

**WELLESLEY PUBLIC SCHOOLS**

40 Kingsbury Street • Wellesley • Massachusetts 02481  
781-446-6210

**Dr. DAVID F. LUSSIER**  
Superintendent of Schools



**SANDRA A. TRACH**  
Assistant Superintendent, Teaching and Learning

**CYNTHIA D. MAHR**  
Assistant Superintendent, Finance and Operations

**Occupancy Statement for Wellesley Public Schools**

Date:

Dear Wellesley Public Schools:

I, \_\_\_\_\_, represent \_\_\_\_\_ as their Landlord/Property  
Landlord/Agent name renter(s)

Manager/Agent in the rental of the property located at \_\_\_\_\_ Wellesley, MA.  
address

Per the copy of the Lease Agreement that will be provided to Wellesley Public Schools Department,

\_\_\_\_\_ will occupy the property at \_\_\_\_\_  
renter(s) renter(s) address

as of \_\_\_\_\_ at which time all utilities will be transferred to \_\_\_\_\_.  
date renter(s) name

The family members include their child/children:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Landlord/Agent's Name

\_\_\_\_\_  
Landlord/Agent's Signature

**NOTARY SEAL:**

Date:

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_ proved to me through satisfactory evidence of identification, which were \_\_\_\_\_, to be the person whose name is signed on the preceding or attached document and acknowledged to me that he/she signed it voluntarily for its stated purpose.

Notary Public Signature: \_\_\_\_\_

Notary Public, Commission Expires: \_\_\_\_\_