY'20-21 Budgeted
Collaborative	10	14	14	9
Private	37	33	32	33
Residential	14	15	11	10
Massachusetts Schools	2	1	0	0
Out-of-State	<u>5</u>	<u>3</u>	<u>3</u>	<u>4</u>
Total:	68	66	60	56

Budget Drivers: Special Education

Placement Type	FY'21 Voted	FY'21* Adjusted	FY'21 Variance	FY'22 Request	FY'22 Variance
Out-of-State	\$231,717	\$467,483	\$235,766	\$308,560	(\$158,923)
Collaborative	\$1,043,521	\$995,843	(\$47,678)	\$693,127	(\$302,716)
Prof. Services	\$58,561	\$70,377	\$11,816	\$77,148	\$6,771
Private Day	\$2,584,041	\$2,608,852	\$24,811	\$2,769,475	\$160,623
Residential	<u>\$3,438,245</u>	<u>\$3,281,577</u>	<u>(\$156,668)</u>	<u>\$3,171,650</u>	<u>(\$109,927)</u>
Total	\$7,356,085	\$7,424,132	\$68,047	\$7,019,960	(\$404,172)

The FY'21 Adjusted Budget was not presented to the School Committee prior to the release of the FY'22 Recommended Budget.

Budget Drivers: Circuit Breaker

Below is a historical view of the state Circuit Breaker reimbursement levels:

FY	FY'18	FY'19	FY'20	FY'21 Budget	FY'22 Budget
Budgeted	\$3,341,578	\$3,540,980	\$2,964,307	\$3,252,171	\$3,229,936
Actual	\$2,944,086	\$2,917,950	\$3,028,377		
Gap	(\$397,492)	(\$623,030)	\$64,070		
%	72%/72%	72%/74.5%	73%/75%	70%	75%

Budget Drivers: Increase/(Decrease) to Mandates & Fixed Costs

Mandated & Fixed Costs	Increase / (Decrease)
Transfer of Staff from Federal Grants	\$172,920
Transfer of Staff to Revolving Funds	(\$77,162)
COVID Related FY'21 One Time Expenses	(\$942,280)
Reduction of Circuit Breaker Revenue	\$22,235
Special Education Transportation	\$165,983
Special Education Out-of-District Costs	(\$404,172)
Transportation	\$53,637
Athletic (Return of all Sports - WMS and WHS)	\$117,982
Total:	(\$890,857)

Proposed Fee Increases

1. Increase the **WHS Child Lab tuition** from \$5,800/year to \$6,000/year. The \$200 increase would generate an additional \$3,600/year. This with cost saving measures will ensure a break-even fund performance.
2. Increase the **Instrumental and Vocal Extension Program (IVEP)** lesson fees by \$3/hour in FY'22 and an additional \$2/hour in FY'23. This will generate an additional \$48,900 of revenue.

Increase the hourly rate of our instructors by \$3/hour in FY'22 and an additional \$2/hour in FY'23. The total expected cost is approximately \$40,000 annually.

FY'22 Budget Proposal

Proposed Budget by Level

FY'22 Level Service Positions

School/Program	Description	FTE	Cost	Benefits
Athletics	WMS/WHS Return of Sports	0.00	\$110,709	\$0
All Locations	COVID-19 FY'21 One-Time Expenses	(9.45)	(\$458,896)	(\$140,000)
All Locations	Grant and Revolving Fund Staff Adjustments	5.40	\$95,758	\$0
PAWS	Revenue Offset Adjustment	0.00	(\$73,615)	\$0
Elementary	Special Education (All Position Types)	(2.00)	(\$66,485)	(\$15,000)
Elementary	Health and Fitness (Enrollment)	(0.60)	(\$45,753)	\$0
Elementary	Eliminate Instructional Library Assistants	(5.74)	(\$157,647)	(\$52,500)
Elementary	Librarian	1.00	\$76,254	\$0
Elementary	Visual Arts (Enrollment)	(0.50)	(\$38,127)	\$0
Elementary	Expecting 107 Sections Kindergarten - Grade 5	0.00	(\$96,328)	(\$25,000)

FY'22 Level Service Positions

School/Program	Description	FTE	Cost	Benefits
WMS/WHS	Special Education (All Position Types)	9.00	\$263,323	\$67,500
WMS	Grade 7 Half Cluster (Enrollment)	(2.00)	(\$152,508)	(\$80,000)
WHS	Enrollment (1 Section Reduction All Subjects)	(2.15)	(\$139,384)	\$0
Student Svcs.	Safety Care Training and Vocational Education	0.00	\$50,000	\$0
Salary Adjust.	Turnover Savings	0.00	(\$650,000)	\$0
Salary Adjust.	Lane Change Reserve / Other Salary Adjustments	0.00	\$426,137	\$0
Salary Adjust.	Base Level Personnel Changes (Steps, Leaves, etc.)	0.00	\$3,376,157	\$0
Sub-Total		(7.04)	\$2,519,595	(\$245,000)

FY'22 Level Service COVID Positions

School/Program	Description	FTE	Cost	Benefits
Elementary	Social Work - 40 Summer Days	0.00	\$20,000	\$0
Elementary	Elementary Math Paraprofessionals	3.00	\$102,352	\$22,500
District	K-12 Math/Literacy Summer Program	0.00	\$57,500	\$0
WHS	Academic Resource Center (ARC) Teacher	1.00	\$76,254	\$20,000
WHS	Science MCAS Tutor Support	0.00	\$3,000	\$0
Sub-Total		4.00	\$259,106	\$42,500

FY'22 Summary

School/Program	Description	FTE	Cost	Benefits
All	Level Service	(7.04)	\$1,869,194	(\$245,000)
All	Level Service (COVID Related)	4.00	\$332,599	\$42,500
All	Strategic Plan	0.00	\$0	\$0
All	Other Critical Needs	0.00	\$0	\$0
Total		(3.04)	\$2,201,793	(\$202,500)

FY'22 Fees and Budget Offsets

❑ Decrease of revenue from budget offsets:

Circuit Breaker	\$22,235
Vocational Reimbursement	\$3,000

❑ Increase of revenue from budget offsets:

Pre-School Tuition	\$73,615
WMS Athletics	\$51,798
WHS Athletics	\$5,300
WHS Athletics (Nurses)	\$5,648
Transportation	\$210,000

Summary: FY'22 Budget Proposal

	Salary and Other Comp.	Expenses	Total	% Inc. / (Dec)	Health Benefits
FY'21 Voted Budget	\$71,611,886	\$8,767,765	\$80,379,651		
FY'21 Adjusted Budget	\$70,861,362	\$9,517,289	\$80,379,651		
Level Service	\$2,519,595	(\$650,401)	\$1,869,194	2.33%	(\$245,000)
Level Serv.: COVID Related	\$259,106	\$73,493	\$332,599	0.41%	\$42,500
Strategic Plan Investments	\$0	\$0	\$0	0.00%	
Other Critical Needs	\$0	\$0	\$0	0.00%	
Total without Health Ben.	\$73,640,063	\$8,940,381	\$82,581,444	2.74%	(\$202,500)

Historical Cash Capital

Furniture/Fixture/Equipment	FY'18 Budget	FY'19 Budget	FY'20 Budget	FY'21 Budget	FY'22 Request	FY'22 Variance
583010: Furniture	\$ 34,615	\$ 3,865	\$ 5,000	\$ -	\$ -	\$ -
583090: Other Equipment	\$ 151,454	\$ 79,375	\$ 99,200	\$ 51,660	\$ 52,693	\$ 1,033
583110: Furniture Replacement	\$ 30,000	\$ 16,759	\$ 100,818	\$ -	\$ -	\$ -
Sub-Total:	\$ 216,069	\$ 99,999	\$ 205,018	\$ 51,660	\$ 52,693	\$ 1,033

Technology	FY'18 Budget	FY'19 Budget	FY'20 Budget	FY'21 Budget	FY'22 Request	FY'22 Variance
583030: Technology Equipment	\$ 728,857	\$ 102,822	\$ 52,200	\$ 57,200	\$ 23,000	\$ (34,200)
583130: Technology Equipment Replacement	\$ 1,056,826	\$ 737,308	\$ 836,310	\$ 712,331	\$ 751,204	\$ 38,873
583190: Other Equipment Replacement	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ -
Sub-Total:	\$ 1,793,183	\$ 847,630	\$ 896,010	\$ 777,031	\$ 781,704	\$ 4,673

Total FF&E/Technology (All Sources):	\$ 2,009,252	\$ 947,629	\$ 1,101,028	\$ 828,691	\$ 834,397	\$ 5,706
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Historical By Location

Cash Capital by Location	FY'18 Budget	FY'19 Budget	FY'20 Budget	FY'21 Budget	FY'22 Requested	FY'22 Variance
Preschool at Wellesley Schools (PAWS)	\$ -	\$ 1,320	\$ -	\$ -	\$ -	\$ -
Bates Elementary	\$ 2,930	\$ 1,000	\$ 23,694	\$ -	\$ -	\$ -
Fiske Elementary	\$ 5,400	\$ 2,265	\$ 3,500	\$ -	\$ -	\$ -
Hardy Elementary	\$ 4,480	\$ 3,780	\$ 7,124	\$ -	\$ -	\$ -
Hunnewell Elementary	\$ 3,800	\$ -	\$ -	\$ -	\$ -	\$ -
Sprague Elementary	\$ 2,040	\$ -	\$ -	\$ -	\$ -	\$ -
Schofield Elementary	\$ 30,000	\$ 10,000	\$ 60,000	\$ -	\$ -	\$ -
Upham Elementary	\$ 1,397	\$ 850	\$ 18,000	\$ -	\$ -	\$ -
Wellesley Middle School	\$ 47,135	\$ 4,500	\$ 18,000	\$ -	\$ -	\$ -
Wellesley High School	\$ 18,398	\$ 7,484	\$ 11,800	\$ -	\$ -	\$ -
District Wide	\$ 100,489	\$ 68,800	\$ 62,900	\$ 51,660	\$ 52,693	\$ 1,033
FF&E Sub-Total:	\$ 216,069	\$ 99,999	\$ 205,018	\$ 51,660	\$ 52,693	\$ 1,033
Technology	\$ 1,793,183	\$ 847,630	\$ 896,010	\$ 777,031	\$ 781,704	\$ 4,673
Technology Sub-Total:	\$ 1,793,183	\$ 847,630	\$ 896,010	\$ 777,031	\$ 781,704	\$ 4,673
Total Cash Capital:	\$ 2,009,252	\$ 947,629	\$ 1,101,028	\$ 828,691	\$ 834,397	\$ 5,706

FY'22 Cash Capital

Furniture, Fixtures and Equipment (FF&E):

- Copier Leases District Wide \$52,693

Technology New Equipment:

- Computers for New Staff \$18,000
- 1:1 BYOL at Wellesley High School \$5,000

FY'22 Technology Cash Capital

Technology (Replacement):

➤ Desktop Replacements	\$26,500
➤ Mobile Device Replacements (iPads)	\$29,000
➤ Laptop Replacements	\$221,400
➤ 1:1 Replacements	\$104,815
➤ Printer Replacements	\$17,930
➤ Network Infrastructure	\$40,000
➤ Server Replacement	\$150,000
➤ UPS/Battery Replacement	\$3,000
➤ Projector Replacements	\$10,000
➤ Digital Video Cameras	\$2,271
➤ Projector Replacements (WHS)	\$47,000
➤ Soundfield Systems (WMS)	\$6,288

FY'21 Technology Cash Capital

Technology (Replacement):

➤ Smart Boards	\$5,000
➤ Security Items	\$8,000
➤ Fiber Network with MLP	\$25,000
➤ WMS A/V Wiring Replacement HDMI	\$20,000
➤ Elementary Gymnasium AV Replace.	\$35,000
➤ Installation Costs	\$7,500

Future Plans

Org	Obj	Description	FY'22 Request	FY'23 Planned	FY'24 Planned	FY'25 Planned	FY'26 Planned
134-31-X06	583010	Furniture	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
134-31-X06	583090	Other Equipment (Copiers)	\$ 52,693	\$ 54,142	\$ 55,631	\$ 57,161	\$ 58,733
134-31-X06	583110	Furniture Replacement	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Furniture, Fixtures & Equipment Total:			\$ 52,693	\$ 134,142	\$ 135,631	\$ 137,161	\$ 138,733
134-33-901	583030	Technology Equip.	\$ 23,000	\$ 57,200	\$ 57,200	\$ 57,200	\$ 57,200
134-33-901	583130	Technology Equip. Repl.	\$ 751,204	\$ 1,082,520	\$ 1,065,223	\$ 1,092,290	\$ 955,440
134-33-901	583190	Other Equip. Repl.	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Technology:			\$ 781,704	\$ 1,147,220	\$ 1,129,923	\$ 1,156,990	\$ 1,020,140
Wellesley Public Schools Five-Year Capital Plan:			\$ 834,397	\$ 1,281,362	\$ 1,265,554	\$ 1,294,151	\$ 1,158,873

Next Steps

- Budget Review by the School Committee
 - January 19th
 - 9:00 AM - 11:00 AM: Elementary, WMS, WHS
 - January 20th
 - 12 PM - 2:00 PM: Staffing, Central Office, K-12, Capital
 - January 22nd
 - 10:30 AM - 12:30 PM: PAWS, Special Education
- Vote by the School Committee
 - February 9th
- Advisory Committee Review
 - March 3rd
- Town Meeting April/May, 2021

Questions?