



MASSACHUSETTS
Department of Elementary
and Secondary Education

Wellesley Public Schools Request for Proposal (RFP) / Contract

Food Service Management Companies
RFP Issuance School Year: 2024 - 2025
First School Year of Award: 2025 - 2026

Massachusetts Department of Elementary and Secondary Education
135 Santilli Highway, Everett, MA 02149
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www.doe.mass.edu



MASSACHUSETTS
Department of Elementary
and Secondary Education

This document was prepared by the
Massachusetts Department of Elementary and Secondary Education
Russell D. Johnston
Acting Commissioner

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Wellesley Public Schools

Request for Proposal (RFP) / Contract

Food Service Management Companies
SY 2024 – 2025

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mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW Washington,
D.C. 20250-9410; or

fax:

(833) 256-1665 or (202) 690-7442; or

email:

program.intake@usda.gov

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Request for Proposal

Section A: General Information

A.1. Purpose of this request for proposal (RFP):

The organization or individual responding to this request will be referred to as the Food Service Management Company (FSMC) and the contract will be between the FSMC and Wellesley Public Schools hereafter referred to as the School Food Authority (SFA).

This solicitation is for the purpose of entering into a contract for the operation of a food service program for the SFA. Currently the SFA's food service program includes the following programs and options:

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)
- A la Carte Food
- Vending Machine Items

Potential Future Programs

The SFA requires the FSMC proposal to include the following programs and options in their response:

- The SFA does not require any additional programs to be included in the response.

Proposals must be inclusive of all of the SFA's current programs. However, the SFA reserves the right to add and/or expand the federal CN program to provide the availability of food resources to children and students that can be served through these programs. Prior approval must be obtained by the State Agency before adding a CN program. The SFA also reserves the right to remove CN programs.

The FSMC will assume responsibility for the efficient management and consulting service of the food program including, but not limited to: menus, purchasing, receiving, storing, setting up cafeteria lines, counter service, cleanup, sanitation, training, hiring and supervising personnel, and presenting food in a way to create optimum student participation at the schools listed in **Exhibit A**.

A.2. Issuing Office

Wellesley Public Schools Business Office is the issuing office for this document and all subsequent addenda relating to it. The information provided herein is intended to assist the FSMC in the preparation of proposals necessary to properly respond to this RFP. The RFP is designed to provide interested FSMCs with sufficient information to submit proposals meeting minimum requirements but is not intended to limit a proposal's content or exclude any relevant or essential data there from. The FSMCs may expand upon the specification details to evidence service capability under any agreement within regulatory limits.

Questions related to any portion of this RFP must be directed in writing to the office noted above via mail, e-mail, or fax. **Responses will be provided only to written questions** submitted if provided in accordance with the timeline in Section A4.

A.3. Procurement Method

Procurement Method will be the Competitive Sealed Proposal (commonly known as a Request for Proposals or RFP). A Chief Procurement Officer (CPO) or other local official(s) with delegated authority is responsible for conducting/overseeing the procurement.

The RFP method differs from the traditional Invitation for Bid (IFB) method in the following ways:

- RFP requires a separate price and non-price proposal
- All comparative criteria used to evaluate proposals are included in the RFP

- Proposers are informed that the contract will be awarded to the proposal that is most advantageous to the SFA, taking into consideration all evaluation criteria including-price, with price as the primary factor.

The contract will be a Cost-Reimbursable contract where the FSMC will be paid on the basis of the direct costs (food, labor and supplies) incurred plus fixed fees (Administrative Fee – corporate overhead costs and Management Fee – negotiated profit). Administrative and Management Fees must be itemized to ensure there are no duplicate charges.

A.4. Timeline: Response Due Date and Pre-Bid Conference

Number of Copies: Seven(7) (outlined in Section D1) of the proposal must be received, time and date stamped by the time clock at Location: Central Office Reception Area (40 Kingsbury Street) by Due Date: March 13, 2025 at Time: 10:00 AM. Any proposals en route, either in the mail or other locations in the SFA's offices will be ineligible for consideration. Emailed or faxed proposals WILL NOT be accepted.

Proposals will be made available for inspection onsite for a reasonable period of time after all proposals are opened and a determination made on the awarded vendor. RFP's will be opened privately and evaluated. Price Proposals are opened privately after proposal evaluations.

Unforeseeable Circumstances – If, at the time of the scheduled proposal submission date, Wellesley Public Schools are closed due to uncontrolled events such as fire, snow, ice, wind or building evacuation, the proposal due date will be postponed until 10:00 AM on the next normal business day.

The proposal must be received at the office of:

Name	Cynthia D. Mahr
Title	Asst. Superintendent for Finance and Operations
Address (Street Name)	40 Kingsbury Street
Address (City, State)	Wellesley, MA
Address (Zip Code)	02481
Email Address	schoolbids@wellesleyma.gov
Telephone	781-446-6210
Fax	(781)446-6207

Date	Description
Date: February 14, 2025	Request for Proposals (RFP) Issued (RFP to be approved by MA DESE prior to issuing)

Date: February 20, 2025	Pre-Proposal Conference Time: 09:00 AM Attendance Required: Yes Address: 40 Kingsbury Street Floor/Room: Wellesley, MA 02481 City, State: Wellesley, MA Zip Code: 02481 A tour of SFA facilities immediately follows the Pre-Proposal Conference
Date: February 26, 2025	Questions from Bidders Due
Date: March 4, 2025	Responses from the SFA to the Bidders Questions Due (Written/Posted)
Date: March 13, 2025	Proposal Deadline Time: 10:00 AM
Date: March 13, 2025	Review and Evaluation of Proposals
Date: April 3, 2025	Award of Contract by School Committee
Date: April 25, 2025	Draft contract due to MA DESE
Date: June 6, 2025	Executed Contract due to MA DESE

A.5. Consideration and Rule for Award

1. The SFA may award a contract based upon the initial proposals received without discussion of such proposals with the proposer. Accordingly, each initial proposal should be submitted with the most favorable price (Guaranteed Return) and service standpoint.
2. In accordance with 2 CFR § 200.319 and MA 30B, this procurement transaction will be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective evaluation of contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or requests for proposals must be excluded from competing for this contract.
 - a. Prohibited restrictions to competition:
 - i. Placing unreasonable requirements on firms in order for them to qualify to do business;
 - ii. Requiring unnecessary experience and excessive bonding;
 - iii. Noncompetitive pricing practices between firms or between affiliated companies;
 - iv. Noncompetitive contracts to consultants that are on retainer contracts;
 - v. Organizational conflicts of interest;
 - vi. Specifying a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and
 - vii. Any arbitrary action in the procurement process.
3. In accordance with 2 CFR § 200.319(c), the SFA will not conduct the procurement process in a manner that uses statutorily or administratively imposed state, local or tribal geographic preferences in the evaluation of proposals, except in those cases where applicable federal statutes expressly permit such preferences.
4. The SFA reserves the right to cancel the solicitation when deemed in the best interest of the SFA.

5. The SFA reserves the right to waive any informality in any proposal or in any provision in the RFP.
6. The SFA will award the contract, in writing, to the responsible FSMC whose proposal is most responsive and advantageous to the SFA taking into consideration all evaluation criteria, with price as the primary factor. A responsible FSMC is one in which contractor integrity, compliance with public policy, record of past performance, and financial, technical and other resources indicate an ability to perform successfully under the terms and conditions required by this solicitation. A responsive proposal is one that conforms to all the material terms and conditions of the solicitation. 2 CFR § 200.320(b)(2)(iii)
7. FSMCs or their authorized representatives are expected to fully inform themselves as to the conditions, requirements and specifications before submitting proposals. Failure to do so will be at the FSMC's own risk and cannot secure relief on a plea of error. This must include the contract terms and conditions as noted in Section 1.
8. Under no circumstances will the SFA be responsible for the cost of preparing any proposal.
9. Payments from the non-profit school food service account are prohibited prior to approval by MA DESE **and** contract execution (signed by both the SFA and the FSMC).
10. Submitted proposals must not include overly responsive items including but not limited to: funding scholarship programs, purchasing or gifting tickets, providing monetary gifts for unsolicited equipment, etc. The practice of including a requirement in solicitation documents or including contract clauses for the delivery of unsolicited funds, services, or items for anything that does not directly benefit the non-profit school food service account is unallowable. 2 CFR § 225 Appendix A(C)(1)(b).
11. Contract Award Protest: The SFA shall act in accordance with 2 CFR § 200.318(k). Any action, which diminishes full and open competition, seriously undermines the integrity of the procurement process and may subject the SFA to contract award protests. SFAs are responsible for properly responding to protests and concerns raised by potential FSMCs. Pursuant to 2 CFR § 200.318(k), SFAs must in all instances disclose all information regarding a protest to the MA DESE. SFA's are highly encouraged to attach their contract award protest procedures to their RFP.
12. SFA will conduct this procurement in accordance with its Code of Conduct that prohibit a real or apparent conflict of interest and disciplinary action to be applied for violations of such standards. 2 CFR §200.318(c) and Chapter 268A Conflict of Interest Law.
13. SFA must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
14. A cost plus a percentage of cost and/or "cost-plus-a-percentage-of-income" provision will not be used in the award of this contract [2 CFR §200.324(d)] [7 CFR 210.16(c)].
15. The SFA must make available upon request, for the USDA or state agency, pre-procurement review, procurement documents, such as RFPs or independent cost estimates.

	MINIMUM EVALUATION CRITERIA	YES	NO	Proposal Page # (FSMC must enter)
1	Does the FSMC have a minimum of three(3) year(s) experience in managing K-12 school food service programs with at least two districts of comparable enrollment to the Wellesley Public Schools?			
2	Has the FSMC conditioned or qualified the proposal beyond prescribed limits or instructions?			
3	Has the FSMC confirmed an on-site Food Service Director with at least one(1) year(s) of experience in K-12 food service and meets USDA Professional Standards ?			
4	The FSMC shall not have defaulted on any school food service contract within five years prior to the proposal date.			
5	Is the average lunch participation rate at the proposer's comparable district sites for the SY2024-2025 at minimum forty(40)%?			
6	Are the following materials/documents included with the proposal?			
	• Bid Bond			
	• Performance bond (if required) or Consent of Surety			
	• Non-Collusion Statement			
	• Tax-Compliance Certification			
	• Certificate of Insurance			
	• Recommended School Staffing Schedules			
	• Company Organization Chart			
	• Description of Marketing and Merchandising Programs			
	• Description of Food Handling/Sanitation Program			
	• Description of Nutrition Education/Awareness Program			
	• Description of Employee Training Programs			
	• Description of Accounting Program			
	• Resume for Food Service Director			
	• Client List of similar sized districts over past 3 years (including all districts from New England and New York)			
	• 21 Day Cycle Menus (H.S., Middle, Elementary)			
	• Daily Menu Pattern (H.S., Middle, Elementary)			
	• Summary of Experience			
	• Plan of Services			
	• Proof of Visitation			

	<ul style="list-style-type: none"> • Last Audited Financial Statement 			
	<ul style="list-style-type: none"> • Complete Description of Employee Benefits with related employee costs 			
	<ul style="list-style-type: none"> • Support Staff Visitation Schedule 			
	<ul style="list-style-type: none"> • Certificate of Independent Price Determination 			
	<ul style="list-style-type: none"> • Certification of Clean Air and Water 			
	<ul style="list-style-type: none"> • Energy Policy and Conservation Act 			
	<ul style="list-style-type: none"> • Certification Regarding Debarment / Foreign Corporation Certificate of Registration 			
7	Please list Additional LEA-Defined Minimum Criteria below			
	There are no additional minimum criteria.			

A.6. Award Criteria

1. It is the intent of the SFA to select the proposal that will best meet its needs and is most advantageous to the nonprofit school food service program of the SFA, with the highest guaranteed return. All responsive proposals will be evaluated and ranked. The contract will then be awarded to the company submitting the top-ranked proposal with price (highest guaranteed return) as the primary determining factor.
2. Proposals will be scored by a committee using the evaluation criteria.
3. The committee must be comprised of three (3) or more qualified evaluators.
4. Each evaluator must score each proposal individually.
5. Evaluator ratings will be converted to a score to facilitate identifying the overall vendor rating by criteria. (See **Exhibit M - Scoring Committee Results Chart**).
6. The overall vendor criteria ratings shall then be converted to a score to facilitate identifying the overall vendor score (See **Exhibit M - Criteria Ratings Conversion Chart**).
7. Vendor proposals with an overall rating of Highly Advantageous (HA) will move to the price (Guaranteed Return) evaluation stage. If there are no vendors rated Highly Advantageous, the LEA reserves the right to move Advantageous vendors to the price (Guaranteed Return) evaluation stage.
8. The Highly Advantageous vendor with the highest Guaranteed Return will be awarded the contract (See **Contract Term and Conditions**).

Evaluation Criteria

All bidders will respond to this section by including, in your submittal, detailed evidence of the items below in the form of backup documentation. Each proposal will be evaluated using the following ratings, where applicable:

- Highly Advantageous (HA)
- Advantageous (A)
- Not Advantageous (NA)
- Unacceptable (U)

Criteria will be evaluated using the above 4 ratings in accordance with MA 30B.

The following comparative evaluation criteria will be those utilized in the selection process. They are presented as a guide in understanding the District’s requirements and expectations and are not presented in order of importance. Proposers are solely responsible for completely responding to all requests and requirements of this RFP.

1. General Experience – Demonstrated experience providing the services outlined in this RFP to other jurisdictions. (FSMC must add page number: _____).

Highly Advantageous: The proposer has at least ten(10) or more year(s) of K-12 school food service experience working with two or more districts providing the same services as outlined in this RFP.

Advantageous: The proposer has at least five(5) year(s) but less than ten(10) of experience working with two or more districts providing the same services as outlined in this RFP.

Not Advantageous: The proposer has at least three(3) year(s) but less than five(5) experience working with two or more districts providing the same services as outlined in this RFP.

Unacceptable: The proposer has less than three(3) year(s) of experience working with two or more districts providing the same services as outlined in this RFP.

2. Reference Satisfaction – Satisfaction of SFA selected proposer references with school food service operations performed by the proposer, including but not limited to guaranteed return, implementation, customer service, quality of meals, and reporting. (FSMC must add page number: _____).

Highly Advantageous: All five(5) references stated that the FSMC met or exceeded expectations in all contract years and achieved all other contract requirements and delivery specifications.

Advantageous: At least three(3) but less than five(5) references stated that the FSMC met or exceeded expectations in all contract years and achieved all other contract requirements and delivery specifications.

Not Advantageous: At least two(2) but less than three(3) references stated that the FSMC met or exceeded expectations in all contract years and achieved all other contract requirements and delivery specifications.

Unacceptable: Less than two(2) references stated that the FSMC met or exceeded expectations in all contract years and achieved all other contract requirements and delivery specifications.

3. Operations – Reasonableness and reliability of proposed management and operational programs. (FSMC must add page number: _____).

Highly Advantageous: The proposal contains a detailed, logical, and highly efficient scheme for management and operation of the school food service program, that addresses all of the required issues, with a clear and logically consistent relationship between costs and operational assumptions, with a sound and realistic implementation plan and schedule (reasonableness of staffing levels, startup and transition plan, and contingency plans).

Advantageous: The proposal contains a credible scheme for management and operation of the school food service program that addresses all of the required issues, with a somewhat clear and consistent relationship between costs and operational assumptions, with a reasonable implementation plan and schedule.

Not Advantageous: The proposal is not sufficiently detailed to fully evaluate, or the plan for management and operation of the school food service program and does not contain all the components necessary to produce satisfactory results that addresses all required issues, the relationship between costs and operational assumptions are unclear, the implementation plan and schedule is questionable.

4. Relevant Experience of the Food Service Director (FSMC must add page number: _____).

Highly Advantageous: The Food Service Director has five(5) year(s) of experience in the school food service industry in providing school food services to comparable districts of size and scope to the SFA and meets the new USDA Hiring Standards for School Nutrition Program Directors.

Advantageous: The Food Service Director has at least three(3) year(s) and less than five(5) year(s) of experience in the school food service industry in providing school food services to comparable districts of size and scope to the SFA and meets the new USDA Hiring Standards for School Nutrition Program Directors.

Not Advantageous: The Food Service Director has at least one(1) year(s) and less than three(3) year(s) of experience in the school food service industry in providing school food services to comparable districts of size and scope to the SFA and meets the new USDA Hiring Standards for School Nutrition Program Directors.

Unacceptable: The Food Service Director has less than one(1) year(s) in the school food service industry in providing school food services to comparable districts of size and scope to the SFA and meets the new USDA Hiring Standards for School Nutrition Program Directors.

5. Proposed Menus (*FSMC must add page number: _____*).

Highly Advantageous: The proposed menus exceed the requirements of CNP for nutrition content, provide contemporary, popular selections including an emphasis on fresh fruits and vegetables.

Advantageous: The proposed menus meet the requirements of CNP for nutrition content, provide contemporary, popular selections including an emphasis on fresh fruits and vegetables.

Not Advantageous: Nutrition content meets CNP requirements, however, the proposed menus are repetitive and do not include contemporary, popular selections.

Unacceptable: Nutrition content does not meet CNP requirements.

6. Marketing and Merchandising (*FSMC must add page number: _____*).

Highly Advantageous: The proposal provides for an aggressive, contemporary marketing and merchandising program with proven participation and financial results in at least three school districts of similar size and scope as the SFA's foodservice program.

Advantageous: The proposal provides for a marketing and merchandising program with proven participation and financial results in two or fewer school districts of similar size and scope as the SFA's foodservice program.

Not Advantageous: The proposal provides for a minimal marketing and merchandising program with limited or no proven track record.

7. Financial Stability – Evidence that the Proposer has sufficient financial strength and ability to provide services required in this RFP. (*FSMC must add page number: _____*).

Highly Advantageous: Audited financial statement indicates that Proposer has the financial capabilities to provide quality services to the district while adhering to the scope of work.

Advantageous: The audited financial statement indicates that the Proposer has some financial limitations to provide satisfactory services to the district and will only be able to partially adhere to the scope of work and provide quality services.

Not Advantageous: The audited financial statement indicates that the Proposer has significant financial limitations to provide satisfactory services to the district and will only be able to partially adhere to the scope of work and provide quality services.

Unacceptable: The audited financial statement indicates that the Proposer has significant financial limitations and will not be able to provide satisfactory services to the district and will be unable to adhere to the scope of work and provide quality services.

8. Employee Training (*FSMC must add page number: _____*).

Highly Advantageous: Training materials and programs are comprehensive, and the frequency of training is at least ten(10) times per school year and ensures staff is current on all school food service procedures and safety protocols.

Advantageous: Training materials and programs are comprehensive, and the frequency of training is six(6) to ten(10) times per school year and ensures staff is current on all school food service procedures and safety protocols.

Not Advantageous: Training materials and programs are basic, and the frequency of training is two(2) to six(6) times per school year and reflects only the minimum necessary to run a school food service program.

Unacceptable: Training materials and programs are basic, and the frequency of training is less than two(2) times per school year.

9. Student Participation (*FSMC must add page number: _____*).

Highly Advantageous: The average lunch participation rate at the proposer's comparable sites (based upon the five(5) SFA selected references) for SY2023-2024 is sixty(60)% or higher.

Advantageous: The average lunch participation rate at the proposer's comparable sites (based upon the five(5) SFA selected references) for SY2023-2024 school year is at least fifty(50)% but less than sixty(60)%.

Not Advantageous: The average lunch participation rate at the proposer's comparable sites (based upon the five(5) SFA selected references) for SY2023-2024 is forty(40)% up to fifty(50)%.

Unacceptable: The average lunch participation rate at the proposer's comparable sites (based upon the five(5) SFA selected references) for the SY2023-2024 school year is less than forty(40)%.

10. Additional Evaluation Criteria (*FSMC must add page number: _____*).

--- 10.1 The Food Service Management Company (FSMC) is required to submit a plan for ensuring the General Manager is accountable for ensuring meal pattern compliance across all locations. (FSMC must add page number: _____) ---

Highly Advantageous: The FSMC provided a detailed, actionable plan to ensure the General Manager is accountable for meal pattern compliance at all locations.

The plan includes clear monitoring mechanisms, regular audits or check-ins, and consequences for non-compliance.

The FSMC also outlines specific training or resources to ensure the General Manager's success in overseeing compliance.

Advantageous: The FSMC provided a detailed, actionable plan to ensure the General Manager is accountable for meal pattern compliance at all locations.

The plan includes monitoring mechanisms, audits or check-ins, and consequences for non-compliance.

The FSMC also outlines specific training or resources to ensure the General Manager's success in overseeing compliance.

Not Advantageous: The FSMC provided a plan to ensure the General Manager is accountable for meal pattern compliance at all locations.

The plan includes monitoring mechanisms, audits or check-ins, and consequences for non-compliance.

The FSMC also outlines training or resources to ensure the General Manager's success.

Unacceptable: The FSMC did not submit a plan for General Manager accountability regarding meal pattern compliance.

--- 10.2 The Food Service Management Company (FSMC) is required to detail how they will partner with the Wellesley Public Schools to minimize and address student meal debt. (FSMC must add page number: _____)

Highly Advantageous: The FSMC provided a detailed, proactive plan for how they will partner with the Wellesley Public Schools to address student meal debt, including specific actions for communication, prevention, and debt reduction.

The plan includes clear strategies for identifying students with debt, regular monitoring, and follow-up procedures to support students and families.

The FSMC outlines a collaborative approach with the Wellesley Public Schools on establishing appropriate meal debt policies, ensuring sensitive communication with students and families, and implementing clear, actionable steps for resolving debts.

Advantageous: The FSMC provided a clear plan for how they will partner with the Wellesley Public Schools to address student meal debt, with general strategies for identifying and communicating with students and families about outstanding balances.

The plan includes some methods for tracking debt and actions for reducing or eliminating it but may lack full detail on regular monitoring or communication strategies.

Not Advantageous: The FSMC provided a plan, but it lacks specific actions or details on how they will partner with the Wellesley Public Schools to address student meal debt.

The plan is vague about how debt will be monitored, how families will be communicated with, or how solutions will be implemented, making the approach unclear or incomplete.

Unacceptable: The FSMC did not submit a plan for how they will partner with the Wellesley Public Schools to address student meal debt.

--- 10.3 The AccuClaim system assesses the FSMC's ability to meet the National School Lunch Program (NSLP) standards based on its compliance with the NSLP in the school districts the FSMC has put forward as a reference. The following criteria will be based on the 2025 (DESE Due Date February 7, 2025) AccuClaim submissions. The FSMC will submit the reports for all sites operated by the FSMC in the school districts listed as a reference in this RFP. (FSMC must add page number: _____) ---

Highly Advantageous: AccuClaim: Of the 13 Meal Counting and Claiming System criteria and the 2 Readily Observable General Areas criteria for each school building, the FSMC's reference school districts reported less than 5% (aggregate) of items requiring a Corrective Action Plan.

Advantageous: AccuClaim: Of the 13 Meal Counting and Claiming System criteria and the 2 Readily Observable General Areas criteria for each school building, the FSMC's reference school districts reported more than 5% and less than 10% (aggregate) of items requiring a Corrective Action Plan.

Not Advantageous: AccuClaim: Of the 13 Meal Counting and Claiming System criteria and the 2 Readily Observable General Areas criteria for each school building, the FSMC's reference school districts reported more than 10% and less than 15% (aggregate) of items requiring a Corrective Action Plan.

Unacceptable: AccuClaim: Of the 13 Meal Counting and Claiming System criteria and the 2 Readily Observable General Areas criteria for each school building, the FSMC's reference school districts reported more than 15% (aggregate) of items requiring a Corrective Action Plan.

--- 10.4 The Board of Health Food Establishment Inspection Report notes violations to the FDA food code. Food safety is critical for the operation of a school food service program. The following criteria will be based on the Board of Health Food Establishment Inspection Report for the fall 2025. The FSMC will submit the reports for all sites operated by the FSMC in the school districts listed as a reference in this RFP. (FSMC must add page number: _____) ---

Highly Advantageous: Based on the most recent Board of Health Food Establishment Inspection Report, the number of violated provisions related to foodborne illness risk factors and interventions (as noted in items 1 through 29) for each of the FSMC's reference school districts reported less than 5% (aggregate) of items are out of compliance across all sites.

Advantageous: Based on the most recent Board of Health Food Establishment Inspection Report, the number of violated provisions related to foodborne illness risk factors and interventions (as noted in items 1 through 29) for each of the FSMC's reference school districts reported more than 5% and less than 10% (aggregate) of items are out of compliance across all sites.

Not Advantageous: Based on the most recent Board of Health Food Establishment Inspection Report, the number of violated provisions related to foodborne illness risk factors and interventions (as noted in items 1 through 29) for each of the FSMC's reference school districts reported more than 10% and less than 15% (aggregate) of items are out of compliance across all sites.

Unacceptable: Based on the most recent Board of Health Food Establishment Inspection Report, the number of violated provisions related to foodborne illness risk factors and interventions (as noted in items 1 through 29) for each of the FSMC's reference school districts reported more than 15% (aggregate) of items are out of compliance across all sites.

--- 10.5 The Evaluation Committee will conduct interviews with all Proposers who meet the minimum criteria and are responsive to the RFP. Each interview will include a standardized set of ten (10) questions, prepared in advance by the Evaluation Committee, and asked to all Proposers. Questions asked during the interview process will be provided in writing to all interviewed FSMC at the conclusion of the interviews. ---

Highly Advantageous: The proposed General Manager, Regional Manager, and at least one senior management representative from the FSMC were present.

The FSMC team communicated a comprehensive plan of action with clarity and professionalism and not simply a sales pitch.

The proposed General Manager actively participated in the interview process.

The FSMC team was fully responsive to all ten (10) questions.

The FSMC confirmed that the proposed General Manager would be employed in Wellesley for at least one year if awarded the contract.

Advantageous: The proposed General Manager and Regional Manager were present.

The FSMC team communicated a comprehensive plan of action with clarity and professionalism and not simply a sales pitch.

The proposed General Manager participated in the interview process.

The FSMC team was fully responsive to at least seven (7) of the ten (10) questions.

The FSMC confirmed that the proposed General Manager would be employed in Wellesley for at least one year if awarded the contract.

Not Advantageous: The proposed General Manager and Regional Manager were present.

The FSMC team communicated a plan of action with clarity and professionalism and not simply a sales pitch.

The proposed General Manager participated, but was not the prominent voice, in the interview process.

The FSMC team was fully responsive to at least four (4) of the ten (10) questions.

The FSMC confirmed that the proposed General Manager would be employed in Wellesley for at least six months if awarded the contract.

Unacceptable: The FSMC did not participate in the interview process.

A.7. Oral Presentations

1. An oral presentation by a FSMC may be required to supplement a proposal. These presentations, if required:
 - a. will be scheduled by the SFA subsequent to the receipt of proposals and prior to the award;
 - b. the FSMCs will not be allowed to alter or amend their proposals through the presentation process;
 - c. the oral presentation will only be used for clarification purposes and to allow for Q&A; and
 - d. Oral Presentations will not be scored.

A.8. Site Visits to similar FSMC sites shall be scheduled as required.

A.9. A mandatory tour of SFA facilities will be scheduled immediately after the Pre-Proposal Conference.

A.10. The Contract will be for a one-year period (beginning July 1, 2025 and ending June 30, 2026) with the option for up to four(4) additional one-year renewals; for a maximum total of five(5) years. **Note: MA 30B requires the approval of the governing body for any contract beyond 3 years.**

SECTION B: Qualifications for consideration

The following qualifications and conditions must be met and/or addressed in the FSMC's proposal:

B.1. The FSMC must be of sufficient size and expertise to furnish the resources needed to manage and Continuously improve the food services operation. The qualification data shall be submitted by each FSMC along with the sealed proposal.

1. The FSMC must be licensed to do business in the state of Massachusetts.
2. The FSMC or its principles must have been doing business for two consecutive years or more with school districts.
3. If a performance bond is required (see section XIV Performance Bond), the FSMC must be able to provide a performance bond should the FSMC be awarded the contract. A surety letter from an acceptable bonding or surety company indicating ability to obtain the bond must be included with the proposal.
4. Annual reports of financial statements certified by a licensed public accountant for the last year must be included with the proposal along with a three (3) year financial summary.

B.2. The FSMC must have extensive involvement and experience in the school food services field in the areas of: designing and planning serving and dining areas; selecting and procuring commodities and food service equipment; nutrition; menu planning; on-site production; quality control; employee supervision; staff and management training; employee motivation; marketing and public relations.

B.3. All proposals shall be valid and may not be withdrawn for sixty (60) days after submission.

B.4. Bonding Requirement

The FSMC shall submit with its proposal, a bid guarantee for 25% of the total budgeted costs (expenses) in the form of a firm commitment such as a bid bond, certified check, cashier's check or postal money order. Bid guarantees will be returned to:(a) unsuccessful FSMCs after award of the contract; and (b) the successful FSMC upon execution of such further contractual documents (e.g., insurance coverage) and bonds as required by the proposal.

SECTION C: Specifications

- C.1.** The SFA participates in the programs noted in Section A1. USDA Foods from the Federal Food Distribution Program are available for use in programs noted in Section A1 and it is the intent of the SFA that such items be included in the menus to the greatest extent possible.
- C.2.** The FSMC shall meet all requirements of the USDA programs noted in Section A1, and any other requirements promulgated by the state of Massachusetts. The FSMC shall provide all meals in accordance with all applicable meal patterns for age and grade groupings. This may include preschool meal patterns.
- C.3.** The FSMC costs shall include all expenses associated with the operation of the food service program as submitted in the financial budget of the RFP (e.g. on-site costs, food costs, labor costs, value of USDA Foods used, management fee and administrative fee).
- C.4.** The FSMC shall receive an Administrative Fee and Management Fee for its service.
- C.5.** The FSMC shall submit a budget to the Business Manager or equivalent, upon request, to be used by the SFA in its budget process and to demonstrate its ability to meet the guaranteed financial agreement.
- C.6.** Meal prices shall be approved by the SFA. The SFA shall retain ultimate control over meal prices and any other related or appropriate elements of the food service program.
- C.7.** The FSMC shall supply with this proposal a full description of the proposed benefit package, including but not limited to, levels of coverage, co-pay features and any other options and limitations.
- C.8.** The FSMC shall procure products based on the specifications established in Schedule B. FSMC must include, as part of the RFP response, a specifications sheet with grade, weight, nutritional qualities, and item labels for all products not included in the SFA's Schedule B.
- C.9.** All proposals shall include a completed Schedule E.
- C.10.** Tax-Exempt Municipality/School: Purchases of goods and services by the SFA are exempt from the payment of Federal Excise Tax and Sales Tax, and any such taxes must not be included in any price computations, nor can any such taxes be passed on to the SFA. A copy of the MA Tax Exemption Certificate will be provided upon award of contract.
- C.11.** Terms of the contract are listed in Section 1 of Contract Terms and Conditions; however, the SFA may develop additional terms and or conditions with the successful FSMC, derived from the program objectives and or specifications listed in section D and E respectively, through negotiation and shall be consistent with the rights reserved by the SFA as described herein. Any additional terms or conditions must not conflict with any of the terms set forth in Section 1 and must be consistent with all applicable laws and regulations.
- C.12. Equipment**
The FSMC shall provide a proposal for any necessary equipment.

The SFA is not requesting any equipment purchases in this RFP.

**If the contract is terminated or not renewed the SFA can retain the property and continue to make payments in accordance with the amortization schedule.*

C.13. Additional specifications requested by SFA. If there are no other specifications, indicate no additional specifications.

- Adherence to the Health and National School Lunch Program Regulations:
 -
 - The Wellesley Public Schools expect the FSMC will maintain compliance with the NSLP requirements in all aspects of the program with a focus on meal counting, eligibility determinations, and meal component guidelines. As a means of reviewing adherence to aspects of the NSLP program, Wellesley Public Schools requires the submission of all school AccuClaim reports from the 2025 filing (DESE February 7, 2025 deadline) for all school locations included in the FSMC reference list.
 -
 - Food safety is critical for the health and safety of staff and students. The local Board of Health inspection reports provide insight into the FSMC's handling of food safety, compliance with food handling regulations, and the ability to improve or correct deficiencies noted during inspections. FSMC should detail how staff are trained on food safety practices, including ongoing professional development. Wellesley Public Schools requires the submission of all school Board of Health inspection reports for school year 2024-2025 for all school kitchen locations included in the FSMC reference list. If there are multiple inspections this school year, the Wellesley Public Schools requests the first inspection reports for school year 2024-2025.
 -
 - The FSMC will comply with all WPS food-related policies, specifically the WPS Wellness Policy and Guidelines. The SFA shall provide copies of relevant policies to the FSMC.
 -
 - The FSMC will actively participate in an advisory board composed of parents, teachers, and students to assist in menu planning. It is expected that the advisory board will meet three times per school year. In addition, the FSMC General Manager will participate on the district's Wellness Committee.
- Financial Calculations - Part One:
 -
 - All FSMC financial projections should utilize participation estimates no higher than 55%. FSMCs that model financial proposals with a participation factor higher than 55% will be deemed non-responsive.
 -
 - Food costs must be at least 45% of the annual budget recommended by the FSMC.
- Nutritional Quality:
 -
 - 1. Ingredients must meet or exceed USDA National School Lunch Program (NSLP) and School Breakfast Program (SBP) requirements for nutritional standards.
 -
 - 2. Preference will be given to whole, minimally processed ingredients that are free from artificial flavors, colors, sweeteners, and preservatives.
 -
 - Sustainability:
 -
 - 1. Ingredients should align with the district's commitment to sustainability, including locally sourced (within 250 miles when possible) and seasonal products when possible.
 -
 - 2. The FSMC is encouraged to use products certified as organic, non-GMO, and/or responsibly sourced.
 -
 - Cultural Relevance and Diversity:
 -
 - 1. The FSMC is expected to incorporate ingredients that reflect the cultural preferences and diversity of the Wellesley community.
 -

- 2. The use of specialty and ethnic ingredients should align with menu planning to create authentic and appealing meal options.
-
- The Wellesley Public Schools budget will pay the following items directly from the non-profit Food Service Revolving Fund from the guaranteed maximum return. The amounts listed are the expected costs for the initial year of the contract.
-
- a. Equipment repairs (estimated cost □ \$5,000);
- b. Point-of-sale system (software and components - \$10,000);
- c. Digital signage board software for the Wellesley Middle School (\$1,000);
- d. Transportation of meals between Wellesley Middle School and the six (6) elementary schools each school day (driver salaries and fuel - \$31,145);
- e. Online ordering system (elementary) (software - \$1,500);
- f. Equipment replacement purchases (estimated cost - \$25,000);
- g. Composting kitchen scraps (estimated cost - \$30,000); and
- h. Food rescue (estimated cost - \$1,800).
-
- On an annual basis, equipment replacement prioritization will be a collaborative discussion with the FSMC, Wellesley Facility Management Department, Wellesley Board of Health, and Wellesley Public Schools.
-
- Meals per Labor Hour (MPLH) is a critical metric for evaluating productivity and production efficiency in food service programs. The Wellesley Public Schools operates with both a conventional (raw food preparation) and convenience (processed foods) system.
-
- FSMCs are required to address the following in their bid responses:
-
- MPLH Expectations: Clearly outline the assumptions used in determining these values, including factors like staffing levels, meal equivalents, and operational efficiencies.
-
- Wellesley Public Schools requires a minimum of 2 staff members work at each location
-
- MPLH Calculation: Explain how MPLH will be calculated on a monthly basis, including details on data collection methods and reporting frequency. Highlight any tools or technology the FSMC will use to track and analyze MPLH.
-
- Improvement Strategies: Describe how the FSMC will monitor and adjust staffing and production processes to optimize MPLH over the course of the contract. Include a plan for training staff to improve efficiency and productivity while maintaining food quality and safety.
-
- Important Note: Financial data (e.g., labor costs or detailed budgetary projections) should not be included in the Non-Price Proposal section. The district is solely seeking the number of meals/meal equivalents and associated MPLH figures in this section.
- Financial Calculations □ Part Two:
-
- The FSMC will provide information related to financial bonuses recommended by the company for their employees who will be working in Wellesley Public Schools. The FSMC will detail:
-
- a. Which positions are eligible for bonuses and reasoning.
- b. The type of bonuses offered (attendance, performance, etc.).
- c. Criteria used to determine bonus eligibility.
-
- The Wellesley Public Schools will approve the bonus structure and maximum allowable amounts to be paid as part of the agreed upon annual budget. No bonuses can be paid outside of this annual agreement.

-
- The price proposal should identify the bonus total recommended in the initial contract year. The FSMC should include the information above as part of their price proposal.
-
- The use of commodities and the USDA Department of Defense (DoD) Fresh Fruit and Vegetable Program provides a cost-effective means to access food products for use in the Wellesley Public Schools. The FSMC will detail how they monitor the availability of these products and maximize the districts entitlement allotment.
-
- The FSMC shall provide Wellesley Public Schools with a copy of the annual Workers' Compensation and Unemployment Insurance premiums each year of the contract prior to the contract/amendment being executed.
- Financial Calculations □ Part Three:
-
- When school is in session, the Wellesley elementary schools serve breakfast Monday □ Friday and lunch on Mondays, Tuesdays, Thursdays, and Fridays. All elementary schools have a shortened day on Wednesdays with a cold lunch option. Should this change during the contract period, the FSMC and the Wellesley Public Schools discuss the financial and operational impacts prior to implementation.
-
- Milk deliveries are accepted at all school locations. All other deliveries are limited to the Middle and High Schools (food, commodities, paper, etc.). Food and related paper products are transported in Cambros (or other wheel containers) by the Wellesley Public Schools Transportation staff.
-
- Wellesley Public Schools is responsible for establishing the selling prices, including price adjustments, for all reimbursable and non-reimbursable meals/milk and non-program food sales (including a la carte, vending, and adult meals). The district will consult with the FSMC in advance of setting selling prices. Student and adult meals prices have been set for school year 2025-2026 and are included as an attachment.
- Transitional Plan:
-
- Provide a transition plan to include detailed identification of tasks, timelines, and resources required to ensure a seamless continuity of operations between 7/1/25 and 8/30/25.
- FSMC Staffing □ Part One:
-
- The FSMC shall have the sole responsibility to compensate its employees and new employees as they are hired, including all applicable taxes, insurance, and worker's compensation and security screenings as required by Massachusetts law. Personnel employed by the FSMC are the sole responsibility of the FSMC and are not employees of the SFA.
-
- The FSMC shall adhere to state and federal regulations in screening prospective employees by complying with criminal background check/finger printing regulations required by law for all new hires and shall provide copies to WPS. No FSMC employee may start work at any SFA site without explicit confirmation from the Wellesley Public Schools Human Resources Office.
-
- The FSMC will comply with all federal and state wage/hours employment requirements including I9 requirements.
- FSMC Staffing □ Part Two:
-
- It is the responsibility of the FSMC to ensure that all OSHA and Hazardous Communications Act regulations in relation to this work are adhered to.
-
- All FSMC staff assigned to each school will be knowledgeable on the use of all emergency switches and fire and safety devices in the kitchen and cafeteria areas.
-
- As Wellesley Public Schools pays all FSMC expenses under a cost-reimbursable contract, the Assistant Superintendent for Finance and Operations, or designee, shall be actively engaged in all

collective bargaining strategies and compensation decisions for the FSMC. Contracts shall not be finalized without Wellesley's approval.

-
- The Wellesley Public Schools will have final approval regarding the hiring of the FSMC's Food Service Director. In the event FSMC wishes to hire a new site director, FSMC must provide written notice to Wellesley Public Schools. The FSMC will identify a minimum of three the candidates qualified and experienced as a Food Service Director candidate. Wellesley Public Schools will interview the candidates and provide a decision to FSMC within ten (10) business days from its receipt of written notice. Any site director proposed by FSMC must meet the minimum hiring qualifications in 7 C.F.R. § 210.30.
-
- Wellesley Public Schools may request, in writing, the removal of any employee of the FSMC who violates health requirements or conducts himself or herself in a manner that is detrimental to the well-being of the students, provided such request is not in violation of any federal, state, or local employment law. FSMC must immediately act on such request, making a final determination within five (5) business days. In the event of the removal or suspension of any such employee, FSMC will immediately restructure the food service staff without disruption of service.
-
- The Wellesley Public Schools is responsible for the processing of all Free and Reduced-Price Meal applications.
-
- The Wellesley Public Schools expects all FSMC staff to complete and pass a food safety certification program (i.e. ServSafe Manager) within 30 days of employment. At each serving time, at least one member of the staff must have an active certification. If the FSMC has an alternative to ServSafe, please provide an explanation in the RFP.
-
- FSMC's record keeping, reporting, and accounting system must satisfy federal and/or state requirements and articulate how daily meal count and cash records are maintained. Describe month-end reporting procedures, including internal inventory counts, edit check worksheets, and manager's reports.
-
- The district must be able to tie the monthly invoices back to individual transaction details (invoice and payroll record level) to ensure data accuracy; compliance with the district's sales tax exemption; and expense allowability. Individual bills must identify discounts, rebates, and other applicable credits.
-
- The FSMC shall provide Wellesley an outline of the FSMC training programs for food service workers and management personnel.
- Sustainability Commitment □ Part One:
-
- Sustainability is a priority for the Wellesley Public Schools. The Food Service Management Company (FSMC) is expected to prioritize operations that:
 - □ Limit food waste.
 - □ Reduce packaging, particularly the use of plastic.
 - □ Prioritize recycling and composting.
 - □ Review procurement practices to eliminate the presence of polyfluoroalkyl (PFAs) substances in all purchased supplies.
-
- Composting Food Waste and Reusing Purchased but Untouched Items
- The FSMC will support Wellesley Public Schools in achieving its goal of minimizing food waste and repurposing food when possible. This effort will include the following:
 -
 - Composting Food Waste (Paid by WPS Through Food Service Revolving Account):
 -
 - 1. Kitchen Scraps Management
 - The FSMC will place all kitchen scraps into composting bins located at Wellesley Middle School and High School.
 -
-

- 2. Composting Bins
- The Wellesley Public Schools Facility Management Department will supply the composting bins and handle the daily transportation of the bins into and out of the kitchen area.
-
- Reusing Purchased but Untouched Items (Paid by WPS Through Food Service Revolving Account):
 - To further reduce food waste, the FSMC will collaborate with Rescuing Leftover Cuisine (RLC) (rescuingleftovercuisine.org) or a similar organization. The FSMC will ensure that all leftover items deemed undesirable by students (but still safe and consumable) are donated to support individuals and communities in need. The FSMC school-based staff member will be responsible for the safe collection and packaging of the materials for pick-up by the food rescue personnel.
-
- Food Recovery Process
 - Unwanted and Unserved Items Collection: Unopened milk cartons, whole fruits, packaged snacks, and other safe-to-consume items will be collected in designated bins. This includes all unserved prepared foods i.e. sandwiches, hamburgers, etc.)
-
- Safe Packing Standards: Items will be handled and packed following strict food safety guidelines to maintain freshness and quality.
-
- Scheduled Pickups: RLC volunteers will coordinate with FSMC to schedule regular pickups from participating schools or Wellesley Middle School.
-
- Community Impact Reporting: The FSMC and RLC will collaborate to measure program success, including the volume of donated food and the number of individuals served.
-
- Additionally, the FSMC is encouraged to explore opportunities to limit plastics further and implement recycling programs, such as Nex-Trex, to ensure that any unavoidable plastic waste is recycled responsibly.
- Sustainability Commitment Part Two:
 - Reusable Containers (To Be Determined If Implemented):
 - The district is exploring the feasibility of piloting reusable containers for serving meals to students. However, due to the lack of in-house dishwashing capabilities, the district would need to contract with a third-party provider for these services. Industrial warewashing services could be used to wash and sanitize reusable school lunch trays and hinged containers.
-
- The FSMC, Assistant Superintendent for Finance and Operations, Director of Finance and Business Operations, Facility Management Department Custodial Services Manager, and the Town's Sustainability Coordinators will meet quarterly to review ongoing sustainability efforts and discuss potential changes throughout the five-year contract. No changes will be implemented until financial impacts are assessed and the implementation plans are approved by both the FSMC and Wellesley Public Schools.

SECTION D: Proposal Format and Contents

Proposals must be concise and in outline format. Pertinent supplemental information should be referenced and included as attachments. Limit responses to pertinent information; the SFA is not interested in receiving marketing material; reports or other extraneous information. All proposals must include/address the following:

D.1. Proposal Submittal

Proposals consist of two parts: a Price Proposal and a Non-Price Proposal. In accordance with Massachusetts General Laws (M.G.L.) Chapter 30B and 2 CFR 200, respondents must submit separate Price and Non-Price proposals in separately sealed envelopes. Each envelope must be marked as follows:

“Price Proposals for RFP/CONTRACT FOOD SERVICE MANAGEMENT COMPANIES” #

“Non-Price Proposal for RFP/CONTRACT FOOD SERVICE MANAGEMENT COMPANIES” #

Required for Both Price and Non-Price Proposal Submissions: Total number of copies: Seven(7) (one original and remainder are photocopies) submitted separately in a sealed envelope and marked as stated above. A separate CD or thumb drive should be provided for the Price Proposal and the Non-Price Proposal.

Price and Non-Price Proposals must be signed as follows:

- If the FSMC is an individual, by her/him personally;
- If the FSMC is a partnership, by the name of the partnership, followed by the signature of each general partner; and
- If the FSMC is a corporation, by the name of the corporation, followed by the signature of an authorized officer, whose signature must be attested to by the Clerk/Secretary of the corporation with the corporate seal affixed.

[Non-Price] Proposal Contents (D2 – D11)

Wellesley Public Schools is requesting the Non-Price Proposal be submitted bound or in a binder with tabs indicating which exhibit letter the information being provided corresponds to in vendor’s proposal submission.

For example:

Tab 1: Exhibit A Schools/Enrollment/Attendance Factor/Free – Reduced Percentage/Serving Times/CNPs

Forms included in this RFP or separately attached by the SFA must be completed by the FSMC. FSMC must seek clarification of interpretation (as necessary) prior to submission of proposal.

D.2. Letter of Transmittal, which includes:

1. An introduction of the FSMC.
2. The name, address, and telephone number of the person to be contacted, along with others who are authorized to represent the company in dealing with the SFA and RFP.
3. An expression of the FSMC’s ability and desire to meet the requirements of the RFP, and a positive assertion of the FSMC’s intention to do so.
4. Any other responsive information not otherwise included in the proposal.

D.3. Executive Summary, which includes:

1. Briefly describes the FSMC’s approach to the proposal and clearly indicates any options or alternatives.
2. Indicates any major requirements that cannot be met by the FSMC.
3. Highlights the major features of the proposal and identifies any supporting information considered pertinent and responsive.

D.4. Experience, References and Service Capability

1. Describe the FSMC’s experience in managing food service operations in public schools or comparable experience.
2. Include a Client List of similar sized districts over past 3 years (including all districts from New England and New York). List contact names, titles, addresses and telephone numbers of SFA administrators. Poor references may be a basis for determination that the vendor is not a responsible bidder. The SFA will choose the five(5) references from this list to contact relative to the evaluation criteria.
3. Provide documentation on any accounts lost or not renewed and the reasons for such during the last five years.
4. Include a resume or listing of the qualifications for the proposed Food Service Director for the SFA which must meet USDA Professional Standards.
5. Include the resume and background of person who will supervise the work of the Food Service Director and how the FSMC will ensure optimal performance.
6. Include a table of the FSMC organization and a plan for managing, supervising, and staffing.
7. Include a FSMC organization chart including all positions that are non-school based.

8. Include a transition plan, which shall indicate the activities, procedures, timetable, and support personnel involved in the implementation of services.

D.5. Financial Condition

1. Provide the most recent audited financial statement.

D.6. Accounting and Reporting Systems

1. Describe complete accounting procedures used to address:
 - a. Inventory control and management including purchasing.
 - b. Method of collecting, reconciling, and reporting sales.
 - c. Internal control of cash handling.
 - d. Internal audit procedures.
 - e. All regular accounting forms used, with detailed explanations.
 - f. All regular reports used, with detailed explanations.
2. Provide examples of the reports the FSMC will provide the SFA and the frequency of each. List other assistance the FSMC will provide the SFA (any costs, if applicable, should be detailed in the Price Proposal).
3. Provide a sample of a monthly invoice to the SFA.
4. Describe the FSMC's process for reporting rebates, discounts, and credits on monthly invoices. Provide a detailed sample.

D.7. Personnel Management and Training

1. Describe the FSMC's personnel management philosophy, particularly regarding food service directors and their relationship to existing staff.
2. Describe training and development programs provided for employees and management personnel to meet the USDA Professional Standards for School Nutrition Professions requirements.
3. Explain how the FSMC works to improve employee morale and reduce turnover.
4. Describe the FSMC's employee evaluation process (include forms) and disciplinary action process (include forms).
5. Describe the proposed benefits package for employees.

D.8. Innovation and Promotion of the School Lunch Program

1. Describe how the FSMC's proposed school food service program for the SFA differs from the SFA's current school food service program. Describe the benefits of the proposed program. Describe how the FSMC would implement changes with specific, relevant examples. The proposal must include a staffing model.
2. Describe how the FSMC proposes to expand the SFA's participation in purchasing local foods as defined in D10.
3. Describe how the FSMC would involve employees to use their expertise and experience in making future innovations.
4. Provide examples of service and merchandising programs.
5. Describe the FSMC's philosophy regarding promotion (increasing awareness and participation) of the school food service program. How would the FSMC implement this philosophy in our SFA? Provide specific, relevant examples.

D.9. Involvement of Students, Staff and Patrons

1. Describe the FSMC's philosophy and plans regarding involvement of students, teachers, building administrators and parents in program evaluation, menu development, menu item preference and acceptance and discussion of nutritional issues, etc.
2. Provide specific, relevant examples of involvement effort and results, by other SFA clients, where applicable.

D.10. Menu Selection, Use of USDA Foods, Food Quality and Portion Size

1. Describe the FSMC's philosophy regarding each of the following:
 - a. Menu selection.
 - b. Use of USDA foods.
 - c. Food Quality.
 - d. Portion Quantities.
 - e. Procurement and use of locally grown and produced foods as noted in Schedule B. Describe how the FSMC would increase the amount of locally grown and produced food, reduce the amount of processed

food, provide understandable and easily accessible information on the nutritional value and ingredients of menus and increase the number of “green cafeterias”.

- i. Locally grown and produced foods are defined as:
Grown within 250 miles of SFA address at 40 Kingsbury Street, Wellesley, MA 02481
2. Supply sample menus to be implemented including portion sizes. Prepare sample menus using FSMC-Developed Menus.

[Price] Proposal Contents (D11 – D12):

D.11. Bid Bond

1. The FSMC shall submit with its proposal, a bid guarantee for five percent (5%) of the total budgeted costs (expenses) in the form of a firm commitment such as a bid bond, certified check, cashier’s check or postal money order. Bid guarantees will be returned to: (a) unsuccessful FSMCs after award of the contract; and (b) to the successful FSMC upon execution of such further contractual documents (e.g., insurance coverage) and bonds as required by the proposal.

D.12 Price/Cost Information

1. List and describe all costs to the SFA for any Management Fee (FSMC’s profit) to be charged as a flat rate or on a per meal basis - Schedule F.
2. List and describe all costs to the SFA for the Administrative Fee (FSMC’s overhead and other off-site costs not otherwise paid by the SFA) to be charged as a flat rate or on a per meal basis - Schedule F.
3. If consulting services are not covered in Administrative Fee, list those services along with the extra charges.
4. Guaranteed Return – Schedule G.
5. List payment terms and arrangements.
6. Complete budgeted financial forms provided in Schedule E and provide a summary of the following:
 - a. Financial Budget Projections;
 - b. Income Summary;
 - c. Labor Cost Summary: Management/Administrative/Clerical; and
 - d. Miscellaneous Expense Summary.

SECTION E: Program Objectives

The successful FSMC shall conduct the food service program in a manner which best fulfills the following program objectives. All FSMC’s submitting proposals must first meet minimum requirements.

- E.1. To provide appealing and nutritionally sound meals, compliant with all USDA regulations including all aspects of the Healthy, Hunger-Free Kids Act of 2010 and an a la carte program for students as economical as possible. In order to offer a la carte food service, the FSMC must also offer reimbursable meals per 7 CFR 210.16(a). The FSMC must also offer breakfast and lunch at no cost to all students regardless of eligibility per Massachusetts General Law Part 1, Title XII, Chapter 69, Section C as amended in FY 2023 per HD4572 Section 13.
- E.2. To promote nutritional awareness and interface with the SFA’s academic and instructional programs in health and nutrition.
- E.3. To increase participation at all levels of the program by improving food quality; sourcing locally grown foods; effectively maintaining equipment and facilities; engaging students, parents, and the school community in the food service program; planning and implementing successful menus and menu variation; and implementing effective marketing techniques.
- E.4. To provide a management staff and structure, with the necessary expertise to ensure that the school food program is consistently of the highest quality and held in positive regard by students, staff, and the public.
- E.5. To utilize a formal structure and routinely and continuously gather input from students, staff, the public and food service employees to ensure the most effective and efficient operation possible.

- E.6.** To establish and conduct management and staff training programs, which will ensure staff development, proper supervision, adherence to health code requirements, and consistent quality control both in production and service that meets or exceeds the USDA Professional Standards for Food Service Professionals.
- E.7.** To provide a financial reporting system that meets federal and state requirements.
- E.8.** To provide SFA Administration with monthly operating statements and information regarding the food service program.

Contract Terms and Conditions

SECTION I: General

1.1 The FSMC shall comply with all laws, as amended, ordinances, rules, and regulations of all applicable federal, state, county, and city governments, bureaus, and agencies, regarding purchasing, sanitation, health, and safety of the food service operations including those requirements and regulations, instructions and policies, adopted by the Massachusetts Department of Elementary and Secondary Education and the United States Department of Agriculture and any conditions or amendments thereto. The FSMC shall procure and maintain all necessary licenses and permits. The SFA shall cooperate, as necessary, for the FSMC's compliance and procurement efforts. **The FSMC shall conduct program operations in accordance with 7 CFR Sections: (check all that apply)**

- 210 (National School Lunch Program)
- 220 (School Breakfast Program)
- 245 (Determining Eligibility for Free and Reduced Price Meals and Free Milk in Schools)
- 250 (Donation of Foods for Use in the USDA Food Distribution Program)
- FNS instructions and policies

The SFA reserves the right to add and/or expand the federal CN program to provide the availability of food resources to children and students that can be served through these programs. Prior approval must be obtained by the State Agency before adding a CN program. The SFA also reserves the right to remove CN programs.

- 1.2** The SFA shall retain control of the quality, extent and general nature of the food service program and prices to be charged. 7 CFR§210.16(a)(4)
- 1.3** The SFA shall be entitled to all receipts of the food service program.
- 1.4** All net income accruing to the SFA from the food service program shall remain in the program and be deposited by the FSMC into the nonprofit school food service account.
- 1.5** The FSMC shall be an independent contractor and not an employee of the SFA; nor are the employees of the FSMC employees of the SFA.
- 1.6** The FSMC, as an independent contractor, shall have the exclusive right to operate the school food service program and/or special milk program on behalf of the SFA.

SECTION II: Relationship of the Parties

- 2.1** The FSMC shall be an independent contractor and shall retain control over its employees and agents. Nothing in this contract shall be deemed to create a partnership, agency, joint venture, or landlord-tenant relationship.
- 2.2** FSMC Responsibilities.
- A. The FSMC shall maintain such records as the SFA will need to support its Claim for Reimbursement; make all records available to the SFA upon request; and retain all records for a period of for a period of 6 years from the end of the contract for inspection and audit by representatives of the SFA, State Agency (SA), USDA and Office of Inspector General, at any reasonable time and place. In instances where audit findings have not been resolved, the records must be retained beyond the 6-year period until resolution of the issues raised by the audit. These records will be maintained at the school food service offices. [Recordkeeping, 2CFR§200.334, §210.16(c)(1), 7CFR §250.53(11) and 7CFR §210.23(c)]
- B. The FSMC shall, to the maximum extent possible, utilize USDA Foods made available by the SFA solely for the purpose of providing benefits for the SFA's food service operation. [7 CFR § 210.16(a)(6)]

- C. The FSMC shall prepare and serve a variety of appetizing, high quality, wholesome, and nutritious meals and a la carte items for the SFA's students, employees, and visitors in accordance with the terms and conditions of this contract. The FSMC agrees that it will perform the work described in this contract in full compliance with all applicable laws, rules, and regulations adopted or promulgated by any federal or state regulatory body or governmental agency.
- D. The FSMC agrees to meet all requirements and performance standards that may be specified by rule or regulation by any administrative officials or bodies charged with enforcement of any state or federal laws on the subject matter of this contract.
- E. The FSMC agrees to assume full responsibility for the payment of all contributions, assessments, both state and federal, including, but not limited to, wages, pension benefits, federal, state and local employment taxes, unemployment taxes, social security, and worker's compensation costs, as to all employees engaged by it in the performance of the contract.
- F. The FSMC agrees to furnish the SFA, upon request, a certificate or other evidence of compliance with state or federal laws regarding contributions, taxes, and assessments on payrolls.

2.3 SFA Responsibilities.

- A. The SFA shall ensure that the food service operation is in conformance with the *Child Nutrition Programs Permanent Agreement* and any addenda. [7 CFR § 210.16(a)(2)]
- B. The SFA shall monitor the food service operation through periodic on-site visits to ensure the food service is in conformance with program regulations. [7 CFR § 210.16(a)(3)] SFA shall monitor each site a minimum of twice per school year.
- C. The SFA shall retain control of the quality, extent, and general nature of its food service and the prices to be charged for meals. [7 CFR § 210.16(a)(4)]
- D. The SFA shall retain signature authority on the *Child Nutrition Programs Permanent Agreement* and any addenda, free and reduced-price policy statement and Claims for Reimbursement. [7 CFR § 210.16(a)(5)]
- E. The SFA shall retain title to all USDA Foods and ensure that all USDA Foods: are made available to the FSMC, including processed USDA Foods; accrue only to the benefit of the SFA's nonprofit school food service account; are fully utilized therein; and that all refunds, discounts, rebates and credits received from processors are retained by the SFA. [7 CFR § 210.16(a)(6)]
- F. The SFA shall establish and maintain an advisory board composed of parents, teachers, and students to assist in menu planning. [7 CFR § 210.16(a)(8)]
- G. The SFA shall make reasonable modifications with regard to all matters under its supervision and control, and the FSMC shall comply with them as soon as reasonably possible after proper notification is given.
- H. The SFA shall retain control of the nonprofit school food service account and overall financial responsibility for the nonprofit food service operation, including control for setting of all prices, including price adjustments, for meals served under the nonprofit school food service account, including but not limited to, pricing for reimbursable meals, a la carte service, vending machines, and adult meals. [7 CFR §210.16(a)(4)]
- I. The SFA shall retain signature authority and responsibility for all contractual agreements in connection with the school child nutrition programs. [7 CFR § 210.21]
- J. The SFA shall ensure prompt resolution of findings from program administrative reviews and audit findings. [7 CFR § 210.9(b)(17)]

- K. The SFA shall maintain responsibility for the implementation of the free and reduced-price policy. [7 CFR § 245]
- L. The SFA shall develop, distribute, and collect the parent letter and application for free and reduced-price meals (as appropriate). [7 CFR § 245.6]
- M. The SFA shall determine eligibility and verify applications for free and reduced-price meals benefits and conduct any hearings related to such determinations. [7 CFR § 245.6, 6a, 7, 10]
- N. The SFA shall assure that the maximum amount of USDA Foods are received and utilized by the FSMC. [7 CFR § 210.9(b)(15)]
- O. The SFA shall maintain responsibility for procuring processing agreements, private storage facilities, or any other aspect of financial management relating to USDA Foods. [7 CFR § 250.15]

SECTION III: Food Service Program

- 3.1 The FSMC shall prepare and serve meals for the schools listed on Exhibit A (Schools/Enrollment/Attendance Factor/Free – Reduced Percentage/Serving Times/Child Nutrition Programs). The SFA is allowed to add schools to this contract as required up to a 10% increase in the number of schools in Exhibit A
- 3.2 All meals will be provided in accordance with the approved calendar, attached as Exhibit F. For the first twenty-one (21) days of food service, the FSMC will adhere to the 21-day cycle menu agreed upon by FSMC and the SFA. Changes thereafter may only be made with approval of the SFA. [7 CFR § 210.16 (b)(1)]
 - A. The SFA shall administer the application process for all free and reduced-price meals and shall establish and notify parents and guardians of program criteria for eligible students. Both the SFA and the FSMC shall be responsible for protecting the anonymity of students receiving free or reduced-price meals. [7 CFR § 210.16 (a)(5)]
- 3.3 In cooperation with the SFA, the FSMC shall conduct on-going nutrition awareness programs for students, teachers, parents, and other interested parties.
- 3.4 The FSMC shall, in accordance with SFA policy, program and regulations, supply special diets, per 7 CFR 210.10(m) and 7 CFR 220.8(m), for students where medically necessary and/or when prescribed by a licensed physician.
- 3.5 The FSMC shall cooperate with the SFA's Advisory Board, consisting of students, parents, SFA staff, and a FSMC representative in developing menus and other food service program initiatives.
- 3.6 Upon request by the SFA, the FSMC shall provide catered food service at times and prices mutually agreed upon. The SFA may obtain outside catering services if a price cannot be agreed upon or the FSMC cannot provide the service. USDA Foods will not be used for catering. The FSMC shall provide the SFA with copies of invoices within ten (10) days after the end of each month. Catering invoices must be reflective of actual catering costs plus a reasonable profit. Catering services must be paid from an account other than the non-profit school food service account. All catering revenues are to be retained in the Non-Profit School Food Service Account.
- 3.7 If participating in the Fresh Fruit and Vegetable Program (FFVP)
 - A. FSMC will ensure it documents allowable costs to include but not limited to; actual labor costs, administrative costs and fresh fruit and vegetable costs.
 - B. FSMC and SFA will ensure no more than ten percent (10%) of each awarded school's grant will be claimed for administrative costs (planning and managing the program).
 - C. C. FSMC will ensure it expends all FFVP funds received per school.

- 3.8 If operating SFSP and CACFP a food service management company may not subcontract for the total meal, with or without milk, or for the assembly of the meal. 7 CFR 225.6(h)(2)(ii) and 7 CFR 226.21(e)
- 3.9 Summer Food Service (if applicable)
- A. Dates of participation: N/A
 - B. FSMC shall deliver meals to each of the annually selected and approved sites.

Section IV: USDA Foods

- 4.1 The FSMC will provide the following services in relation to USDA Foods (*Check only those duties below that the FSMC will provide*):
- Preparing and serving meals.
 - Ordering or selection of USDA Foods, in coordination with SFA in accordance with 7 CFR § 250.58(a).
 - Storage and inventory management of USDA Foods in accordance with 7 CFR § 250.52.
 - Payment of processing fees and/or submittal of refund requests to a processor on behalf of the SFA, or remittance of refunds for the value of USDA Foods in processed end products to the SFA, in accordance with subpart C of 7 CFR § 250.
- 4.2 The FSMC must credit the SFA for the value of all USDA Foods received for use in the SFA's meals service in a school year (including both entitlement and bonus foods) and including the value of USDA Foods contained in processed end products if the FSMC procures processed end products on behalf of the SFA or acts as an intermediary in passing the USDA Foods value in processed end products on to the SFA.
- 4.3 The FSMC shall credit for USDA Foods by disclosure, i.e., the FSMC shall credit the SFA for the value of USDA Foods by disclosing, in its billing for food costs submitted to the SFA, the savings resulting from the receipt of USDA Foods for the billing period. Crediting by disclosure does not affect the requirement that the FSMC shall only bill the SFA for net allowable costs. The FSMC shall use either the USDA's cost-per-pound donated food prices posted annually by the USDA (generated on or about November 15th), or the most recently published cost per-pound price in the USDA donated foods catalog to report the value of USDA Foods in its disclosure of the value of USDA Foods to the SFA in its invoices.
- 4.4 Any activities relating to donated foods that the food service management company will be responsible for, in accordance with §250.50(d), and assurance that such activities will be performed in accordance with the applicable requirements in 7 CFR 250.
- 4.5 The food service management company will use all donated ground beef and ground pork products, and all processed end products, in the recipient agency's food service.
- 4.6 The food service management company will use all other donated foods or will use commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the recipient agency's food service.
- 4.7 The FSMC must meet the general requirements in 7 CFR § 250.14(a) for the storage and inventory management of USDA Foods. In accordance with 7CFR §250.52(b), the FSMC may store and inventory donated foods together with foods it has purchased commercially for the SFA's use, unless this is specifically prohibited in its contract. It may store and inventory such foods together with other commercially purchased foods only to the extent that such a system ensures compliance with the requirements for the use of donated foods in 7CFR §250.51(d). Additionally, the FSMC must ensure that its system of inventory management does not result in the SFA being charged for USDA Foods.
- 4.8 The FSMC must return all unused USDA Foods, including but not limited to ground beef, ground pork, and processed end products to the SFA when the contract terminates, is not extended, or renewed.

- 4.9 The SFA must ensure that the FSMC has credited it for the value of all USDA Foods received for use in the SFA's meal service in the school year. The FSMC agrees to cooperate and provide information reasonably requested by the SFA.
- 4.10 The FSMC must ensure compliance with the requirements of subpart C of 7 CFR § 250 and with the provisions of the distributing and/or the SFA's processing agreements in the procurement of processed end products on behalf of the SFA and will ensure crediting of the SFA for the value of USDA Foods contained in such end products at the processing agreement value.
- 4.11 The FSMC shall not enter into the processing agreement with the processor required in subpart C of 7 CFR § 250.
- 4.12 The distributing agency, sub-distributing agency, or SFA, the Comptroller General, the USDA, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of USDA Foods.
- 4.13 The FSMC shall maintain records to document its compliance with 7 CFR § 250.54(b).
- 4.14 Any extension or renewal of the contract is contingent upon fulfillment of all provisions in this contract relating to USDA Foods.
- 4.15 The FSMC must maintain the following records relating to the use of USDA Foods:
- A. The USDA Foods and processed end products received from, or on behalf of, the SFA, for use in the SFA's food service operations;
 - B. Documentation that it has credited the SFA for the value of all USDA Foods received for use in the SFA's food service operations in the school year, including, in accordance with the requirements in 7 CFR §250.51(a), the value of USDA Foods contained in processed end products; and
 - C. Documentation of its procurement of processed end products on behalf of the SFA, as applicable.
- 4.16 The SFA shall ensure that the FSMC is in compliance with the requirements of this section through its monitoring of the food service operation, as required in 7 CFR §§ 210, 225, or 226, as applicable.
- 4.17 The SFA shall conduct a reconciliation at least annually (and upon termination of the contract) to ensure that the FSMC has credited it for the value of all USDA Foods received for use in the SFA's food service in the school year, including, in accordance with the requirements in 7 CFR §250.51(a), the value of USDA Foods contained in processed end products.
- 4.18 All USDA Foods received by the SFA and made available to the FSMC shall accrue only to the benefit of the SFA's non-profit school food service program and shall be used therein.
- 4.19 The FSMC shall have records available to substantiate the use of USDA Foods in reimbursable meal pattern meals.
- 4.20 The FSMC shall select, accept and use in as large quantities as may be used in SFA's non-profit school food service program, the type and quantities of available federally donated commodities, subject to the approval of the SFA.
- 4.21 Title of products purchased or processed using USDA Foods must remain within the SFA. Any charges incurred by the FSMC when processing or purchasing products containing government commodities shall be processed for payment by the FSMC and charged back to the SFA as a food cost.

SECTION V: Equipment

- 5.1 The SFA is not requesting any equipment purchases in this RFP.

- 5.2 The FSMC may only charge the SFA for reasonable, necessary and allocable purchases.
- 5.3 The FSMC may recommend to the SFA the purchase of new or replacement equipment as needed. The FSMC shall account for all equipment and protect it from pilferage or destruction, and will coordinate the repair or replacement of any equipment not functioning properly with the designated SFA personnel that has repair responsibility.
- 5.4 The FSMC shall operate and care for all equipment and food service areas (walls, windows, lights, etc.) in a clean, safe and healthy condition in accordance with standards acceptable to the SFA and comply with all applicable laws, ordinances, rules and regulations of federal, state and local authorities, normal wear and tear excepted.
- 5.5 The FSMC shall notify the SFA of any equipment belonging to the FSMC on SFA premises within ten (10) days of its placement on the SFA premises.
- 5.6 The FSMC, upon termination of the contract, shall surrender all equipment and furnishings belonging to the SFA and/or purchased through this agreement in good repair and condition, normal wear and tear excepted.
- 5.7 The SFA shall be responsible for repairs to all permanent fixtures such as faucets, lights, sewers, air conditioning, heating and all other electrical work not considered as being food equipment.
- 5.8 The SFA shall be responsible for any losses which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.
- 5.10 The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA premises except for loss or damage caused by SFA beyond normal wear and tear.
- 5.11 The SFA will provide the initial physical inventory of supplies and equipment available for use by the FSMC.
- 5.12 The SFA shall furnish and install any equipment or make any structural changes needed to comply with federal, state, and local laws.
- 5.13 Each party shall, at no cost to the other, make all repairs, alterations, modifications, or replacements which may be necessary to correct any conditions of premises or equipment owned, leased or controlled by such Party which violate applicable building, sanitation, health, or safety law, ordinance, rule or regulation.
- 5.14 All food preparation and serving equipment owned by the SFA shall remain on the premises of the SFA unless otherwise stated in writing by the SFA.
- 5.15 If required, the SFA shall provide transportation vehicles and transportation equipment to be used in the food service programs. Maintenance, fuel, insurance, and equipment for transportation shall be the responsibility of the SFA.

SECTION VI: Facilities

- 6.1 The SFA shall furnish at its expense, space, light, heat, power, hot and cold water and other utilities as are necessary for the operation of the food services to be furnished hereunder.
- 6.2 The SFA shall make available without cost to the FSMC, areas of the premises agreeable to both parties in which the FSMC shall render its services; such areas as are reasonably necessary for providing efficient food service. The SFA is responsible for maintaining the facilities in a good state of repair and free from vermin.

- 6.3** The SFA retains the right to rent food service facilities during non-school hours or weekends, provided that such rental does not interfere with the normal food service operation. When such activities take place, the SFA may require that a member(s) of the food service staff designated by the resident manager be on duty and be reimbursed. If the SFA approves the use of the facilities for extracurricular activities before or after the SFA's regularly scheduled meal periods, the SFA shall return facilities and equipment to the FSMC in the same condition as received, normal wear and tear excepted.
- 6.4** The FSMC shall not use the SFA's facilities to produce food, meals or services for other organizations without the approval of the SFA. If such usage is mutually agreeable, there shall be a signed agreement which stipulates the fees to be paid by the FSMC to the SFA for such facility usage.
- 6.5** The SFA shall have unlimited access to all areas used by the FSMC for purposes of inspections and audits.
- 6.6** The SFA shall provide suitable office facilities to the FSMC, including furniture and equipment, for use by the FSMC in performance of this contract. The FSMC shall take reasonable care of the office facilities and equipment and shall return them to the SFA in good condition upon termination of this contract, normal wear and tear excepted.

SECTION VII: Sanitation and Safety

- 7.1** The FSMC shall be responsible for usual and customary cleaning and sanitation of the SFA's food service facilities to include - housekeeping, preparation, storage, and equipment. The FSMC will also adjust practices and operation of equipment as required.
- 7.2** The FSMC shall be responsible for housekeeping and sanitation in areas used for food preparation, storage, and service, and shall clean and sanitize dishes, pots, pans, utensils, equipment, and similar items.
- 7.3** The FSMC shall comply with all local and state sanitation requirements in the preparation and service of food.
- 7.4** The FSMC shall maintain safety programs for employees as required by federal, state, and local authorities, including the FSMC's corporate policies.
- 7.5** The FSMC shall place garbage and trash in appropriate containers in the designated areas.
- 7.6** The FSMC shall cooperate in the SFA recycling program.
- 7.7** The FSMC shall clean the kitchen area, equipment, including but not limited to sinks, counters, tables, chairs, silverware, and utensils.
- 7.8** The SFA shall designate a refuse collection area and the FSMC shall be responsible for transporting refuse to the designated refuse collection area. The SFA shall remove all garbage and trash from the designated areas.
- 7.9** The SFA shall be responsible for cleaning of floors in the dining, serving and kitchen areas, walls, ceilings, tables and chairs in the cafeteria/dining area.
- 7.10** The SFA shall be responsible for painting and miscellaneous repairs within the kitchen and dining areas.
- 7.11** The SFA shall be responsible for the required cleaning and maintenance of dining areas, as well as periodic cleaning of all ceiling and light fixtures, air ducts, and hood vent systems (as per local ordinance). The SFA shall also provide and maintain adequate fire extinguishing equipment for food service areas and provide necessary pest control. If the SFA is unable to perform any of its responsibilities described in this paragraph, the FSMC may, with the written approval of the SFA, temporarily assume those responsibilities and shall bill the SFA for any costs incurred.

- 7.12** The SFA shall provide, at the SFA's expense, maintenance personnel and outside maintenance services, parts, and supplies as is necessary to properly maintain the food service facilities and equipment.
- 7.13** The SFA shall obtain necessary health permits and certification for its facilities. The premises and equipment provided by each party in performance of this contract shall comply with all applicable building, safety, sanitation, and health laws; and shall satisfy all permit requirements, ordinances, rules, and regulations, including the federal Occupational Health and Safety Act of 1970 or applicable state act and standards promulgated thereunder. The FSMC shall take reasonable and proper care of all premises and equipment in its custody and control and shall use them in a manner that will not cause violation of applicable laws, ordinances, rules, and regulations, including any reporting and record-keeping requirements. If at any time the FSMC is notified by an authorized government agency that the SFA's premises or equipment are not in compliance with any law, ordinance, rule, or regulation, the FSMC shall immediately inform the SFA of such notification.

SECTION VIII: Employees

- 8.1** The FSMC shall provide sufficient and qualified management and professional employees to manage the food service operations and supervise all employees employed therein who meet the USDA Professional Standards for Food Service Professionals.
- 8.2** It is expressly understood that all presently employed (SFA and/or FSMC) food service employees will be given the opportunity to interview for positions within the SFA as employees of the FSMC.
- All non-management food service employees shall be employees of the FSMC.
- 8.3** The SFA does not utilize student workers in the food service program.
- 8.4** The FSMC shall prepare and process the payroll for and shall pay its employees directly. The FSMC further warrants that it shall withhold or pay as appropriate all applicable federal and state employment taxes and payroll insurance with respect to its employees, specifically including, but not limited to, any income, social security, and unemployment taxes and workers' compensation payments.
- 8.5** Contract Work Hours and Safety Standards Act: The FSMC and its employees shall comply with all wage and hours of employment requirements of federal and state laws and regulations, including the Contract Work Hours and Safety Standards Act, Appendix II to § 200 (E) 40 U.S.C. 3701-3708. All employees of the FSMC shall be paid in accordance with the Fair Labor Standards Act, as amended and any other applicable statutes. In addition, the FSMC will comply with all applicable federal and state employment statutes, including those statutes pertaining to labor relations.
- 8.6** The FSMC shall establish schedules, wage rates, and benefit programs for all employees.
- 8.7** The FSMC shall have the sole responsibility to compensate its employees, including all applicable taxes, insurances and worker's compensation and shall be solely responsible for any losses incurred by the SFA, resulting from dishonest, fraudulent or negligent acts on the part of its employees or agents. The FSMC is required to provide a fidelity bond for all FSMC employees.
- 8.8** The FSMC shall procure Workers' Compensation Insurance or shall maintain a system of self-insurance in conformance with applicable state law covering its employees and shall provide proof of such coverage or system to the SFA.
- 8.9** The FSMC shall maintain its own personnel policies and fringe benefits for its employees. The FSMC shall supply with this proposal a full description of the proposed benefit package, including but not limited to, levels of coverage, co-pay features and any other limitations.
- 8.10** The FSMC must provide a resident Food Service Director who will be approved by the SFA and will be responsible for directing the food services program and implementing cooperatively agreed upon strategies for maximizing participation in the Child Nutrition Programs. The Director shall be available to meet with

principals, students, and staff to determine ways to improve the program. The Director must also be available to participate in town or state meetings when food service matters are to be discussed with appropriate notice given.

- 8.11** The FSMC shall instruct its employees to abide by the policies, rules and regulations, with respect to its use of District premises as established by SFA from time to time and which are furnished in writing to the FSMC.
- 8.12** Civil Rights: The FMSC here by agrees that it will comply with:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.);
 - ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
 - iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
 - iv. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
 - v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
 - vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11,2000);
 - vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
 - viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
 - ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex (including gender identity and sexual orientation), age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
 - x. The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance. By accepting this assurance, the FSMC agrees to compile data, maintain records, and submit records and reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books, and accounts, access such facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the FSMC, its successors, transferees and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the FSMC.

- 8.13** The FSMC shall be responsible for obtaining any necessary fingerprint clearances for its employees as required by law. The FSMC shall provide all necessary forms and/or documentation for such employees to the SFA.

- 8.14 The FSMC shall ensure that all food service employees comply with the rules of the MA DESE regarding fingerprinting and criminal background checks. (MGL Ch 71 sec.38R)
- 8.15 The FSMC shall comply with all rules policies, processes and guidance pertaining to all MA DESE Civil Rights Complaint Procedures.

SECTION IX: Free and Reduced Price Policy Statement and Written Charge Policy

- 9.1 The written policy of the SFA requiring feeding of students who qualify for free, reduced, or full price meals, shall apply to the FSMC's food service operation. The policy is on file in the SFA office. The SFA shall be responsible for the implementation of this policy.
- 9.2 The FSMC will be responsible for implementing policies covering free, reduced price, and full price meals and milk programs for those students designated by the SFA as meeting federal and state agency requirements for those programs. All such meals shall be served and accounted for in a manner approved by the SFA so as to protect the anonymity of the recipients. Meals shall be served, and proper, accurate pupil participation records shall be maintained by the FSMC.
- 9.3 Per USDA Policy SP46-2016, the SFA shall have a written student meal charge policy, that ensures a "transparent approach to the issue", on file in the SFA office. The SFA shall be responsible for the implementation of this policy and supply the FSMC with a written copy. The FSMC will work with the SFA to administer policy.

SECTION X: Meals – Planning and Procurement

- 10.1 The FSMC may recommend meal prices for approval by the SFA. The FSMC shall not alter the prices once approved without prior notice and approval by the SFA. [7 CFR §210.16(a)(4)] The SFA shall retain control of the quality, extent, and general nature of its food service, and the prices to be charged the children for meals.
- 10.2 The FSMC shall submit with the proposal a twenty-one (21) day cycle menu and a Daily Menu Pattern for the SFA's schools. The FSMC must adhere to this cycle for the first twenty-one (21) days of meal service; thereafter, changes may be made with the mutual agreement of the SFA and the FSMC. However, the menu standard as presented in the first twenty-one (21) day menu and the Daily Menu Pattern, must be maintained as to type and quality of meal service. The Daily Menu Pattern should clearly indicate the number and type of choices and offerings that will be offered at all grade levels.
- 10.3 The FSMC shall be responsible for purchasing standards and specifications to bring about the best quality and price for the food service program. The FSMC shall comply with the grade, purchase unit, style, weight, ingredients, formulations, etc., for foods served as agreed upon with the SFA. The minimum procurement specifications are listed on **Schedule B**.
- 10.4 The FSMC shall serve reimbursable meal pattern lunches pursuant to the NSLP. For purposes of this proposal, lunch prices as per attached listing shall be used as a guide for calculations (**reference Schedule C**).
- 10.5 The FSMC may offer a choice of reimbursable meal pattern lunches and shall provide specified types of service as listed in **Exhibit A**.
- 10.6 The FSMC shall provide condiments and utensils as needed.
- 10.7 The FSMC shall use the SFA's facilities for the preparation of food to be served in the designated serving areas. This may include cafeterias, classrooms, hallways etc.
- 10.8 The FSMC shall promote maximum participation in the Child Nutrition Programs.

- 10.9** BUY AMERICAN PROVISION: The SFA and FSMC shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States (U.S.) or a food product processed in the U.S. substantially using agricultural commodities produced in the U.S. for use in meals served in the SFA's Child Nutrition Programs in compliance with the Buy American Provision under 7 CFR § 210.21(d)(2) and 7 CFR § 250. FNS Policy Memo SP 38-2017 Exceptions to the Buy American Provision should be used as a last resort; however, an alternative or exception may be approved upon request. To be considered for the alternative or exception, the request must be submitted in writing to a designated official, a minimum of 5 day(s) in advance of delivery. The request must include:
- A. Alternative substitute (s) that are domestic and meet the required specifications:
 - i. Price of the domestic food alternative substitution (s); and
 - ii. Availability of the domestic alternative substitute (s) in relation to the quantity ordered.
 - B. Reason for exception: limited/lack of availability or price (include price);
 - i. Price of the domestic food product; and
 - ii. Price of non-domestic product that meets the required specification of the domestic product
- 10.10** The FSMC is prohibited from directly or indirectly restricting the sale or marketing of fluid milk at any time or in any place on school premises or at any school-sponsored event. [7 CFR 210.21(e)]

SECTION XI: Food Inventory and Storage

- 11.1** The FSMC shall purchase all food and non-food commodities at the lowest price possible, consistent with maintaining quality standards. The SFA retains the right to verify these standards.
- 11.2** Ownership of beginning and ending inventory of food and supplies, including USDA Foods, shall remain with the SFA.
- 11.3** The FSMC shall maintain adequate storage practices, inventory, and control of USDA Foods in conformance with SFA's agreement with the MA DESE.
- 11.4** The SFA and FSMC shall conduct a joint inventory of existing food and operational supplies at both the beginning and the end of this contract. If the ending inventory is less than the value of the beginning inventory the FSMC will credit the SFA for the difference. The cost of food and operational supplies ordered by the FSMC on behalf of the SFA in performance of this contract shall be paid for by the FSMC and the FSMC shall then be reimbursed for those costs incurred. The inventory of food and operational supplies shall remain the SFA's property.
- 11.5** The SFA and the FSMC shall inventory the equipment and USDA Foods owned by the SFA at the beginning of the contract year, including, but not limited to, consumable and non-consumable flatware, trays, china, glassware and food. The FSMC shall be responsible for reimbursing the SFA for all shortages noted on the year-end inventory.

SECTION XII: Financial: Accounting, Reporting Systems, Records, and Payment Terms

- 12.1** The FSMC shall assume accountability and responsibility for daily bookkeeping and recording functions, including state and federal reimbursements at a minimum:
- A. Monthly Profit and Loss Statements
 - B. Annual Budgeting
 - C. Perpetual Inventory – Costs and Controls
 - D. Preparation of records for annual audit by SFA
 - E. USDA Foods Entitlement Summary Reports
 - F. Department of Defense (DoD Fresh) Program Reports
 - G. Usage Reports from K-12 Services and Processor Link demonstrating actual usage of pounds sent to processors
 - H. State reporting of Quarterly YTD Profit and Loss Statements and

I. State reporting of an Annual Balance Sheet.

- 12.2** The FSMC shall prepare information necessary for CNP claims for reimbursement from state and federal agencies and maintain such records, as the SFA will need to support its claims for reimbursement under the Child Nutrition Programs. The SFA shall retain signature authority on the MA DESE-SFA Agreement for Child Nutrition Programs (ED-099), including all addenda, free and reduced price policy statement and claims for reimbursement. The FSMC shall report the claim information to the SFA promptly at the end of each month or more frequently as specified by the SFA. [7 CFR § 210.16(c)(1)]
- 12.3** The FSMC shall maintain such records (supported by invoices, receipts, or other evidence) as the SFA will need to meet monthly reporting responsibilities and shall submit monthly operating statements, and particular records, in a format and timeline approved by the SFA. Reimbursement for direct expenses will only be allowed if previously included in the original or amended budget submitted to the SFA.
- A. The FSMC shall maintain records to support all allowable expenses appearing on the monthly operating statement in an orderly fashion according to expense categories.
 - B. The FSMC shall provide monthly and other reports to the SFA, which describes operating costs, meals per labor hour, meals served, etc.
 - C. The FSMC shall provide the SFA with a year-end financial statement.
- 12.4** The FSMC shall bill the SFA for the actual direct costs of operation incurred at the close of each month of program operation.
- 12.5** The SFA shall designate by name and title the employee whose responsibility it shall be to manage the SFA/FSMC contract and to ensure the SFA meets all its responsibilities hereunder.
- Name and Title: Cynthia Mahr, Assistant Superintendent for Finance and Ops
- 12.6** Books and records of the FSMC pertaining to the foodservice operations shall be available at the SFA for a minimum of six (6) years, plus the current year, from the date of the final payment to which they pertain, for inspection and audit by either state, or federal representatives and auditors. In instances where audit findings have not been resolved, the records must be retained beyond the 6-year period until resolution of the issues raised by the audit.
- 12.7** Allowable Costs.
- A. Allowable costs will be paid from the nonprofit school food service account to the FSMC net of all discounts, rebates and other applicable credits accruing to or received by the FSMC or any assignee under the contract, to the extent those credits are allocable to the allowable portion of the costs billed to the SFA.
 - B. The contractor must separately identify for each cost submitted for payment to the school food authority the amount of that cost that is allowable (can be paid from the nonprofit school food service account) and the amount that is unallowable (cannot be paid from the nonprofit school food service account).
 - C. The contractor must exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and records have been established that maintain the visibility of unallowable costs, including directly associated costs in a manner suitable for contract cost determination and verification.
 - D. The FSMC's determination of its allowable costs must be made in compliance with the applicable USDA and Program regulations and Office of Management and Budget cost circulars as detailed in 2 CFR§200.
 - E. The FSMC must identify the amount of each discount, rebate and other applicable credit, with the exception of the FSMC's prompt payment discounts for payments made to vendors, on bills and invoices presented to the SFA for payment and individually identify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit. All payment discounts, rebates and allowances obtained from vendors must be credited to the SFA's food services account.

- F. The frequency of reporting this information must be monthly.
- G. The FSMC must disclose and credit discounts, rebates, and other applicable credits allocable to the contract that are not reported prior to the conclusion of the contract.
- H. The FSMC must maintain documentation of cost and discounts, rebates and other applicable credits, and must furnish such documentation upon request to the school food authority, MA DESE, or the USDA. The FSMC shall return the value of all discounts, rebates and all other applicable credits allocable to the contract to the SFA.

12.8 The FSMC shall submit monthly operating statements to the SFA. This statement shall reflect all activity for the previous calendar month.

12.9 Invoice Due Date. Invoices submitted to the SFA by the FSMC will be paid within thirty (30) days of receipt.

12.10 The FSMC shall submit supporting documents and invoice to the SFA monthly for the following direct, actual costs, Administrative Fee and Management Fee:

A. The actual and direct costs for the wages, taxes, and benefits of the FSMC employees at each site, food service director and other management employees on the FSMC's payroll.
Number of employees that are employed by the SFA and paid directly by the SFA: 1

B. Direct operating costs paid by the FSMC arising from performance of this contract. Direct operating costs are defined as:

- food and supply purchases by the FSMC necessary to perform this contract
- food service program travel and mileage costs incurred
- advertising and promotions within the SFA
- the FSMC's insurance necessary for performance of this contract;
- service business and occupation tax
- employee training and development costs
- laundry, linen, and uniforms
- licenses and permits for performance of this contract; and
- USDA Foods delivery and storage fees.

C. The FSMC's Management Fee (FSMC's profit) is:

TBD

D. The FSMC's Administrative Fee is:

TBD

The following functions are the FSMC's responsibility, and will be included in such fees:

- Corporate supervision;
- Financial reporting and analysis;
- Field auditing;
- Marketing Assistance; and
- Purchasing administration.

E. Per Meal Defined:

- 1 lunch or supper = 1 meal equivalent
- 3 breakfasts = 2 meal equivalents
- 3 snacks = 1 meal equivalent
- Nonprogram food sales = The total \$ value of nonprogram sales divided by the current free lunch reimbursement rate + per meal commodity foods reimbursement

- F. Fee Adjustments: Upon mutual written agreement of the SFA and the FSMC, the Management Fee and Administrative Fee may be adjusted annually. Such adjustment shall be by no more than the percentage of change in the Consumer Price Index (“CPI”) for all Urban Consumers (CPI-U U.S. city average), Northeast Region, Food Away from Home for the preceding year (April – March). Upon acceptance by the SFA, such increase in fees shall be incorporated into any renewal of this contract.
- G. The SFA does not participate in FFVP.
- H. No payment shall be made for meals or snacks that are spoiled or unwholesome at the time of service, or do not meet specifications developed by the SFA, United States Department of Agriculture Child Nutrition meal requirements, or do not otherwise meet the requirements of this contract. [7 CFR § 210.16 (c)(3).]
- I. Every payment obligation of the SFA under this contract is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this contract, this contract may be terminated by the SFA at the end of the period for which funds are available. No liability shall accrue to the SFA in the event this provision is exercised, and the SFA shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph. Notwithstanding the forgoing, the SFA shall be liable for the payment of services rendered up through and including the date of termination.
- J. Guaranteed Return: The SFA and the FSMC shall work together to ensure a financially sound and well run food service operation. For the term of the contract, including renewal years the FSMC shall guarantee that the food service program will achieve financial:
TBD
If the annual financial return for the Food Service Program falls short of the FSMC’s guaranteed minimum amount, the FSMC shall pay the difference to the SFA.
- K. Force Majeure: Neither Party shall be responsible to the other for any losses or failure to perform its respective obligations under the Agreement (other than a payment obligation) when such failure is caused by conditions beyond the Party's control, and not due to the fault or negligence of such party, including, but not limited to, fire, explosion, water, Acts of God, civil disorder or disturbances, labor disputes, vandalism, war, riot, sabotage, weather and energy-related closings, pandemic, epidemic, governmental rules and regulations or like causes or the damage or destruction of real or personal property from such causes. In the event that either party ceases to perform its obligations under this Agreement due to the occurrence of a Force Majeure Event, the party shall; (a) as soon as practicable notify the other party in writing of the Force Majeure Event and its expected duration; and (b) take all reasonable steps to recommence performance of its obligations under this Agreement as soon as possible. The party shall not be relieved of its responsibility to fully perform as to all other commitments in the Agreement.
- The party will not be liable for any failure of or delay in the performance of this agreement for the period that such failure or delay:
1. is beyond the reasonable control of a party,
 2. materially affects the performance of any of its obligations under this agreement, and
 3. could not reasonably have been foreseen or provided against, but
 4. will not be excused for failure or delay resulting from only general economic conditions or other general market effects.
- L. Unless otherwise expressly provided, the SFA and the FSMC shall remain responsible for all claims, liability, loss, and expense, including reasonable costs, collection expenses, and attorney’s fees incurred, which arise by reasons of negligent or wrongful act or omission of the party, its agents, or its employees in the performance of its obligations under this agreement.
- M. The FSMC accepts liability caused by FSMC negligence for claims assessed as a result of Federal/State reviews/audits, corresponding with the SFA’s period of liability.

- N. The FSMC accepts liability for any negligence on its part that results in any loss of, improper use of, or damage to USDA donated foods.
- O. Nonperformance. The FSMC shall pay the SFA any over claims due to FSMC negligence or noncompliance with regulations, including those over claims based on review or audit findings. This provision shall be based on the 6-year record retention period as established in MA 30B regulations or the SFA's established record retention timeframe, whichever is greater.

SECTION XIII: Licenses, Fees and Taxes

- 13.1 The SFA shall obtain and post all applicable health permits for its facilities and assure that all state and local regulations are being met by the FSMC preparing or serving meals at a SFA facility. [7 CFR § 210.16(a)(7)]
- 13.2 The FSMC shall comply with all health and safety regulations required by federal, state or local law and shall have state or local health certification for any facility outside the SFA in which it proposes to prepare meals or meal components and the FSMC shall maintain this health certification for the duration of the contract. The FSMC must meet all applicable state and local health regulations in preparing and serving meals at the SFA facility. [7 CFR § 210.16(c)(2)]
- 13.3 The FSMC shall comply with all building rules and regulations. SFA shall supply FSMC with copy of any written aforementioned documents.

SECTION XIV: Performance Bond

- 14.1 If operating SFSP for contracts over \$100,000 as a condition to entry into this contract, the successful vendor shall provide to the SFA a performance bond equaling ten percent (10%) of the contract's value (total budgeted costs/expenses) associated with the Summer Food Service Program. This performance bond will guarantee the vendor's faithful performance. For the successful FSMC, the performance bond is required annually, in each year of the contract, to be submitted to the SFA Business Office within ten days of the awarding of the contract. 7 CFR Part 225.15(m) (5-7)

SECTION XV: Insurance

The FSMC shall maintain for the life of the contract, the insurance coverage set forth below for each accident provided by insurance companies authorized to do business in the state of Massachusetts with a rating by AM Best of "A" or better. A certificate of insurance indicating these amounts must be submitted at the time of award.

- 15.1 Comprehensive General Liability -\$1,000,000 Combined Single Limit includes coverage for:
 - A. Premises-Operations,
 - B. Products/Completed Operations,
 - C. Contractual Insurance,
 - D. Broad Form Property Damage,
 - E. Independent Contractors,
 - F. Personal Injury, and G. Employee Dishonesty.
- 15.2 Automobile Liability
\$1,000,000 combined Single Limit
- 15.3 Worker's Compensation and Employer's Liability
 - A. Worker's compensation - Statutory; and
 - B. Employer's Liability - \$500,000.
- 15.4 The **TBD** and Town of Wellesley / Wellesley Public Schools shall be additional named insured's on Comprehensive General Liability, Auto, and Workers' Compensation (Employer's Liability Only) policies.

- 15.5 The contract of insurance shall provide for notice to the SFA of cancellation of insurance policies thirty (30) days before such cancellation is to take effect.
- 15.6 The FSMC agrees to indemnify and hold harmless the **TBD** and Town of Wellesley / Wellesley Public Schools and each of their respective members, employees, officers and agents from and against any claims, demands, losses, costs or liabilities for personal injury or property damage or any other loss which may result from the FSMC's performance or lack of performance of the Contract. Such "losses" shall include all reasonable attorney's fees and costs incurred in the representation of the Board, the Town, or any of their respective members, officers, employees or agents in any suit or claim arising from the FSMC's performance or lack of performance of the Contract or arising from the enforcement of this provision.
- 15.7 The FSMC shall obtain and keep in force during this contract, for the protection of the SFA and the FSMC, Comprehensive General Bodily Injury and Property Damage Liability Insurance in the combined single limit of \$3,000,000.00 (no less than \$1,000,000). That insurance shall include, but not be limited to, Personal Injury Liability, Broad Form Property Damage Liability, Blanket Contractual Liability, and Products Liability, covering only the operations of the FSMC under this contract, and shall deliver to the SFA a certificate evidencing such policies and coverage within thirty (30) days after the execution of this agreement by the parties. The insurance policies shall contain a covenant by the issuing company that the policies will not be canceled unless a thirty (30) day prior written notice of cancellation is given to the SFA. The policies for \$3,000,000.00 coverage shall also name the SFA as an Additional Insured, but only with respect to operations of the FSMC under this agreement.

SECTION XVI: Contract Term, Renewal and Termination

- 16.1 This contract, dated **TBD**, is between **TBD**, the FSMC and **TBD**, the SFA.
- A. This contract sets forth the terms and conditions upon which the SFA retains the FSMC to manage and operate the SFA's food service for the SFA's students, employees, and visitors.
 - B. The life of the contract shall be for a period of one year with the school year beginning on July 1, 2025, and ending June 30, 2026 with up to four(4), not to exceed four, one-year renewal(s), with mutual agreement between the SFA and the FSMC. [7 CFR § 210.16 (d)]
 - C. Contract documents are due to the State Agency for approval by April 25, 2025. Contract renewals are due to the State Agency by the first Friday in June in each subsequent term of the contract.
- 16.2 The contract cannot be assigned or otherwise transferred or conveyed by either party without the written consent of the other. Consideration for the contract renewal by the SFA and the FSMC will be made in compliance with the rules and regulations prescribed by the USDA.
- 16.3 Neither the FSMC nor the SFA shall be responsible for any losses if the fulfillment of the terms of the contract should be delayed by wars, acts of public enemies, strikes, fires, floods, act of God, or any acts not within the control of either the FSMC or the SFA, and which by the exercise of due diligence it is unable to prevent.
- 16.4 If both parties agree to a contract renewal, the parties will work together to gather and complete all required documents for submission. The SFA will be responsible for submitting all contract renewal documents to the MA DESE.
- 16.5 Recovery of prior year FSMC losses from current year food service program surpluses is unallowable.

TERMINATION

- 16.6 With the exception of payment obligations for prior performance under this contract, neither party shall be liable for the failure to perform their respective obligations under this contract when such failure is caused by fire, explosion, water, act of God, civil disorder, strikes, vandalism, war, riot, sabotage, weather and energy related closings, governmental rules or regulations, or other like causes beyond the reasonable control of such

party, nor for any real or personal property destroyed or damaged due to such causes. The FSMC shall resume food service operations as soon as possible.

- 16.7** Either party may terminate the contract for cause by giving sixty (60) days' notice in writing to the other party of its intention to do so. [7 CFR § 210.16 (d)]
- 16.8** If a cure or remedy is found for the termination request by mutual agreement of the contracting parties, the termination or non-renewal letter must be withdrawn in writing by the terminating party within the sixty (60) day period as described in paragraph 16.7 above. This letter should be counter-signed by the receiving party and the letter should become an amendment to this contract. [Appendix II to § 200]
- 16.9** The SFA may terminate the contract without cause. The SFA shall give no less than sixty (60) days written notice to the FSMC of its intention to terminate the contract without cause.
- 16.10** The right of termination referred to in this contract is not intended to be exclusive, and is in addition to any other rights available to either party at law or in equity. If the FSMC breaches a material provision of the contract and fails to cure such breach within sixty (60) days after receiving written notice of such breach the SFA may elect to pursue any available legal, contractual or administrative remedy or the following sanctions: (i) for a first violation, a written reprimand; (ii) for a second violation, a \$10,000.00 penalty; and (iii) for a third violation, a \$25,000.00 penalty. For the purposes of the foregoing, a single violation means an event of the same or similar kind, without regard for the duration or number of personnel, equipment, students or meals involved. [Appendix II to § 200 (A)] 7 CFR Part 210.16(b)(2)
- 16.11** The FSMC shall ensure, upon termination or completion of contract, the SFA is provided with the following documents in accordance with 7 CFR 210.23(c) or the SFA's established record retention timeframe, whichever is greater: production records, menus, all documents to support monthly claims, all documents to support the use of USDA Foods, professional development training records, CEP data, PLE Tool data, all documents related to free/reduced meal application process including certification and verification (if applicable), and access to any documents and or recipes requested for an administrative review.
- 16.12** A waiver of any failure under this contract shall neither be construed as, nor constitute a waiver of, any subsequent failure. This contract supersedes all prior negotiations, representations, or agreements. The Article and Paragraph headings are used solely for convenience and shall not be deemed to limit the subject of the Articles and Paragraphs or be considered in their interpretation. The appendices referred to herein are made part of this contract by the respective references to them. This contract may be executed in several counterparts, each of which shall be deemed an original.
- 16.13** The parties cannot alter any provision in this agreement that is required by any law, rule or regulation. The parties cannot otherwise amend or alter this agreement, except as to minor, non-substantive provisions or issues that do not materially affect the scope of work or the cost of the contract.
- 16.14** Notification of Termination. The MA DESE shall be notified immediately of termination action and reason for termination.
- 16.15** The parties agree that the terms of this contract shall be in accordance with the RFP published by the SFA and any amendments to the RFP, and the proposal submitted by the FSMC are incorporated into this contract. In the event the contradictory statements are contained in the RFP, the FSMC proposal, and this contract, the following order of precedence shall apply: Amendments to contract, contract, Amendments to RFP, RFP, FSMC proposal.

SECTION XVII: Federal Requirements

- 17.1** Clean Air Act – Federal Water Pollution Control Act. In performance of this contract, the FSMC shall comply with Section 306 of the Clean Air Act, Section 508 of the Clean Water Act, Executive Order 11738, and EPA

regulations 40 CFR § 15, et seq. Environmental violations shall be reported to the USDA and US EPA Assistant Administrator for Enforcement, and the FSMC agrees not to utilize a facility listed on the EPA’s “List of Violating Facilities”. [Appendix II to CFR § 200 (G)]

- 17.2 Energy Policy and Conservation Act. The SFA and the FSMC shall recognize mandatory standards and policies relating to energy efficiency, which are contained in the state conservation plan issued in compliance with the Energy Policy and Conservation Act. [42 U.S.C. 6201]
- 17.3 Equal Employment Opportunity. The FSMC shall comply with the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- 17.4 Davis-Bacon Act. In performance of this contract, the FSMC shall be compliant with the Davis-Bacon Act (40 U.S.C. 3141-3144 and 3146-3148), Copeland “Anti-Kickback” Act (40 U.S.C. 3145) and MA Prevailing Wage Law Ch.149 Section 27.
- 17.5 Debarment and Suspension. The FSMC shall complete and submit to the SFA the Certification Regarding Debarment. The certification must accompany each amendment for all additional one-year renewals. Debarment, Suspension, Ineligibility and Voluntary Exclusion, 2 CFR § 180 as adopted and modified by USDA regulations at 2 CFR § 417 – The SFA must check the Excluded Parties List System (EPLS), collect a certification, or include a clause in the contract. [Appendix II to CFR § 200 (H), Executive Orders 12549 and 12689]
- 17.6 Byrd Anti-Lobbying Amendment. Pursuant to section 1352, Title 31, US Code, the FSMC shall complete and submit a Certificate Regarding Lobbying and a Disclosure of Lobbying Activities to the SFA. These certifications must accompany each amendment for all additional one-year renewals. [Appendix II to CFR § 200 (I)]
- 17.7 Rights to Inventions Made Under a Contract or Agreement. In performance of this contract, the FSMC shall comply with the requirements of 37 CFR Part 401.

SECTION XVIII: Special and General Conditions

18.1 Confidential/Proprietary Information

- A. The FSMC and SFA shall designate any information they consider confidential or proprietary, including recipes, surveys and studies, management guidelines, operating manuals, and similar documents which it regularly uses in the operation of their business or which they develop independently during the course of this contract. Information so designated and identified shall be treated as confidential by the FSMC and SFA, and the FSMC and SFA shall exercise the same level of care in maintaining the confidences of the other party as they would employ in maintaining their own confidences. All such materials shall remain the exclusive property of the party that developed them and shall be returned to that party immediately upon termination of this contract. Notwithstanding, the federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes: (a) the copyright in any work developed under a grant, subgrant, or contract under a grant or subgrant; and (b) any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.[2 CFR § 200.315]
- B. The FSMCs shall identify any specific information which the FSMC is claiming should not be disclosed to the public, along with a citation to the applicable provision of the Massachusetts Freedom of Information Act or other applicable statute on which the FSMC is basing its claim of confidentiality or non-disclosure. Information marked as “not to be disclosed to the public” must meet the standards set forth in the Freedom of Information Act. Provided that nothing herein shall be construed to relieve any SFA or the MA DESE from its obligations under any applicable freedom of information laws or other

legal obligations concerning document disclosure, including, but not limited to, civil discovery demands. In the event a request for information/documentation is made pursuant to the Massachusetts Freedom of Information Act (or other applicable statute or regulation), and the FSMC objects to the release of the requested information, the FSMC shall bear all reasonable costs and fees incurred in asserting such objection.

- 18.2** The FSMC shall adhere to all applicable laws, especially all Pure Food laws, and all related regulations prescribed by the Federal Government, the state of Massachusetts, and the local department of health. The FSMC will comply with the rules and regulations as set up by the SFA and with state and/or own laws, etc., covering and controlling food services at the facilities.
- 18.3** No alterations, changes or improvements shall be made to the areas granted to the FSMC without obtaining prior written permission of the SFA with the final decision as to the alterations, changes or improvements reserved solely for the SFA.
- 18.4** Any silence, absence or omission from these specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and that only material (food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.
- 18.5** Notice/Communication: Any notice or communication required or permitted under this contract shall be in writing and shall be delivered personally or sent by United States registered or certified mail, postage prepaid and return receipt requested, addressed to the other party as follows:

A. Notices to the SFA:

Name	TBD
Attn	Cynthia Mahr, Assistant Superintendent for Finance and Ops
Address	TBD
	TBD

B. Notices to the FSMC:

Name	TBD
Attn	TBD
Address	TBD
	TBD

AND

Name	TBD
Attn	TBD
Address	TBD
	TBD

E-mail communication may also be allowable under the terms of this contract. Other persons or places may also be designated, in writing, by either of the parties, during the term of this contract. Notices shall be effective when received. Sent notices will be considered received forty-eight (48) hours after they are deposited in the United States mail.

SO AGREED:

Signature of Food Service Management Company's Authorized Representative	Title	Date
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TBD

Printed Name of Food Service Management Company's Authorized Representative

Signature of School Food Authority's Authorized Representative	Title	Date
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TBD

Printed Name of School Food Authority's Authorized Representative

Schedule A – Division of Costs for the Food Service Program

Schedule A to be completed as part of the RFP by the SFA

FOOD	FSMC	SFA
Food Purchasing	X	
Processing of Invoices	X	
Payment of Invoices	X	
USDA Administrative Charges	X	
USDA Processing Charges	X	
USDA Delivery Charges	X	

LABOR	FSMC	SFA
Payment of Hourly Full-Time Wages	X	
Payroll Taxes of Hourly Employees	X	
Fringe Benefits and Insurance of Hourly Employees	X	
Preparation of Hourly Employees' Payroll	X	
Processing of Hourly Employees' Payroll	X	
Workers' Compensation for Hourly Employees	X	

ADDITIONAL ITEMS	FSMC	SFA
China/Silver/Glassware – Original Purchase to Inventory Level Required for Operation		X
China/Silver/Glassware – Replacement During Operation		X
Telephone		X
Removal of Trash and Garbage from Kitchen		X
Removal of Trash and Garbage from Premises		X
Replacement of Expendable Equipment (Pots, Pans, etc.)		X
Replacement of Non-Expendable Equipment		X
Products and Public Liability Insurance		X
Cost of Repairing Equipment		X
Uniforms	X	
Local Travel (Intra-District and Banking Reimbursement)	X	
Vehicle		X

Schedule A (continued)

Schedule A to be completed as part of the RFP by the SFA

SUPPLIES	FSMC	SFA
Detergent and Cleaning Supplies	X	
Paper Supplies	X	
Menu Paper and Printing	X	
Postage	X	
Taxes/Licenses	X	
Pest Control		X
Utilities		X

CLEANING	FSMC	SFA
Ceiling, Light Fixtures and Fans		X
Dishwashing	X	
Equipment	X	
Hoods		X
Floors		X
Rest Rooms		X
Vent from Hoods to Outside		X
Walls	X	
Kitchen/Serving Area Equipment	X	
Cafeteria/Serving Area Equipment	X	
Dining Area/Tables and Chairs	X	

Schedule B – Procurement Specifications

Schedule B to be completed as part of the RFP by the SFA

*The minimum requirement as specified below are USDA foods minimum specifications

<u>PRODUCT</u>	<u>MINIMUM REQUIREMENTS</u>
Dairy Products	Grade A
Meat	USDA Grade Choice
Fish	U.S. Government Inspected
Poultry	USDA Grade A
Canned Fruits & Vegetables	U.S. Grade A Choice
Fresh Fruits & Vegetables	U.S. No. 1 Grade
Frozen Fruit & Vegetables	USDA Grade A
Bread	Packaged bread and buns to be manufacturer dated for freshness
Milk	Grade A
Ice Cream	Grade A
SFA Defined Products:	SFA Defined Minimum Requirement:
Meat and Poultry	All meat and poultry products shall be processed under continuous inspection of the USDA. Only meat and poultry with the following grade standards shall be used: Beef (USDA Choice of Better), Pork (USDA Grade 1), Veal (USDA Choice), Poultry Chicken (Fryers) (USDA Grade A), Fowl (USDA A or B), Turkey (USDA A or B).
Cured Processed Meats	Bologna, frankfurters, luncheon meats, salami, and others shall be made from beef and/or poultry and meet all requirements for that product. No variety of meats, fillers, extenders, non-fat milk solids, or cereal will be allowed.
Non-Cured Meal Products	Fillers not approved as a protein source by the USDA and Food Nutrition Service may not be included as cooked meat weight.
Fish and Seafood	Frozen fish and seafood ingredients shall be manufactured under continuous inspection by the US Department of Commerce: Grade A.
Dairy Products	USDA Grade A. Cheese food and cheese spread are not permitted. Cheese alternatives may be used.
Vegetables	All frozen vegetables shall be USDA, Grade A. All fresh vegetables must be ready for consumption per USDA Food Buying Guide.
Fruits	Canned or Frozen: USDA Grade A Fancy. Must comply to standards to identify for the product and provisions of the Food, Drug, and Cosmetic Act and must be packed in water or their natural juices. Fresh fruit: USDA Fancy or Grade 1. Size must provide at least one-half cup fruit equivalency. Fruit juice: USDA Grade A.
Bread	Packaged bread and buns must be dated for freshness by the manufacturer.

<p>Compostable Materials (Reimbursable Cost to the FSMC)</p>	<p>To ensure environmentally responsible practices, all materials used by the FSMC to serve prepared foods to students including trays, boats, utensils, napkins, and other items will be BPI-certified compostable products, verified through www.bpiworld.org. The FSMC will collaborate with Wellesley Public Schools and the district's composting contractor to ensure all materials meet required compostable standards. This partnership will adapt to any changes in acceptable materials or composting requirements over the duration of the contract.</p>
<p>Limit Plastic Use (Reimbursable Cost to the FSMC):</p>	<p>To minimize the use of plastics in the food service program, the Food Service Management Company (FSMC) will sell and offer items in the following environmentally conscious ways:</p> <ul style="list-style-type: none"> □ Milk: Served in cartons; alternatives may be considered if they meet NSLP guidelines. □ Water and Seltzer Water: Aluminum cans □ Juice and Other Beverages: Primarily in aluminum cans, though plastic may be allowed if no other sustainable options exist. □ Pump condiments (i.e. ketchup, mustard) will replace single use packages. □ No straws (plastic or compostable). <p>Over the course of the contract, we would like to partner with the FSMC to identify ways to reduce the reliance on plastic use, including alternatives to individually wrapped items (i.e. cookies, fruit).</p>

Schedule C – Price List (2024– 2025)

Schedule C to be completed as part of the RFP by the SFA and must be used in conjunction with Schedule E.

SCHEDULE C - PRICE LIST				
<i>SCHOOL</i>	<i>STUDENTS</i>	<i>ADULTS</i>		
	<i>MILK</i>	<i>BREAKFAST</i>	<i>LUNCH</i>	<i>MILK</i>
ELEMENTARY SCHOOLS	Price: 0.75	Price: 3.00	Price: 5.50	Price: 0.75
MIDDLE SCHOOLS	Price: 0.75	Price: 3.00	Price: 5.50	Price: 0.75
HIGH SCHOOLS	Price: 0.75	Price: 3.00	Price: 5.50	Price: 0.75

Schedule D – Reimbursement Rates**Rates as of 7/1/2024**

The rates provided are inclusive of the additional state supplemental funding provided for all NSLP schools in Massachusetts as part of the legislative action requiring National School Lunch Program lunches and School Breakfast Program breakfasts be offered at no cost. Schedule D is included as part of the RFP and must be used in conjunction with Schedule E.

1.	<u>National School Lunch Program</u>	<u>Regular Rates</u>	<u>Severe Need Rates*</u>
	Free	4.48	4.50

*In districts participating in the National School Lunch Program with 60 percent or greater free and reduced participation during the second prior year.

2.	<u>School Breakfast Program</u>	<u>Regular Rates</u>	<u>Severe Need Rates*</u>
	Free	2.37	2.84

*Severe Need Rates are available to schools where, in the second prior year, 40 percent or more of the students received lunches free or at a reduced price.

3.	<u>After-School Snack Program</u>	
	<u>Rates</u>	
	Paid	.11
	Reduced	.60
	Free	1.21

4. Nine Cents Certification: \$0.09

This district is eight-cent certified

5. Effective USDA Foods Rate: \$.3650

Schedule E – Financial Schedule

***Please note: This form must be completed by the FSMC and submitted separately in the sealed Price Proposal Envelope.**

Projected Revenue

Cafeteria Sales: (Lunch)

Student Paid Meals:				
	____ Elementary Schools	@\$ ____	=	\$ ____
	____ Middle Schools	@\$ ____	=	\$ ____
	____ High Schools	@\$ ____	=	\$ ____
Student Reduced Price:	____ District-wide	@\$ ____	=	\$ ____
Student a la Carte:		@\$ ____	=	\$ ____
Adult Lunches:		@\$ ____	=	\$ ____
Adult a la Carte:		@\$ ____	=	\$ ____

Cafeteria Sales: (Breakfast)

Student Paid Meals:				
	____ Elementary Schools	@\$ ____	=	\$ ____
	____ Middle Schools	@\$ ____	=	\$ ____
	____ High Schools	@\$ ____	=	\$ ____
Student Reduced Price:	____ District-wide	@\$ ____	=	\$ ____

Special Functions:

Bank Interest		\$ ____
Other Income		\$ ____
Other Income		\$ ____
Subtotal Sales		\$ ____ (A)

Anticipated Reimbursement Federal & State (Lunch)

	____ District-wide Paid Meals	@\$ ____	=	\$ ____
	____ Reduced Price	@\$ ____	=	\$ ____
	____ Free	@\$ ____	=	\$ ____
Subtotal Lunch Reimbursement				\$ ____ (B)

Anticipated Reimbursement Federal & State (Breakfast)

	____ District-wide Paid Meals	@\$ ____	=	\$ ____
	____ Reduced Price	@\$ ____	=	\$ ____
	____ Free	@\$ ____	=	\$ ____
Subtotal Breakfast Reimbursement				\$ ____ (C)

Anticipated Reimbursement Federal (SFSP)

	____ Breakfast	@\$ ____	=	\$ ____
	____ Lunch and Supper	@\$ ____	=	\$ ____
	____ Snack	@\$ ____	=	\$ ____
Subtotal SFSP				\$ ____ (D)
Total Income (A+B+C+D)				\$ ____

Projected Expenses				
Food				
Student Lunches	_____ Meals	@\$ _____	=	\$ _____
Student Breakfasts	_____ Meals	@\$ _____	=	\$ _____
Adult Lunches	_____ Meals	@\$ _____	=	\$ _____
Employee Lunches	_____ Meals	@\$ _____	=	\$ _____
Districtwide a la Carte				\$ _____
Special Functions				\$ _____
USDA Processing Charges				\$ _____
USDA Donated Foods Value				\$ _____
Net Food Cost				\$ _____ (E)

Labor	
Hourly Wages: (Employee schedules, work hours and rates of pay must be attached)	
Administration/Clerical	\$ _____
Food Service Workers	\$ _____
Other: _____	\$ _____
Other: _____	\$ _____
Salaries: (Employee schedules, work hours and rates of pay must be attached)	
Management	\$ _____
Other: _____	\$ _____
Other Payroll Costs	
Employee Fringe Benefits	\$ _____
Other Expenditures	
Auto Allowance	\$ _____
Cafeteria Supplies (paper, cleaning, etc.)	\$ _____
Commodity Delivery	\$ _____
General Support and Administrative Expense	\$ _____
Depreciation	\$ _____
Equipment Rental	\$ _____
Insurance	\$ _____
Menu/Ticket Printing	\$ _____
Office Supplies	\$ _____
Performance Bond	\$ _____
Promotions	\$ _____
Replacements	\$ _____
Stationary/Postage	\$ _____
Telephone	\$ _____
Uniforms/Laundry	\$ _____
Manuals	\$ _____
Miscellaneous	\$ _____
Other	\$ _____
Total Labor and Other Expenses	
\$ _____ (F)	

*Management Fee				
Monthly Flat Rate				\$ _____
OR				
Cents per Meal (Complete Calculation Below)				
*Student Annualized Meals		@\$ _____	=	\$ _____
Total Management Fee				\$ _____ (G)

Total Number of Reimbursable Meals	
Expense Total	\$ _____ <u>(E+F+G)</u>
Profit/Loss (SUBSIDY)	\$ _____
<p>*Student Annualized Meals = the number of reimbursable meals + (the \$ amount of adult and a la carte sales) divided by (the current free lunch reimbursement rate + the per meal commodity [USDA Foods] reimbursement).</p>	
<p>**In accordance with Section 12.10 E of this RFP the Meal Equivalency Rate used in the Contract shall be adjusted annually and must be set no lower than the current free lunch reimbursement rate plus the commodity (USDA Foods) reimbursement rate.</p>	
<p>**Annualized a la Carte</p>	
<p>Meal Equivalent = The total \$ value of a la carte and adult meals divided by the current free lunch reimbursement rate + per meal commodity foods reimbursement = \$ _____</p>	

Schedule F – Food Service Management Company (FSMC) Fee

***Please note: This form must be completed by the FSMC and submitted separately in the sealed Price Proposal Envelope.**

Fee Components

The FSMC's fees must be inclusive of all general and administrative fees, as well as profit, and in compliance with USDA rules and regulations.

In addition to the above requirements and any other requirements included in the Agreement, the following costs MAY NOT be included in any other expense charged to the SFA other than as indicated in the chart under paragraph 2 herein.

1. Menu development specific to the operation
2. Management meetings, and/or management development program specific to the operation
3. Nutrition education materials and program expense
4. Facilities layout and design services specific to the operation
5. Cost of developing training or procedures manuals
6. Food service control forms and supplies
7. Materials for food service promotions
8. All purchasing services
9. Education provided through classroom programs, parent/teacher meetings and school food service advisory committee meetings
10. All accounting and bookkeeping
11. All payroll reporting, recording and documentation including the issuance of weekly payroll checks for food service management company employees
12. Supply of all administrative, dietetic, nutritional, sanitation and personnel advice
13. Visitation/coverage by corporate chef during school food service promotions
14. Visitation/coverage by a principal or other executive of the food service management company
15. Other Fees not outlined by this RFP that are included in the fee must be delineated and listed below:

Fee Structure: Please mark the table below with an X for the components that make up the Administrative Fee/Management Fee or are to be directly billed to the SFA from the items listed above. Labor and food production costs are covered later in this section.

Administrative Fee: The FSMC shall charge the SFA [CHECK ONE AND INSERT \$]

a fee of \$ _____ per month for _____ months during each year of the contract. The fee represents the FSMC overhead expenses listed below

OR

a fee of \$ _____ per meal/meal equivalent. Meal equivalents shall be determined by:

- 1 lunch or supper = 1 meal equivalent
- 3 breakfasts = 2 meal equivalents
- 3 snacks = 1 meal equivalent
- Nonprogram food sales = The total \$ value of nonprogram sales divided by the current free lunch reimbursement rate + per meal commodity foods reimbursement

The fee represents the FSMC overhead expenses listed below.

AND/OR

Management Fee: The FSMC shall charge the SFA [CHECK ONE AND INSERT \$]

a fee of \$ _____ per month for _____ months during each year of the contract. The fee represents the FSMC Profit

OR

a fee of \$ _____ per meal/meal equivalent. Meal equivalents shall be determined by:

- 1 lunch or supper = 1 meal equivalent

- 3 breakfasts = 2 meal equivalents
- 3 snacks = 1 meal equivalent
- Nonprogram food sales = $\frac{\text{The total \$ value of nonprogram sales}}{\text{The current free lunch reimbursement rate} + \text{per meal commodity foods reimbursement}}$

The fee represents the FSMC Profit.

Management and/or Administrative Fee Proposal: _____, food service management company (hereinafter referred to as the FSMC), agrees to operate the school food service program of the SFA **TBD**, a federal Child Nutrition Program School Food Authority (hereinafter referred to as the SFA) as described in the SFA's Request for Proposal (RFP) specifications for the 2024 - 2025 school year and for renewal years.

Renewal Year 1: 07/01/2026 to 06/30/2027

Renewal Year 2: 07/01/2027 to 06/30/2028

Renewal Year 3: 07/01/2028 to 06/30/2029

Renewal Year 4: 07/01/2029 to 06/30/2030

This is subject to subsequent negotiated one-year extensions of the agreement. Notwithstanding any contrary understanding or interpretation, the term of this agreement shall be one year, as required by USDA. This agreement may be renewed for one-year terms for up to four(4) additional years.

Fee Adjustments: Upon mutual written agreement of the SFA and the FSMC, the Management Fee and Administrative Fee may be adjusted annually. Such adjustment shall be by no more than the percentage of change in the Consumer Price Index ("CPI") for all Urban Consumers (CPI-U U.S. city average), Northeast Region, Food Away from Home for the preceding year (April – March). Upon acceptance by the SFA, such increase in fees shall be incorporated into any renewal of this contract.

Schedule G – Guaranteed Return

***Please note: This form must be completed by the FSMC and submitted separately in the sealed Price Proposal Envelope.**

Guaranteed Return: The SFA and the FSMC shall work together to ensure a financially sound and well run food service operation. For the term of the contract, including renewal years the FSMC shall guarantee that the food service program will achieve financial: *(select one option)*

- Breakeven: defined as “generated program revenues will be sufficient to cover all actual and direct operating costs incurred.
- Surplus: defined as “generated program revenues will exceed all actual and direct operating costs incurred. Dollar Value: _____
- Deficit: defined as “generated program revenues will not be sufficient to cover all actual and direct operating costs incurred. Dollar Value: _____

Actual and direct operating costs are as described in paragraphs 12.10A - E above.

If the annual financial return for the Food Service Program falls short of the FSMC’s guaranteed minimum amount, the FSMC shall pay the difference to the SFA.

Exhibit M – Scoring Committee Results Chart and Criteria Ratings Conversion Charts Example

***Please Note: This example is based upon a Scoring Committee with three members. If your scoring committee has a different number of members, Individual Criteria Rating/Values and Overall Rating Ranges must be adjusted.**

Committee Results Chart - Vendor Name:

Criteria	Committee Member 1	Committee Member 2	Committee Member 3	Committee Member	Total	Overall Rating*
General Experience						
Reference Satisfaction						
Operations						
Relative Experience (FSD)						
Menus						
Marketing/Merchandising						
Financial Stability						
Employee Training						
Student Participation						
Total Overall Rating						
Criteria						
Highly Advantageous - HA						
Advantageous - A						
Not Advantageous - NA						
Unacceptable - U						

**See Criteria Ratings Conversions Chart to determine Overall Rating*

Criteria Ratings Conversion Chart

Criteria Rating	Value	Individual Criteria Rating/Value
Highly Advantageous	4	12 – 11 points
Advantageous	3	10 – 8 points
Not Advantageous	2	7 – 5 points
Unacceptable	1	4 – 3 points

**Each committee member criteria score will be converted into a point value*

**Point values for all committee members will be combined to identify an overall score for a particular criterion for a given vendor*

Exhibit M – Scoring Committee Results Chart and Criteria Ratings Conversion Charts

Overall Ratings Ranges Chart

Criteria Rating	Overall Rating Ranges	Vendor Names
Highly Advantageous*	36 - 32	
Advantageous	31 – 23	
Not Advantageous	22 – 14	
Unacceptable	13 – 0	

**Only Overall Ratings of Highly Advantageous move forward to the Price Evaluation Stage. If there are no vendors rated Highly Advantageous, the LEA reserves the right to move Advantageous vendors to the price (Guaranteed Return) evaluation stage.*

Overall Ratings Ranges Chart

Vendor Names	Criteria Points*	Guaranteed Return - Highest* (1st) to Lowest (4th)

**Ties on the Guaranteed Return are broken by the highest Criteria Points*

**Ties on both Guaranteed Return and Criteria Points are broken by lowest Management Fee*

**If the Guaranteed Return is Unacceptable for these vendors, the LEA reserves the right to go to the Advantageous vendor(s)*

EXHIBIT N

Non-Collusion Statement, Tax Compliance Certification, Certificate of Independent Price Determination, Certification of Clean Air and Water, Energy Policy and Conservation Act, Certification Regarding Debarment, Foreign Corporation Certificate of Registration, Certification Regarding Lobbying, Disclosure of Lobbying

Non-Collusion Affidavit
Food Service Program

By submission of this proposal, the FSMC certifies that:

- a. This proposal has been independently arrived at without collusion with any other proposer, competitor, potential proposer or potential competitor.
- b. This proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the opening of the proposals for the work to be performed or the goods to be sold, to any other proposer, competitor, potential proposer or potential competitor.
- c. No attempt has been made, or will be made, to induce any other person to submit or not to submit a proposal. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.
- d. The person signing this proposal certifies that he/she has fully informed himself/herself regarding the accuracy of the statements contained in this certification, and under penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder, as well as the person signing in his/her behalf.
- e. That below is a certified copy of the resolution authorizing the execution of the certificate by the signatory of this proposal on behalf of the corporate proposer.

Signature of the person authorized to submit this proposal

Typed or printed name of signatory and title

Date

Resolve that _____ be authorized to sign and submit the proposal of this corporation _____ for the Food Service Management Program at the **TBD**.

Tax Compliance Certification

Pursuant to M.G.L. c. 62C §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

State tax paid to _____ using Federal ID or SS# _____

Company or Corporation

Dated: _____

Authorized Official's Signature

Certificate of Independent Price Determination

Both the school food authority and the Food Service Management Company (FSMC)(offeror) shall execute this Certificate of Independent Price Determination.

Name of FSMC	TBD Name of School Food Authority
--------------	--------------------------------------

(A) By submission of this offer, the offeror certifies that in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (1) The prices in this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated procurement, directly to any other offeror or to any competitor; and
- (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit an offer for the purpose of restricting competition.

(B) Each person signing this offer on behalf of the Food Service Management FSMC certifies that:

- (1) He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to A.1. through A.3. above; or
- (2) He or she is not the person in the offeror's organization responsible with the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to A.1.through A.3. above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to A.1. through A.3. above.

To the best of my knowledge, this food service management company (FSMC), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as described on the attached sheet (if applicable).

Name of FSMC	Title and Signature of FSMC Authorized Representative	Date
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In accepting this offer, the sponsor certifies that no representative of the sponsor has taken any action which may have jeopardized the independence of the offer referred to above.

TBD Name of SFA	Title and Signature of SFA Authorized Representative	Date
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Clean Air and Water Certificate

Applicable if the contract exceeds \$100,000 or the Contracting Officer has determined that the orders under an indefinite quantity contract in any one year will exceed \$100,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (41 U.S.C. 1857c-8(c)(1) or the Federal Water Pollution Control Act 33 1319(d) and is listed by EPA or the contract is not otherwise exempt. Both the School Food Authority (SFA) and Food Service Management Company (FSMC)(offeror) shall execute this Certificate.

NAME OF FOOD SERVICE MANAGEMENT COMPANY:

NAME OF SCHOOL FOOD AUTHORITY: **TBD**

THE FOOD SERVICE MANAGEMENT COMPANY AGREES AS FOLLOWS:

- A. To comply with all the requirements of Section 114 of the Clean Air Act, as amended (41 U.S.C. 1857, et seq., as amended by Public Law 91-604) and Section 308 of the Federal Water Pollution Control Act (33 U.S.C. 1251, et seq. as amended by Public Law 92-500), respectively, relating to inspection, monitoring, entry, reports and information as well as other requirements specified in Section 114 and Section 308 of the Air Act and the Water Act, respectively, and all regulations and guidelines issued thereunder before the award of this contract.
- B. That no portion of the work required by this prime contract will be performed in a facility listed on the Environmental Protection Agency List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of such facility or facilities from such listing.
- C. To use his/her best efforts to comply with clean air standards and clean water standards at the facilities in which the contract is being performed.
- D. To insert the substance of the provisions of this clause in any nonexempt subcontract, including this paragraph.
- E. THE TERMS IN THIS CLAUSE HAVE THE FOLLOWING MEANINGS:
 - a. The term "Air Act" means the Clean Air Act, as amended (41 U.S.C. 1957 et seq., as amended by Public Law 91-604)
 - b. The term "Water Act" means Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq., as amended by Public Law 92-500).
 - c. The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitations, orders, controls, prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Air Act or Executive Order 11738, an applicable implementation plan as described in section 110(d) of the Clean Air Act (42 U.S.C. 1957c-5(d), an approved implementation procedure or plan under Section 111(c) or Section 111(d), respectively, of the Air Act (42 U.S.C. 1857c-6(c) or (d), or approved implementation procedure under Section 112(d) of the Air Act (42 U.S.C. 1857c-7(d)).
 - d. The term "Clean Air Standards" means any enforceable limitation, control, condition, prohibition, standard, or other requirement which is promulgated pursuant to the Water Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by Section 402 of the Water Act (33 U.S.C. 1342) or by local government to ensure compliance with pretreatment regulations as required by Section 307 of the Water Act (33 U.S.C. 1317).
 - e. The term "Compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with a schedule or plan ordered or approved by a court of competent jurisdiction, the Environmental Protection Agency or an Air or Water Pollution Control Agency in accordance with the requirements of the Air Act or Water Act and regulations issued pursuant thereto.
 - f. The term "facility" means any building, plant, installation, structure, mine, vessel, or other floating craft, location or sites of operations, owned, leased or supervised by the FSMC.

Signature of Food Service Management
Company's Authorized Representative

Title

Date

Signature of School Food Authority's
Authorized Representative

Title

Date

Energy Policy and Conservation Act

The Food Service Management Company (FSMC) and the School Food Authority (SFA) agree to comply with the Energy Policy and Conservation Act (P.L 94-163) as amended through P.L. 114-255 (enacted December 13, 2016) for the duration of the contract year. An addendum agreeing to comply with this policy and act must be renewed with each renewal amendment.

FSMC

TBD

SFA

Authorized Signature

Authorized Signature

Title

Title

Date

Date

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions
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SFAs are required to ensure that all sub-contractors and sub-grantees are neither excluded nor disqualified under the suspension and debarment rules found at 2CFR 200.214 by doing any one of the following:

- Checking the Excluded Parties List found at the System for Award Management www.SAM.gov;
- Collecting a certification that the entity is neither excluded nor disqualified. Since a Federal certification form is no longer available, the grantee or sub-grantee electing this method must devise its own;
- Including a clause to this effect in the sub-grant agreement and in any procurement contract expected to equal or exceed \$25,000, awarded by the grantee or a sub-grantee under its grant or sub-grant;
- Sub-grantee and contractors must obtain a DUNS Number. All Federal Government awards are required to have a DUNS number. To obtain a DUNS number, contact Dun and Bradstreet at 1-866-705-5711 or visit their website at <https://eupdate.dnb.com/requestoptions.asp>. There is no charge for a DUNS number. The DUNS number serves as a means of tracking and identifying applications for Federal assistance and is required on all applications for Federal assistance.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension. 2CFR 200.214 Suspension and Debarment. The regulations were published as Part III of the December 26, 2013, Federal Register (pages 78590-78691). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number or Project Name

Name and Title(s) of Authorized Representative(s)

Signature(s)

Date

Foreign Corporation Certificate of Registration
(M.G.L. chapter 156D, Section 15.03; 950 CMR 113.48)

[Foreign Corporation Certificate of Registration](#)

Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Organization Name

Address

Name of Submitting Official

Title of Submitting Official

Signature

Date

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (see reverse for public burden disclosure) Approved by OMB 0348-0046

<p>1. Type of Federal Action:</p> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<p>2. Status of Federal Action:</p> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<p>3. Report Type:</p> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <p>For material change only: Year _____ quarter _____ Date of last report: _____</p>
<p>4. Name and Address of Reporting Entity: _____ Prime _____ Sub-awardee Tier _____, if known: Name: _____ Street 1: _____ Street 2: _____ City: _____ State: _____ Zip Code: _____ Congressional District, if known: _____</p>		
<p>5. If Reporting Entity in No. 4 is Sub-awardee, Enter Name and Address of Prime: Name: _____ Street 1: _____ Street 2: _____ City: _____ State: _____ Zip Code: _____ Congressional District, if known: _____</p>		
<p>6. Federal Department/Agency: _____</p>	<p>7. Federal Program Name/Description: CFDA Number, <i>if applicable</i>: _____</p>	
<p>8. Federal Action Number, if known: _____</p>	<p>9. Award Amount, if known: \$ _____</p>	
<p>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI); Prefix: _____ Last Name: _____ First Name: _____ MI: _____ Company Name: _____ Street 1: _____ Street 2: _____ City: _____ State: _____ Zip code: _____</p>		
<p>10. b. Individuals Performing Services (including address if different from No. 10a) last name, first name, MI): Prefix: _____ Last Name: _____ First Name: _____ MI: _____ Company Name: _____ Street 1: _____ Street 2: _____ City: _____ State: _____ Zip code: _____</p>		
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>	<p>Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____</p>	
<p>Federal Use Only</p>	<p>Authorized for Local Reproduction Standard Form – LLL (Rev. 7-97)</p>	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the sub awardee, e.g., the first subaward of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Sub awardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
 - a. Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

The certifying official shall sign and date the form, print his/her name, title, and telephone number

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.



WELLESLEY PUBLIC SCHOOLS

Learning • Caring • Innovating

Exhibit A:

School Data

Enrollment, NSLP Participation, Lunch Periods

Exhibit A: Additional Information

School	January 2025 Enrollment	Attendance Factor	Free & Reduced Price %	NSLP	SBP
Bates	288	95.4%	4.05%	X	X
Fiske	281	95.0%	13.88%	X	X
Hardy	286	94.7%	7.38%	X	X
Hunnewell	293	95.6%	7.46%	X	X
Schofield	291	95.2%	12.37%	X	X
Sprague	288	95.5%	13.06%	X	X
Wellesley Middle	922	94.9%	9.08%	X	X
Wellesley High	1,264	94.1%	10.63%	X	X
Total	3,913		9.83%		

Lunch Periods

	Start Time	End Time	Grade Levels
Bates Elementary (K-5)			
Breakfast	8:15 AM	8:40 AM	All Grades
Lunch Period 1	11:45 AM	12:05 AM	Grade K and 1
Lunch Period 2	12:10 PM	12:30 PM	Grade 4 and 5
Lunch Period 3	12:35 PM	12:55 PM	Grade 2 and 3
Fiske Elementary (K-5)			
Breakfast	8:15 AM	8:40 AM	All Grades
Lunch Period 1	11:50 AM	12:10 PM	Grades 1 and 3
Lunch Period 2	12:15 PM	12:35 PM	Grades K and 5
Lunch Period 3	12:40 PM	1:00 PM	Grades 2 and 4
Hardy Elementary (K-5)			
Breakfast	8:15 AM	8:40 AM	All Grades
Lunch Period 1	11:45 AM	12:05 PM	Grades 1 and 4
Lunch Period 2	12:10 PM	12:30 PM	Grades 3 and K
Lunch Period 3	12:35 PM	12:55 PM	Grades 2 and 5
Hunnewell Elementary (K-5)			
Breakfast	8:15 AM	8:40 AM	All Grades
Lunch Period 1	11:30 AM	11:50 AM	Grades K and 1
Lunch Period 2	11:50 AM	12:10 PM	Grades 2 and 5
Lunch Period 3	12:10 PM	12:30 PM	Grades 3 and 4
Schofield Elementary (K-5)			
Breakfast	8:15 AM	8:40 AM	All Grades
Lunch Period 1	11:40 AM	12:00 PM	Grades 1 and 2
Lunch Period 2	12:10 PM	12:30 PM	Grades 3 and 4
Lunch Period 3	12:40 PM	1:00 PM	Grades K and 5

Sprague Elementary (K-5)

Breakfast	8:15 AM	8:40 AM	All Grades
Lunch Period 1	11:25 AM	11:45 AM	Grades K and 1
Lunch Period 2	11:55 AM	12:15 PM	Grades 2 and 3
Lunch Period 3	12:20 PM	12:40 PM	Grades 4 and 5

Wellesley Middle (6-8)

Breakfast	7:30 AM	7:45 AM	All Grades
Lunch Period 1	11:25 AM	11:50 AM	Grade 6
Lunch Period 2	11:54 AM	12:19 PM	Grade 7: 2/week Grade 8: 4/week
Lunch Period 3	12:23 PM	12:48 PM	Grade 7: 4/week Grade 8: 2/week

Wellesley High (9-12)

Breakfast	7:15 AM	8:30 AM	All Grades
Lunch Period 1	10:55 AM	11:24 AM	All Grades
Lunch Period 2	11:24 AM	11:53 AM	All Grades
Lunch Period 3	11:53 AM	12:22 PM	All Grades

Projected Enrollment

School	Grade Level	SY'26-27	SY'27-28	SY'28-29
Elementary	Kindergarten	238	271	264
	Grade 1	275	263	302
	Grade 2	318	298	284
	Grade 3	339	350	326
	Grade 4	311	352	362
	Grade 5	344	327	374
	Total	1,825	1,861	1,912
WMS	Grade 6	272	331	315
	Grade 7	291	270	330
	Grade 8	300	290	270
	Total	863	891	915
WHS	Grade 9	309	292	282
	Grade 10	286	301	284
	Grade 11	276	276	290
	Grade 12	302	281	281
	Total	1,173	1,150	1,137
District	Total	3,861	3,902	3,964



Exhibit B:

Reimbursement Claims for the last 12 Months



11-317 Wellesley Public Schools

*Claim DEC-2024 Claim 1, Rev 0 (APPROVED) ▾

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Dec 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	24657	0.0500	1232.85
Total Lunches (Federal - Base)	24657	0.4200	10355.94
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	24657	0.0900	2219.13
Free Lunches	2777	4.0100	11135.77
Reduced Price Lunches	308	3.6100	1111.88
Paid Lunches/Free to Student Workers	21572		
Total Claim for Served Lunches			26055.57
Free Breakfasts	770	2.3700	1824.90
Reduced Breakfasts	86	2.0700	178.02
Free Breakfasts (Severe Need)	0	2.8400	0.00
Reduced Price Breakfast (Severe Need)	0	2.5400	0.00
Paid Breakfasts	2442	0.3900	952.38
Total Claim for Served Breakfasts	3298		2955.30
Free After School Snack All Free	0	1.2100	0.00
Free After School Snack Other	0	1.2100	0.00
Reduced Price After School Snack	0	0.6000	0.00
Paid After School Snack	0	0.1100	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			29010.87
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2700	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			12575.07
Section 11 - Federal			12247.65
State Share			1232.85
Breakfast - Federal			2955.30
Breakfast - State			0.00
Milk - Federal			0.00
Total			29010.87



11-317 Wellesley Public Schools

Claim: DEC-2024 Claim 1, Rev 0 (APPROVED)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	308	0.40	123.20
Paid Lunch	21,572	4.01	86,503.72
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	86	0.30	25.80
Paid Breakfast (Severe Need Sites)	0	2.45	0.00
Paid Breakfast	2,442	1.98	4,835.16
Reduced Price After School Snack	0	0.61	0.00
Paid After School Snack	0	1.10	0.00
Total			91,487.88



11-317 Wellesley Public Schools

*Claim

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Nov 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	28046	0.0500	1402.30
Total Lunches (Federal - Base)	28046	0.4200	11779.32
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	28046	0.0900	2524.14
Free Lunches	3087	4.0100	12378.87
Reduced Price Lunches	369	3.6100	1332.09
Paid Lunches/Free to Student Workers	24590		
Total Claim for Served Lunches			29416.72
Free Breakfasts	940	2.3700	2227.80
Reduced Breakfasts	87	2.0700	180.09
Free Breakfasts (Severe Need)	0	2.8400	0.00
Reduced Price Breakfast (Severe Need)	0	2.5400	0.00
Paid Breakfasts	3117	0.3900	1215.63
Total Claim for Served Breakfasts	4144		3623.52
Free After School Snack All Free	0	1.2100	0.00
Free After School Snack Other	0	1.2100	0.00
Reduced Price After School Snack	0	0.6000	0.00
Paid After School Snack	0	0.1100	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			33040.24
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2700	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			14303.46
Section 11 - Federal			13710.96
State Share			1402.30
Breakfast - Federal			3623.52
Breakfast - State			0.00
Milk - Federal			0.00
Total			33040.24



11-317 Wellesley Public Schools

Claim: NOV-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	369	0.40	147.60
Paid Lunch	24,590	4.01	98,605.90
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	87	0.30	26.10
Paid Breakfast (Severe Need Sites)	0	2.45	0.00
Paid Breakfast	3,117	1.98	6,171.66
Reduced Price After School Snack	0	0.61	0.00
Paid After School Snack	0	1.10	0.00
Total			104,951.26



11-317 Wellesley Public Schools

*Claim ▼

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Oct 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	37035	0.0500	1851.75
Total Lunches (Federal - Base)	37035	0.4200	15554.70
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	37035	0.0900	3333.15
Free Lunches	4103	4.0100	16453.03
Reduced Price Lunches	522	3.6100	1884.42
Paid Lunches/Free to Student Workers	32410		
Total Claim for Served Lunches			39077.05
Free Breakfasts	1127	2.3700	2670.99
Reduced Breakfasts	128	2.0700	264.96
Free Breakfasts (Severe Need)	0	2.8400	0.00
Reduced Price Breakfast (Severe Need)	0	2.5400	0.00
Paid Breakfasts	3908	0.3900	1524.12
Total Claim for Served Breakfasts	5163		4460.07
Free After School Snack All Free	0	1.2100	0.00
Free After School Snack Other	0	1.2100	0.00
Reduced Price After School Snack	0	0.6000	0.00
Paid After School Snack	0	0.1100	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			43537.12
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2700	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			18887.85
Section 11 - Federal			18337.45
State Share			1851.75
Breakfast - Federal			4460.07
Breakfast - State			0.00
Milk - Federal			0.00
Total			43537.12



11-317 Wellesley Public Schools

Claim: OCT-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	522	0.40	208.80
Paid Lunch	32,410	4.01	129,964.10
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	128	0.30	38.40
Paid Breakfast (Severe Need Sites)	0	2.45	0.00
Paid Breakfast	3,908	1.98	7,737.84
Reduced Price After School Snack	0	0.61	0.00
Paid After School Snack	0	1.10	0.00
Total			137,949.14



11-317 Wellesley Public Schools

*Claim

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Sep 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	36382	0.0500	1819.10
Total Lunches (Federal - Base)	36382	0.4200	15280.44
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	36382	0.0900	3274.38
Free Lunches	3969	4.0100	15915.69
Reduced Price Lunches	602	3.6100	2173.22
Paid Lunches/Free to Student Workers	31811		
Total Claim for Served Lunches			38462.83
Free Breakfasts	979	2.3700	2320.23
Reduced Breakfasts	159	2.0700	329.13
Free Breakfasts (Severe Need)	0	2.8400	0.00
Reduced Price Breakfast (Severe Need)	0	2.5400	0.00
Paid Breakfasts	2378	0.3900	927.42
Total Claim for Served Breakfasts	3516		3576.78
Free After School Snack All Free	0	1.2100	0.00
Free After School Snack Other	0	1.2100	0.00
Reduced Price After School Snack	0	0.6000	0.00
Paid After School Snack	0	0.1100	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			42039.61
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2700	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			18554.82
Section 11 - Federal			18088.91
State Share			1819.10
Breakfast - Federal			3576.78
Breakfast - State			0.00
Milk - Federal			0.00
Total			42039.61



11-317 Wellesley Public Schools

Claim: SEP-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	602	0.40	240.80
Paid Lunch	31,811	4.01	127,562.11
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	159	0.30	47.70
Paid Breakfast (Severe Need Sites)	0	2.45	0.00
Paid Breakfast	2,378	1.98	4,708.44
Reduced Price After School Snack	0	0.61	0.00
Paid After School Snack	0	1.10	0.00
Total			132,559.05



11-317 Wellesley Public Schools

*Claim AUG-2024 Claim 1, Rev 0 (IN PROCESS) ▾

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Aug 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	4320	0.0500	216.00
Total Lunches (Federal - Base)	4320	0.4200	1814.40
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	4320	0.0900	388.80
Free Lunches	458	4.0100	1836.58
Reduced Price Lunches	66	3.6100	238.26
Paid Lunches/Free to Student Workers	3796		
Total Claim for Served Lunches			4494.04
Free Breakfasts	64	2.3700	151.68
Reduced Breakfasts	9	2.0700	18.63
Free Breakfasts (Severe Need)	0	2.8400	0.00
Reduced Price Breakfast (Severe Need)	0	2.5400	0.00
Paid Breakfasts	110	0.3900	42.90
Total Claim for Served Breakfasts	183		213.21
Free After School Snack All Free	0	1.2100	0.00
Free After School Snack Other	0	1.2100	0.00
Reduced Price After School Snack	0	0.6000	0.00
Paid After School Snack	0	0.1100	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			4707.25
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2700	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			2203.20
Section 11 - Federal			2074.84
State Share			216.00
Breakfast - Federal			213.21
Breakfast - State			0.00
Milk - Federal			0.00
Total			4707.25



11-317 Wellesley Public Schools

Claim: AUG-2024 Claim 1, Rev 0 (IN PROCESS)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	66	0.40	26.40
Paid Lunch	3,796	4.01	15,221.96
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	9	0.30	2.70
Paid Breakfast (Severe Need Sites)	0	2.45	0.00
Paid Breakfast	110	1.98	217.80
Reduced Price After School Snack	0	0.61	0.00
Paid After School Snack	0	1.10	0.00
Total			15,468.86



11-317 Wellesley Public Schools

*Claim JUN-2024 Claim 1, Rev 0 (PAID) ▼

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Jun 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	11512	0.0500	575.60
Total Lunches (Federal - Base)	11512	0.4000	4604.80
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	11512	0.0800	920.96
Free Lunches	1253	3.8500	4824.05
Reduced Price Lunches	198	3.4500	683.10
Paid Lunches/Free to Student Workers	10061		
Total Claim for Served Lunches			11608.51
Free Breakfasts	383	2.2800	873.24
Reduced Breakfasts	43	1.9800	85.14
Free Breakfasts (Severe Need)	0	2.7300	0.00
Reduced Price Breakfast (Severe Need)	0	2.4300	0.00
Paid Breakfasts	880	0.3800	334.40
Total Claim for Served Breakfasts	1306		1292.78
Free After School Snack All Free	0	1.1700	0.00
Free After School Snack Other	0	1.1700	0.00
Reduced Price After School Snack	0	0.5800	0.00
Paid After School Snack	0	0.1000	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			12901.29
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2625	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			5525.76
Section 11 - Federal			5507.15
State Share			575.60
Breakfast - Federal			1292.78
Breakfast - State			0.00
Milk - Federal			0.00
Total			12901.29



11-317 Wellesley Public Schools

Claim: JUN-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	198	0.40	79.20
Paid Lunch	10,061	3.85	38,734.85
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	43	0.30	12.90
Paid Breakfast (Severe Need Sites)	0	2.35	0.00
Paid Breakfast	880	1.90	1,672.00
Reduced Price After School Snack	0	0.59	0.00
Paid After School Snack	0	1.07	0.00
Total			40,498.95



11-317 Wellesley Public Schools

*Claim ▼

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : May 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	36369	0.0500	1818.45
Total Lunches (Federal - Base)	36369	0.4000	14547.60
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	36369	0.0800	2909.52
Free Lunches	4194	3.8500	16146.90
Reduced Price Lunches	587	3.4500	2025.15
Paid Lunches/Free to Student Workers	31588		
Total Claim for Served Lunches			37447.62
Free Breakfasts	1121	2.2800	2555.88
Reduced Breakfasts	139	1.9800	275.22
Free Breakfasts (Severe Need)	0	2.7300	0.00
Reduced Price Breakfast (Severe Need)	0	2.4300	0.00
Paid Breakfasts	2448	0.3800	930.24
Total Claim for Served Breakfasts	3708		3761.34
Free After School Snack All Free	0	1.1700	0.00
Free After School Snack Other	0	1.1700	0.00
Reduced Price After School Snack	0	0.5800	0.00
Paid After School Snack	0	0.1000	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			41208.96
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2625	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			17457.12
Section 11 - Federal			18172.05
State Share			1818.45
Breakfast - Federal			3761.34
Breakfast - State			0.00
Milk - Federal			0.00
Total			41208.96



11-317 Wellesley Public Schools

Claim: MAY-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	587	0.40	234.80
Paid Lunch	31,588	3.85	121,613.80
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	139	0.30	41.70
Paid Breakfast (Severe Need Sites)	0	2.35	0.00
Paid Breakfast	2,448	1.90	4,651.20
Reduced Price After School Snack	0	0.59	0.00
Paid After School Snack	0	1.07	0.00
Total			126,541.50



11-317 Wellesley Public Schools

*Claim ▼

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Apr 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	28354	0.0500	1417.70
Total Lunches (Federal - Base)	28354	0.4000	11341.60
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	28354	0.0800	2268.32
Free Lunches	3178	3.8500	12235.30
Reduced Price Lunches	343	3.4500	1183.35
Paid Lunches/Free to Student Workers	24833		
Total Claim for Served Lunches			28446.27
Free Breakfasts	815	2.2800	1858.20
Reduced Breakfasts	96	1.9800	190.08
Free Breakfasts (Severe Need)	0	2.7300	0.00
Reduced Price Breakfast (Severe Need)	0	2.4300	0.00
Paid Breakfasts	2023	0.3800	768.74
Total Claim for Served Breakfasts	2934		2817.02
Free After School Snack All Free	0	1.1700	0.00
Free After School Snack Other	0	1.1700	0.00
Reduced Price After School Snack	0	0.5800	0.00
Paid After School Snack	0	0.1000	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			31263.29
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2625	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			13609.92
Section 11 - Federal			13418.65
State Share			1417.70
Breakfast - Federal			2817.02
Breakfast - State			0.00
Milk - Federal			0.00
Total			31263.29



11-317 Wellesley Public Schools

Claim: APR-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	343	0.40	137.20
Paid Lunch	24,833	3.85	95,607.05
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	96	0.30	28.80
Paid Breakfast (Severe Need Sites)	0	2.35	0.00
Paid Breakfast	2,023	1.90	3,843.70
Reduced Price After School Snack	0	0.59	0.00
Paid After School Snack	0	1.07	0.00
Total			99,616.75



11-317 Wellesley Public Schools

*Claim MAR-2024 Claim 1, Rev 0 (PAID) ▼

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Mar 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	34203	0.0500	1710.15
Total Lunches (Federal - Base)	34203	0.4000	13681.20
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	34203	0.0800	2736.24
Free Lunches	3741	3.8500	14402.85
Reduced Price Lunches	383	3.4500	1321.35
Paid Lunches/Free to Student Workers	30079		
Total Claim for Served Lunches			33851.79
Free Breakfasts	929	2.2800	2118.12
Reduced Breakfasts	121	1.9800	239.58
Free Breakfasts (Severe Need)	0	2.7300	0.00
Reduced Price Breakfast (Severe Need)	0	2.4300	0.00
Paid Breakfasts	2540	0.3800	965.20
Total Claim for Served Breakfasts	3590		3322.90
Free After School Snack All Free	0	1.1700	0.00
Free After School Snack Other	0	1.1700	0.00
Reduced Price After School Snack	0	0.5800	0.00
Paid After School Snack	0	0.1000	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			37174.69
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2625	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			16417.44
Section 11 - Federal			15724.20
State Share			1710.15
Breakfast - Federal			3322.90
Breakfast - State			0.00
Milk - Federal			0.00
Total			37174.69



11-317 Wellesley Public Schools

Claim: MAR-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	383	0.40	153.20
Paid Lunch	30,079	3.85	115,804.15
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	121	0.30	36.30
Paid Breakfast (Severe Need Sites)	0	2.35	0.00
Paid Breakfast	2,540	1.90	4,826.00
Reduced Price After School Snack	0	0.59	0.00
Paid After School Snack	0	1.07	0.00
Total			120,819.65



11-317 Wellesley Public Schools

*Claim

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Feb 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	25543	0.0500	1277.15
Total Lunches (Federal - Base)	25543	0.4000	10217.20
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	25543	0.0800	2043.44
Free Lunches	2791	3.8500	10745.35
Reduced Price Lunches	309	3.4500	1066.05
Paid Lunches/Free to Student Workers	22443		
Total Claim for Served Lunches			25349.19
Free Breakfasts	741	2.2800	1689.48
Reduced Breakfasts	80	1.9800	158.40
Free Breakfasts (Severe Need)	0	2.7300	0.00
Reduced Price Breakfast (Severe Need)	0	2.4300	0.00
Paid Breakfasts	2063	0.3800	783.94
Total Claim for Served Breakfasts	2884		2631.82
Free After School Snack All Free	0	1.1700	0.00
Free After School Snack Other	0	1.1700	0.00
Reduced Price After School Snack	0	0.5800	0.00
Paid After School Snack	0	0.1000	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			27981.01
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2625	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			12260.64
Section 11 - Federal			11811.40
State Share			1277.15
Breakfast - Federal			2631.82
Breakfast - State			0.00
Milk - Federal			0.00
Total			27981.01



11-317 Wellesley Public Schools

Claim: FEB-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	309	0.40	123.60
Paid Lunch	22,443	3.85	86,405.55
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	80	0.30	24.00
Paid Breakfast (Severe Need Sites)	0	2.35	0.00
Paid Breakfast	2,063	1.90	3,919.70
Reduced Price After School Snack	0	0.59	0.00
Paid After School Snack	0	1.07	0.00
Total			90,472.85



11-317 Wellesley Public Schools

*Claim JAN-2024 Claim 1, Rev 0 (PAID) ▼

Reimbursement

The FY23 state funding to supplement federal reimbursements was approved to support additional State Payments to reimburse all meals at the “Free” rate. Ongoing supplemental payments will show as manual adjustments on the Payment Details tab.

Claim Month/Year : Jan 2024			
Meal Type	Meals Served	Rate	Amount
Total Lunches (State)	35687	0.0500	1784.35
Total Lunches (Federal - Base)	35687	0.4000	14274.80
Total Lunches (Federal - Severe Need)	0	0.0200	0.00
Total Lunches (Federal - PBF)	35687	0.0800	2854.96
Free Lunches	3727	3.8500	14348.95
Reduced Price Lunches	450	3.4500	1552.50
Paid Lunches/Free to Student Workers	31510		
Total Claim for Served Lunches			34815.56
Free Breakfasts	968	2.2800	2207.04
Reduced Breakfasts	82	1.9800	162.36
Free Breakfasts (Severe Need)	0	2.7300	0.00
Reduced Price Breakfast (Severe Need)	0	2.4300	0.00
Paid Breakfasts	2454	0.3800	932.52
Total Claim for Served Breakfasts	3504		3301.92
Free After School Snack All Free	0	1.1700	0.00
Free After School Snack Other	0	1.1700	0.00
Reduced Price After School Snack	0	0.5800	0.00
Paid After School Snack	0	0.1000	0.00
Total Claim For After School Snack	0		0.00
Total Combined Claims for Lunch and Breakfast Program			38117.48
Additional State Reimbursements:			
Severe Need Free Breakfast			0.00
Severe Need Reduced Breakfast			0.00
Special Milk:			
Free Milk	0	0.0000	0.00
Paid Milk	0	0.2625	0.00
Total Milk			0.00
Totals By Appropriation Account:			
Section 4 - Federal			17129.76
Section 11 - Federal			15901.45
State Share			1784.35
Breakfast - Federal			3301.92
Breakfast - State			0.00
Milk - Federal			0.00
Total			38117.48



11-317 Wellesley Public Schools

Claim: JAN-2024 Claim 1, Rev 0 (PAID)

State Free Meals Reimbursement

Meal Type	Meals Served	Rate	Amount
Reduced Price Lunch	450	0.40	180.00
Paid Lunch	31,510	3.85	121,313.50
Reduced Price Breakfast (Severe Need Sites)	0	0.30	0.00
Reduced Price Breakfast	82	0.30	24.60
Paid Breakfast (Severe Need Sites)	0	2.35	0.00
Paid Breakfast	2,454	1.90	4,662.60
Reduced Price After School Snack	0	0.59	0.00
Paid After School Snack	0	1.07	0.00
Total			126,180.70



WELLESLEY PUBLIC SCHOOLS

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Exhibit C:

Meal Counts and Sales by School

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim DEC-2024 Claim 1, Rev 0 (APPROVED) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Michael Dennis, Date: 01/30/2025 12:04:33 PM

Sponsor: *Wellesley*

Agreement Number: *11-317*

Claim Month and Year: *December 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status	
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total
317-025 HUNNEWELL	292	279	11	0	0	20	2	151	18	1,471	1,640	0	0	0	0	N	0	0	0	0	N	0	0	0	1,506.89 (82.00)	DONE
317-020 JOHN E. HARDY	280	265	11	0	0	19	3	149	11	1,608	1,768	0	0	0	0	N	0	0	0	0	N	0	0	0	1,538.88 (88.40)	DONE
317-015 JOSEPH E. FISKE	282	268	11	0	0	35	4	302	32	1,694	2,028	0	0	0	0	N	0	0	0	0	N	0	0	0	2,360.82 (101.40)	DONE
317-005 KATHARINE LEE BATES	288	275	11	0	0	12	0	80	0	1,379	1,459	0	0	0	0	N	0	0	0	0	N	0	0	0	1,064.89 (72.95)	DONE
317-060 SCHOFIELD ELEMENTARY	290	276	11	14	0	28	4	174	21	1,319	1,514	102	17	608	727	N	0	0	0	0	N	0	0	0	2,059.74 (75.70)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	289	276	11	0	0	35	2	228	15	1,498	1,741	0	0	0	0	N	0	0	0	0	N	0	0	0	1,856.34 (87.05)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	920	873	13	14	0	80	8	714	90	6,232	7,036	293	30	1,024	1,347	N	0	0	0	0	N	0	0	0	7,932.27 (351.80)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,259	1,185	13	14	0	123	12	979	121	6,371	7,471	375	39	810	1,224	N	0	0	0	0	N	0	0	0	9,458.19 (373.55)	DONE
TOTALS**	3,900	3,697	13	14	0	352	35	2,777	308	21,572	24,657	770	86	2,442	3,298		0	0	0	0		0	0	0	27,778.02 (1,232.85)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim NOV-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Laura Ball, Date: 12/30/2024 10:15:57 AM

Sponsor: *Wellesley* Agreement Number: *11-317* Claim Month and Year: *November 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status	
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total
317-025 HUNNEWELL	292	279	12	0	0	20	2	177	20	1,612	1,809	0	0	0	0	N	0	0	0	0	N	0	0	0	1,704.56 (90.45)	DONE
317-020 JOHN E. HARDY	280	266	12	0	0	19	3	170	11	1,808	1,989	0	0	0	0	N	0	0	0	0	N	0	0	0	1,735.80 (99.45)	DONE
317-015 JOSEPH E. FISKE	281	269	12	0	0	35	4	332	30	1,814	2,176	0	0	0	0	N	0	0	0	0	N	0	0	0	2,549.38 (108.80)	DONE
317-005 KATHARINE LEE BATES	288	274	12	0	0	12	0	85	0	1,480	1,565	0	0	0	0	N	0	0	0	0	N	0	0	0	1,139.00 (78.25)	DONE
317-060 SCHOFIELD ELEMENTARY	291	277	12	17	0	28	4	198	25	1,440	1,663	111	18	750	879	N	0	0	0	0	N	0	0	0	2,325.19 (83.15)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	288	274	12	0	0	33	2	247	16	1,614	1,877	0	0	0	0	N	0	0	0	0	N	0	0	0	2,005.50 (93.85)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	921	879	15	17	0	79	8	805	103	7,336	8,244	389	26	1,416	1,831	N	0	0	0	0	N	0	0	0	9,332.31 (412.20)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,258	1,171	15	17	0	118	13	1,073	164	7,486	8,723	440	43	951	1,434	N	0	0	0	0	N	0	0	0	10,846.20 (436.15)	DONE
TOTALS**	3,899	3,689	15	17	0	344	36	3,087	369	24,590	28,046	940	87	3,117	4,144		0	0	0	0		0	0	0	31,637.94 (1,402.30)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim OCT-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.

Reviewed By: Laura Ball, Date: 12/12/2024 12:48:57 PM

Sponsor: *Wellesley*

Agreement Number: *11-317*

Claim Month and Year: *October 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status		
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total	
317-025 HUNNEWELL	293	282	16	0	0	20	2	235	25	2,040	2,300	0	0	0	0	N	0	0	0	0	N	0	0	0	0	2,205.60 (115.00)	DONE
317-020 JOHN E. HARDY	280	273	16	0	0	18	3	213	16	2,324	2,553	0	0	0	0	N	0	0	0	0	N	0	0	0	0	2,213.92 (127.65)	DONE
317-015 JOSEPH E. FISKE	278	270	16	0	0	34	4	424	42	2,368	2,834	0	0	0	0	N	0	0	0	0	N	0	0	0	0	3,297.20 (141.70)	DONE
317-005 KATHARINE LEE BATES	287	278	16	0	0	12	0	89	0	1,827	1,916	0	0	0	0	N	0	0	0	0	N	0	0	0	0	1,334.05 (95.80)	DONE
317-060 SCHOFIELD ELEMENTARY	291	282	16	20	0	27	4	251	39	1,868	2,158	145	27	733	905	N	0	0	0	0	N	0	0	0	0	2,933.29 (107.90)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	289	279	16	0	0	33	2	302	26	2,062	2,390	0	0	0	0	N	0	0	0	0	N	0	0	0	0	2,523.78 (119.50)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	920	891	20	20	0	78	8	1,102	148	10,221	11,471	475	26	2,044	2,545	N	0	0	0	0	N	0	0	0	0	12,780.24 (573.55)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,262	1,194	20	20	0	117	13	1,487	226	9,700	11,413	507	75	1,131	1,713	N	0	0	0	0	N	0	0	0	0	14,397.29 (570.65)	DONE
TOTALS**	3,900	3,749	20	20	0	339	36	4,103	522	32,410	37,035	1,127	128	3,908	5,163		0	0	0	0	0	0	0	0	0	41,685.37 (1,851.75)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim SEP-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Michael Dennis, Date: 11/22/2024 11:52:11 AM

Sponsor: *Wellesley* Agreement Number: *11-317* Claim Month and Year: *September 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status	
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total
317-025 HUNNEWELL	293	283	16	0	0	21	2	199	19	1,986	2,204	0	0	0	0	N	0	0	0	0	N	0	0	0	1,990.62 (110.20)	DONE
317-020 JOHN E. HARDY	280	274	16	0	0	20	2	183	15	2,171	2,369	0	0	0	0	N	0	0	0	0	N	0	0	0	1,996.17 (118.45)	DONE
317-015 JOSEPH E. FISKE	278	268	16	0	0	35	5	345	43	2,226	2,614	0	0	0	0	N	0	0	0	0	N	0	0	0	2,871.82 (130.70)	DONE
317-005 KATHARINE LEE BATES	286	281	16	0	0	12	0	68	0	1,721	1,789	0	0	0	0	N	0	0	0	0	N	0	0	0	1,185.07 (89.45)	DONE
317-060 SCHOFIELD ELEMENTARY	291	283	16	20	0	27	7	247	54	1,765	2,066	108	34	533	675	N	0	0	0	0	N	0	0	0	2,773.28 (103.30)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	291	283	16	0	0	36	2	312	23	1,920	2,255	0	0	0	0	N	0	0	0	0	N	0	0	0	2,484.20 (112.75)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	926	902	20	20	0	83	10	1,076	184	10,392	11,652	402	46	939	1,387	N	0	0	0	0	N	0	0	0	12,335.69 (582.60)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,264	1,206	16	16	0	137	18	1,539	264	9,630	11,433	469	79	906	1,454	N	0	0	0	0	N	0	0	0	14,583.66 (571.65)	DONE
TOTALS**	3,909	3,780	20	20	0	371	46	3,969	602	31,811	36,382	979	159	2,378	3,516		0	0	0	0		0	0	0	40,220.51 (1,819.10)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim AUG-2024 Claim 1, Rev 0 (IN PROCESS) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Laura Ball, Date: 12/12/2024 12:51:29 PM

Sponsor: *Wellesley* Agreement Number: *11-317* Claim Month and Year: *August 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps				Lunches Served to Students				Breakfasts Served to Students				After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid	Total		
317-025 HUNNEWELL	294	278	2	0	0	15	2	13	3	192	208	0	0	0	0	N	0	0	0	0	N	0	0	0	169.04 (10.40)	DONE
317-020 JOHN E. HARDY	281	271	2	0	0	9	2	12	0	222	234	0	0	0	0	N	0	0	0	0	N	0	0	0	167.46 (11.70)	DONE
317-015 JOSEPH E. FISKE	277	264	2	0	0	24	3	31	4	226	261	0	0	0	0	N	0	0	0	0	N	0	0	0	271.86 (13.05)	DONE
317-005 KATHARINE LEE BATES	287	276	2	0	0	9	0	8	0	184	192	0	0	0	0	N	0	0	0	0	N	0	0	0	130.00 (9.60)	DONE
317-060 SCHOFIELD ELEMENTARY	295	287	2	3	0	23	5	26	5	180	211	3	4	25	32	N	0	0	0	0	N	0	0	0	255.06 (10.55)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	290	281	2	0	0	31	1	34	2	183	219	0	0	0	0	N	0	0	0	0	N	0	0	0	255.25 (10.95)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	929	910	3	3	0	74	11	156	24	1,527	1,707	26	3	28	57	N	0	0	0	0	N	0	0	0	1,661.52 (85.35)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,280	1,252	3	3	0	127	15	178	28	1,082	1,288	35	2	57	94	N	0	0	0	0	N	0	0	0	1,581.06 (64.40)	DONE
TOTALS**	3,933	3,819	3	3	0	312	39	458	66	3,796	4,320	64	9	110	183		0	0	0	0		0	0	0	4,491.25 (216.00)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim JUN-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Laura Ball, Date: 08/12/2024 12:11:53 PM

Sponsor: *Wellesley* Agreement Number: *11-317* Claim Month and Year: *June 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps				Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students					Special Milk			Reimb Amt (State)	Status
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid	Total				
317-050 ERNEST F. UPHAM	138	137	7	0	0	12	0	59	0	472	531	0	0	0	0	N	0	0	0	0	N	0	0	0	0	482.03 (26.55)	DONE	
317-025 HUNNEWELL	203	197	7	0	0	13	0	58	0	677	735	0	0	0	0	N	0	0	0	0	N	0	0	0	0	576.10 (36.75)	DONE	
317-020 JOHN E. HARDY	228	222	7	0	0	14	3	88	13	831	932	0	0	0	0	N	0	0	0	0	N	0	0	0	0	831.01 (46.60)	DONE	
317-015 JOSEPH E. FISKE	317	308	7	0	0	31	4	156	27	1,224	1,407	0	0	0	0	N	0	0	0	0	N	0	0	0	0	1,369.11 (70.35)	DONE	
317-005 KATHARINE LEE BATES	257	253	7	0	0	9	0	31	0	701	732	0	0	0	0	N	0	0	0	0	N	0	0	0	0	470.71 (36.60)	DONE	
317-060 SCHOFIELD ELEMENTARY	300	294	7	9	0	25	5	112	19	874	1,005	44	10	203	257	N	0	0	0	0	N	0	0	0	0	1,176.41 (50.25)	DONE	
317-900 SPRAGUE ELEMENTARY SCHOOL	298	292	7	0	0	32	1	140	7	914	1,061	0	0	0	0	N	0	0	0	0	N	0	0	0	0	1,072.43 (53.05)	DONE	
317-405 WELLESLEY MIDDLE SCHOOL	927	901	8	9	0	92	13	387	80	2,932	3,399	213	14	404	631	N	0	0	0	0	N	0	0	0	0	4,064.35 (169.95)	DONE	
317-505 WELLESLEY SR. HIGH SCHOOL	997	955	7	9	0	125	14	222	52	1,436	1,710	126	19	273	418	N	0	0	0	0	N	0	0	0	0	2,283.54 (85.50)	DONE	
TOTALS**	3,665	3,559	8	9	0	353	40	1,253	198	10,061	11,512	383	43	880	1,306		0	0	0	0		0	0	0	0	12,325.69 (575.60)		

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim MAY-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.

Reviewed By: Laura Ball, Date: 06/13/2024 09:06:59 AM

Sponsor: *Wellesley*

Agreement Number: *11-317*

Claim Month and Year: *May 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status	
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total
317-050 ERNEST F. UPHAM	138	134	17	0	0	12	0	153	0	1,052	1,205	0	0	0	0	N	0	0	0	0	N	0	0	0	1,167.45 (60.25)	DONE
317-025 HUNNEWELL	204	196	17	0	0	13	0	132	0	1,447	1,579	0	0	0	0	N	0	0	0	0	N	0	0	0	1,266.12 (78.95)	DONE
317-020 JOHN E. HARDY	229	220	17	0	0	14	3	194	24	1,787	2,005	0	0	0	0	N	0	0	0	0	N	0	0	0	1,792.10 (100.25)	DONE
317-015 JOSEPH E. FISKE	316	304	17	0	0	31	4	348	54	2,866	3,268	0	0	0	0	N	0	0	0	0	N	0	0	0	3,094.74 (163.40)	DONE
317-005 KATHARINE LEE BATES	256	248	17	0	0	9	0	80	0	1,749	1,829	0	0	0	0	N	0	0	0	0	N	0	0	0	1,185.92 (91.45)	DONE
317-060 SCHOFIELD ELEMENTARY	300	290	17	22	0	25	5	278	53	1,939	2,270	107	40	693	840	N	0	0	0	0	N	0	0	0	2,929.25 (113.50)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	298	290	17	0	0	32	1	363	15	2,301	2,679	0	0	0	0	N	0	0	0	0	N	0	0	0	2,735.22 (133.95)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	927	890	21	22	0	92	13	1,274	235	9,164	10,673	514	37	696	1,247	N	0	0	0	0	N	0	0	0	12,348.35 (533.65)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,320	1,247	21	22	0	125	14	1,372	206	9,283	10,861	500	62	1,059	1,621	N	0	0	0	0	N	0	0	0	12,871.36 (543.05)	DONE
TOTALS**	3,988	3,819	21	22	0	353	40	4,194	587	31,588	36,369	1,121	139	2,448	3,708		0	0	0	0		0	0	0	39,390.51 (1,818.45)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim APR-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Wen Cobb, Date: 05/22/2024 03:22:24 PM

Sponsor: *Wellesley* Agreement Number: *11-317* Claim Month and Year: *April 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status	
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total
317-050 ERNEST F. UPHAM	139	132	13	0	0	12	0	107	0	784	891	0	0	0	0	N	0	0	0	0	N	0	0	0	839.63 (44.55)	DONE
317-025 HUNNEWELL	203	190	13	0	0	13	0	91	0	1,093	1,184	0	0	0	0	N	0	0	0	0	N	0	0	0	918.67 (59.20)	DONE
317-020 JOHN E. HARDY	229	217	13	0	0	14	2	159	20	1,417	1,596	0	0	0	0	N	0	0	0	0	N	0	0	0	1,447.23 (79.80)	DONE
317-015 JOSEPH E. FISKE	316	298	13	0	0	30	4	243	34	2,116	2,393	0	0	0	0	N	0	0	0	0	N	0	0	0	2,201.49 (119.65)	DONE
317-005 KATHARINE LEE BATES	255	242	13	0	0	9	0	67	0	1,268	1,335	0	0	0	0	N	0	0	0	0	N	0	0	0	898.75 (66.75)	DONE
317-060 SCHOFIELD ELEMENTARY	301	286	13	17	0	25	4	230	29	1,546	1,805	87	24	667	778	N	0	0	0	0	N	0	0	0	2,351.29 (90.25)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	298	285	13	0	0	32	0	259	0	1,721	1,980	0	0	0	0	N	0	0	0	0	N	0	0	0	1,947.55 (99.00)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	926	880	16	17	0	90	9	944	126	7,228	8,298	336	26	486	848	N	0	0	0	0	N	0	0	0	9,054.38 (414.90)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,352	1,259	16	17	0	124	10	1,078	134	7,660	8,872	392	46	870	1,308	N	0	0	0	0	N	0	0	0	10,186.60 (443.60)	DONE
TOTALS**	4,019	3,789	16	17	0	349	29	3,178	343	24,833	28,354	815	96	2,023	2,934		0	0	0	0		0	0	0	29,845.59 (1,417.70)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim MAR-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Wen Cobb, Date: 04/24/2024 01:18:42 PM

Sponsor: *Wellesley* Agreement Number: *11-317* Claim Month and Year: *March 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status	
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total
317-050 ERNEST F. UPHAM	139	132	16	0	0	11	0	143	0	1,018	1,161	0	0	0	0	N	0	0	0	0	N	0	0	0	1,107.83 (58.05)	DONE
317-025 HUNNEWELL	201	187	16	0	0	13	0	118	0	1,393	1,511	0	0	0	0	N	0	0	0	0	N	0	0	0	1,179.58 (75.55)	DONE
317-020 JOHN E. HARDY	229	218	16	0	0	13	2	181	19	1,856	2,056	0	0	0	0	N	0	0	0	0	N	0	0	0	1,749.28 (102.80)	DONE
317-015 JOSEPH E. FISKE	317	301	16	0	0	29	4	301	39	2,673	3,013	0	0	0	0	N	0	0	0	0	N	0	0	0	2,739.64 (150.65)	DONE
317-005 KATHARINE LEE BATES	256	241	16	0	0	9	0	87	0	1,651	1,738	0	0	0	0	N	0	0	0	0	N	0	0	0	1,169.19 (86.90)	DONE
317-060 SCHOFIELD ELEMENTARY	302	288	16	20	0	24	4	265	33	1,937	2,235	128	28	798	954	N	0	0	0	0	N	0	0	0	2,857.42 (111.75)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	298	285	16	0	0	31	0	326	0	2,072	2,398	0	0	0	0	N	0	0	0	0	N	0	0	0	2,406.14 (119.90)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	924	883	19	20	0	86	9	1,066	144	8,410	9,620	359	37	682	1,078	N	0	0	0	0	N	0	0	0	10,369.44 (481.00)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,351	1,282	19	20	0	123	10	1,254	148	9,069	10,471	442	56	1,060	1,558	N	0	0	0	0	N	0	0	0	11,886.02 (523.55)	DONE
TOTALS**	4,017	3,817	19	20	0	339	29	3,741	383	30,079	34,203	929	121	2,540	3,590		0	0	0	0		0	0	0	35,464.54 (1,710.15)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim FEB-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Wen Cobb, Date: 04/24/2024 01:12:44 PM

Sponsor: *Wellesley* Agreement Number: *11-317* Claim Month and Year: *February 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status	
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total
317-050 ERNEST F. UPHAM	140	134	12	0	0	11	0	106	0	821	927	0	0	0	0	N	0	0	0	0	N	0	0	0	853.06 (46.35)	DONE
317-025 HUNNEWELL	199	187	6	0	0	13	0	30	0	333	363	0	0	0	0	N	0	0	0	0	N	0	0	0	289.74 (18.15)	DONE
317-020 JOHN E. HARDY	229	217	12	0	0	13	2	141	15	1,442	1,598	0	0	0	0	N	0	0	0	0	N	0	0	0	1,361.64 (79.90)	DONE
317-015 JOSEPH E. FISKE	319	302	12	0	0	29	4	218	31	2,035	2,284	0	0	0	0	N	0	0	0	0	N	0	0	0	2,042.57 (114.20)	DONE
317-005 KATHARINE LEE BATES	256	243	12	0	0	9	0	93	0	1,408	1,501	0	0	0	0	N	0	0	0	0	N	0	0	0	1,078.53 (75.05)	DONE
317-060 SCHOFIELD ELEMENTARY	305	289	12	15	0	24	4	203	28	1,481	1,712	94	22	671	787	N	0	0	0	0	N	0	0	0	2,212.77 (85.60)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	297	281	12	0	0	31	0	257	0	1,810	2,067	0	0	0	0	N	0	0	0	0	N	0	0	0	1,981.61 (103.35)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	923	873	14	15	0	86	10	836	132	6,206	7,174	292	21	565	878	N	0	0	0	0	N	0	0	0	8,039.56 (358.70)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,354	1,255	14	15	0	122	9	907	103	6,907	7,917	355	37	827	1,219	N	0	0	0	0	N	0	0	0	8,844.38 (395.85)	DONE
TOTALS**	4,022	3,781	14	15	0	338	29	2,791	309	22,443	25,543	741	80	2,063	2,884		0	0	0	0		0	0	0	26,703.86 (1,277.15)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision

Site Report

Massachusetts Department Of Elementary and Secondary Education Supplement to Claim for Reimbursement National School Lunch, Breakfast, Milk and Snacks Programs

Claim JAN-2024 Claim 1, Rev 0 (PAID) ▼

I have reviewed the number of meals entered and confirm them to be accurate.
Reviewed By: Wen Cobb, Date: 02/14/2024 11:16:24 AM

Sponsor: *Wellesley*

Agreement Number: *11-317*

Claim Month and Year: *January 2024*

Site # and Name	Enrollment	Avg Daily Att.	Operating Days			Number of Apps		Lunches Served to Students				Breakfasts Served to Students					After School Snacks Served to Students				Special Milk			Reimb Amt (State)	Status	
			Lun.	Brk.	Snk.	Free	Redu.	Free	Redu.	Paid	Total	Free	Redu.	Paid	Total	Sev. Need Brk.	Free	Redu.	Paid	Total	All Free	Free	Paid			Total
317-050 ERNEST F. UPHAM	173	163	16	0	0	13	0	140	0	1,213	1,353	0	0	0	0	N	0	0	0	0	N	0	0	0	1,188.44 (67.65)	DONE
317-020 JOHN E. HARDY	263	251	16	0	0	15	2	209	19	2,037	2,265	0	0	0	0	N	0	0	0	0	N	0	0	0	1,957.40 (113.25)	DONE
317-015 JOSEPH E. FISKE	319	298	16	0	0	29	4	293	46	2,667	3,006	0	0	0	0	N	0	0	0	0	N	0	0	0	2,729.63 (150.30)	DONE
317-005 KATHARINE LEE BATES	310	293	16	0	0	13	0	137	0	2,034	2,171	0	0	0	0	N	0	0	0	0	N	0	0	0	1,569.53 (108.55)	DONE
317-060 SCHOFIELD ELEMENTARY	305	292	16	11	0	24	4	257	49	2,010	2,316	85	15	586	686	N	0	0	0	0	N	0	0	0	2,716.36 (115.80)	DONE
317-900 SPRAGUE ELEMENTARY SCHOOL	374	355	16	0	0	36	0	339	0	2,608	2,947	0	0	0	0	N	0	0	0	0	N	0	0	0	2,719.71 (147.35)	DONE
317-405 WELLESLEY MIDDLE SCHOOL	920	876	20	21	0	86	10	1,140	188	9,288	10,616	403	23	709	1,135	N	0	0	0	0	N	0	0	0	11,367.08 (530.80)	DONE
317-505 WELLESLEY SR. HIGH SCHOOL	1,355	1,269	20	21	0	121	9	1,212	148	9,653	11,013	480	44	1,159	1,683	N	0	0	0	0	N	0	0	0	12,084.98 (550.65)	DONE
TOTALS**	4,019	3,797	20	21	0	337	29	3,727	450	31,510	35,687	968	82	2,454	3,504		0	0	0	0		0	0	0	36,333.13 (1,784.35)	

**Reimbursement amounts may differ due to rounding.

Errors or No Claims

¹ Provision 2 Breakfast Only ² Provision 2 Lunch Only ³ Provision 2 Breakfast and Lunch ⁴ Community Eligibility Provision



WELLESLEY PUBLIC SCHOOLS

Learning • Caring • Innovating

Exhibit D:

Current Employee Roster by Title

Hours by Location

Exhibit D: Current Staffing

School	Position	Daily Hours	Salaried Positions
WHS	FSW	7.50	General Manager
WHS	FSW	7.50	Assistant General Manager
WHS	FSW	7.50	Administrative Assistant
WHS	FSW	5.00	Chef Manager (High School)
WHS	FSW	5.50	
WHS	FSW	4.00	
WHS	FSW	7.50	
WHS	FSW	4.00	
WHS	FSW	4.50	
WHS	Cook	7.50	
WHS	FSW	7.50	
WHS	FSW	5.50	
WMS	Cook	7.50	
WMS	FSW	6.00	
WMS	Cook	6.00	
WMS	FSW	5.50	
WMS	FSW	4.50	
WMS	Cook	7.50	
WMS	FSW	6.50	
WMS	FSW	6.00	
WMS	FSW	6.00	
Bates	FSW	6.00	
Bates	FSW	3.20	
Fiske	FSW	6.00	
Fiske	FSW	3.20	
Hardy	FSW	3.20	
Hardy	FSW	6.50	
Hunnewell	FSW	6.00	
Hunnewell	FSW	3.20	
Schofield	FSW	6.00	
Schofield	FSW	3.20	
Sprague	FSW	6.60	
Sprague	FSW	3.20	
Substitute	FSW	1.00	

The district does not have the rates of pay for Whitsons Culinary Group.



WELLESLEY PUBLIC SCHOOLS

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Exhibit F:

Current Menus

Elementary Menus



Wellesley Bates Elementary
Breakfast , January 2025

		Wednesday 01	Thursday 02	Friday 03
No Menu Available	No Menu Available	Closed	Grab & Go Poptart Pack 100% Orange Tangerine Fresh Apple Fresh Orange Raisins Unflavored Low Fat Milk Soy Milk Lactose Free Milk	Cheerios Honey Cereal ✓ WG Honey Graham Crackers Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Soy Milk Lactose Free Milk
Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10
Grab & Go Chocolate Chip Muffin Pack ✓ Gluten Free Bagel ✓ Apple Slices Fresh Apple Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Soy Milk	Cinnamon French Toast ✓ Gluten Free Bagel ✓ <i>Cream Cheese</i> Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Soy Milk	Mini Blueberry Bash Waffles ✓ Gluten Free Bagel ✓ <i>Cream Cheese</i> Apple Slices Strawberry Cup Fresh Apple Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Soy Milk	Cocoa Puffs Cereal Bar <i>Cheez-Its</i> Gluten Free Bagel ✓ <i>Cream Cheese</i> 100% Orange Tangerine Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Soy Milk Lactose Free Milk	Gluten Free Cinnamon Chex Cereal ✓ Gluten Free Bagel ✓ <i>Cream Cheese</i> WG Honey Graham Crackers Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Soy Milk
Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
Apple Strudel ✓ Apple Cinnamon Cheerios Cereal ✓ Apple Slices Fresh Apple Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Soy Milk	Grab & Go Cinnamon Toast Crunch Apple Cinnamon Cheerios Cereal ✓ Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Soy Milk	WG Double Chocolate Chip Muffin ✓ Apple Cinnamon Cheerios Cereal ✓ Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Soy Milk	Mini Cinnamon Pull Apart Roll ✓ Apple Cinnamon Cheerios Cereal ✓ Apple Slices Fresh Apple Fresh Orange Raisins Unflavored Low Fat Milk Soy Milk Lactose Free Milk	Strawberry Mini Bagel ✓ Apple Cinnamon Cheerios Cereal ✓ Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Soy Milk Lactose Free Milk
Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
Closed	Strawberry Pop Tart <i>WG Honey Graham Crackers</i> Apple Cinnamon Cheerios Cereal ✓ <i>WG Honey Graham Crackers</i> Fresh Banana Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk	Grab & Go Cinnamon Toast Crunch Apple Cinnamon Cheerios Cereal ✓ Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Soy Milk	Whole Grain Bagel ✓ <i>Cream Cheese</i> Apple Cinnamon Cheerios Cereal ✓ Apple Slices Strawberry Cup Light Mozzarella Cheese Stick Fresh Apple Fresh Orange Raisins Unflavored Low Fat Milk Soy Milk Lactose Free Milk	WW Honey Bun ✓ Apple Cinnamon Cheerios Cereal ✓ Fresh Apple Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Soy Milk Lactose Free Milk

		Soy Milk							
Monday	27	Tuesday	28	Wednesday	29	Thursday	30	Friday	31
Blueberry Muffin 		Apple Strudel 		Closed		Mini Blueberry Bash		Strawberry Nutri-Grain	
Apple Cinnamon		Apple Cinnamon				Waffles 		Bar 	
Cheerios Cereal 		Cheerios Cereal 				Apple Cinnamon		<i>WG Honey Graham</i>	
Apple Slices		Fresh Apple				Cheerios Cereal 		<i>Crackers</i>	
Fresh Apple		Apple Slices				Fresh Apple		Apple Cinnamon	
Fresh Orange		Fresh Orange				Apple Slices		Cheerios Cereal 	
Raisins		Raisins				Fresh Orange		Apple Slices	
Unflavored Low Fat Milk		Soy Milk				Raisins		Raisins	
Lactose Free Milk		Unflavored Low Fat Milk				Soy Milk		Fresh Orange	
Soy Milk		Lactose Free Milk				Unflavored Low Fat Milk		Lactose Free Chocolate	
		Lactose Free Chocolate			Lactose Free Milk		Skim Milk		
		Skim Milk			Lactose Free Chocolate		Unflavored Low Fat Milk		
					Skim Milk				

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Wellesley Bates Elementary

Lunch , January 2025



No Menu Available		No Menu Available		Thursday 02	Friday 03
No Menu Available		No Menu Available		Chicken Corn Dog <i>Honey Mustard Dressing</i> Yogurt, Cereal, Cheese Stick & Roll Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Sandwich 🍃 🍌 Edamame Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Lactose Free Chocolate Skim Milk	French Bread Pizza 🍃 Yogurt, Cereal, Cheese Stick & Roll Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Caesar Salad Apple Slices Fresh Apple Fresh Orange Unflavored Low Fat Milk Lactose Free Milk Lactose Free Chocolate Skim Milk
Monday 06	Tuesday 07	Thursday 09	Friday 10		
Pasta with Sauce 🍃 🍌 Bagel Lunch Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Sweet Corn Fresh Orange Fresh Apple Apple Slices Fresh Orange Syrup Unflavored Low Fat Milk	Nachos with Cheese 🍃 <i>Mild Salsa</i> Bagel Lunch Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Fresh Apple Apple Slices Fresh Orange 100% Apple Juice Baby Carrots Unflavored Low Fat Milk	Incredibowls General Tso's Chicken 🍌 Caesar Salad 🍌 Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Baby Carrots Apple Slices Fresh Orange Raisins Unflavored Low Fat Milk Lactose Free Milk Lactose Free Chocolate Skim Milk Soy Milk	Cheeseburger Veggie Burger 🍃 Classic Beef Burger Caesar Salad 🍌 Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Caesar Salad Fresh Apple Apple Slices Fresh Orange Unflavored Low Fat Milk		
Monday 13	Tuesday 14	Thursday 16	Friday 17		
Cinnamon French Toast 🍃 <i>Diced Peach Cup</i> <i>Syrup</i> Baked Chicken Tenders <i>Honey Mustard Dressing</i> <i>Light Mozzarella Cheese Stick</i> Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Apple Slices Baby Carrots Fresh Orange Raisins Sweet Corn Unflavored Low Fat Milk Lactose Free Milk Lactose Free Chocolate Skim Milk Soy Milk	Walking Taco Baked Chicken Tenders <i>Honey Mustard Dressing</i> <i>Light Mozzarella Cheese Stick</i> Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Shredded Cheddar Cheese Baby Carrots Fresh Apple Apple Slices Fresh Orange Mild Salsa Unflavored Low Fat Milk	Yard Bird Classic Chicken Sandwich Garden Salad with Cheese Entree 🍃 🍌 Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Garden Salad Fresh Apple Apple Slices Fresh Orange Cinnamon & Honey Roasted Beans Unflavored Low Fat Milk	Chicken and Waffles Garden Salad with Cheese Entree 🍃 🍌 Not-A-Nut Butter & Jelly Sandwich 🍃 🍌 Garden Salad Broccoli Bites Fresh Apple Apple Slices Fresh Orange 100% Apple Juice Blueberries Unflavored Low Fat Milk		
Monday 20	Tuesday 21	Thursday 23	Friday 24		
		French Bread Pizza 🍃 Fruity Granola Parfait 🍃 🍌 🍌	Baked Chicken Tenders <i>Honey Mustard Dressing</i> Whole Wheat Dinner Roll		














































Closed	Not-A-Nut Butter & Jelly Sandwich 🍏🍞 Baby Carrots Fresh Apple Apple Slices Fresh Orange 100% Apple Juice Mild Salsa Unflavored Low Fat Milk	Not-A-Nut Butter & Jelly Sandwich 🍏🍞 Edamame Apple Slices Fresh Apple Fresh Orange 100% Apple Juice Unflavored Low Fat Milk	Fruity Granola Parfait 🍏🍌🍞 Not-A-Nut Butter & Jelly Sandwich 🍏🍞 Caesar Salad Fresh Apple Apple Slices Fresh Orange Unflavored Low Fat Milk
Monday 27	Tuesday 28	Thursday 30	Friday 31
Alfredo Pasta with Garlic Roasted Broccoli 🍷 Yogurt Lunch 🍏 Not-A-Nut Butter & Jelly Sandwich 🍏🍞 Fresh Apple Apple Slices Fresh Orange Sweet Corn 100% Apple Juice Unflavored Low Fat Milk	Crispy Chicken Sandwich Yogurt Lunch 🍏 Not-A-Nut Butter & Jelly Sandwich 🍏🍞 Baked Potato Wedges Fresh Apple Apple Slices Fresh Orange Baby Carrots Unflavored Low Fat Milk	Fluffy Whole Grain Pancakes 🍏 <i>String Cheese</i> <i>Strawberry Cup</i> Chicken Caesar Wrap 🍷 Not-A-Nut Butter & Jelly Sandwich 🍏🍞 Fresh Apple Apple Slices Fresh Orange Baby Carrots Unflavored Low Fat Milk	French Bread Pizza 🍏 Chicken Caesar Wrap 🍷 Not-A-Nut Butter & Jelly Sandwich 🍏🍞 Fresh Apple Apple Slices Fresh Orange Baby Carrots Unflavored Low Fat Milk

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Middle School Menus

Wellesley Middle School

Breakfast , January 2025

No Menu Available		No Menu Available		Wednesday 01	Thursday 02	Friday 03
No Menu Available		No Menu Available		Closed	Bacon, Egg and Cheese Breakfast Sandwich  Egg and Cheese Sandwich  Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar  Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Cheerios Cereal  <i>Heartzel Pretzels</i> 100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	Ham, Egg and Cheese Sandwich  Egg and Cheese Sandwich  Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar  Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Cheerios Cereal  <i>Heartzel Pretzels</i> 100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk
Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10		
Bacon, Egg and Cheese Breakfast Sandwich  Egg and Cheese Sandwich  WW Bagel  <i>Cream Cheese</i> Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar  Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Cheerios Cereal  <i>Heartzel Pretzels</i> 100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	Whole Grain Pancakes with Sausage WW Honey Bun  Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar  Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Cheerios Cereal  <i>Heartzel Pretzels</i> 100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	Sausage, Egg and Cheese Sandwich Sausage and Egg Sandwich  WW Bagel  <i>Cream Cheese</i> Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar  Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Cheerios Cereal  <i>Heartzel Pretzels</i> 100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	Sausage, Egg and Cheese Sandwich Egg and Cheese Sandwich  Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar  Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Cheerios Cereal  <i>Heartzel Pretzels</i> 100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	Fluffy Whole Grain Waffles  WW Bagel  <i>Cream Cheese</i> Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar  Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Cheerios Cereal  <i>Heartzel Pretzels</i> 100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk		
Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17		
Homemade Apple Cinnamon Oatmeal   Oatmeal   Cinnamon Bun WW Bagel  <i>Cream Cheese</i> Maple Mini Waffles 	Whole Grain Pancakes with Sausage WW Honey Bun  Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin 	Scrambled Eggs  <i>Bacon</i> Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar 	Homemade Apple Cinnamon Oatmeal   Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar 	Whole Grain French Toast Slices  Maple Mini Waffles  Chocolate Chip Muffin  Blueberry Muffin  Cocoa Puffs Reduced Sugar 		

Blueberry Muffin	Cocoa Puffs Reduced Sugar	Cinnamon Toast Crunch Cereal	Cinnamon Toast Crunch Cereal	Cinnamon Toast Crunch Cereal
Cocoa Puffs Reduced Sugar	Cinnamon Toast Crunch Cereal	Gluten Free Cinnamon Chex Cereal	Gluten Free Cinnamon Chex Cereal	Gluten Free Cinnamon Chex Cereal
Cinnamon Toast Crunch Cereal	Gluten Free Cinnamon Chex Cereal	Cheerios Cereal	Cheerios Cereal	Cheerios Cereal
Mini Cinnamon Pull Apart Roll	100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	<i>Heartzel Pretzels</i>	<i>Heartzel Pretzels</i>	<i>Heartzel Pretzels</i>
100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk		100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk

Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
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Closed	Oatmeal	WW Bagel	Scrambled Eggs	WG Donut Bites
	WW Honey Bun	<i>Cream Cheese</i>	<i>Whole Grain Biscuit</i>	WW Bagel
	Maple Mini Waffles	Maple Mini Waffles	<i>Crispy Potato Puffs</i>	<i>Cream Cheese</i>
	Chocolate Chip Muffin	Chocolate Chip Muffin	Strawberry Pop Tart	Maple Mini Waffles
	Blueberry Muffin	Blueberry Muffin	<i>Light Mozzarella Cheese Stick</i>	Chocolate Chip Muffin
	Cocoa Puffs Reduced Sugar	Cocoa Puffs Reduced Sugar	Maple Mini Waffles	Blueberry Muffin
	Cinnamon Toast Crunch Cereal	Cinnamon Toast Crunch Cereal	Chocolate Chip Muffin	Cocoa Puffs Reduced Sugar
	Gluten Free Cinnamon Chex Cereal	Gluten Free Cinnamon Chex Cereal	Blueberry Muffin	Cinnamon Toast Crunch Cereal
	Cheerios Cereal	Cheerios Cereal	Cocoa Puffs Reduced Sugar	Gluten Free Cinnamon Chex Cereal
	100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	<i>Heartzel Pretzels</i>	Cinnamon Toast Crunch Cereal	Cheerios Cereal
		100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	Gluten Free Cinnamon Chex Cereal	<i>Heartzel Pretzels</i>
			Cheerios Cereal	100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk
			<i>Heartzel Pretzels</i>	
			100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	






Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31
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Bacon, Egg and Cheese Breakfast Sandwich	WW Bagel	Closed	WW Bagel	WW Bagel
WW Bagel	<i>Cream Cheese</i>		<i>Cream Cheese</i>	<i>Cream Cheese</i>
<i>Cream Cheese</i>	Maple Mini Waffles		Maple Mini Waffles	Maple Mini Waffles
Maple Mini Waffles	Chocolate Chip Muffin		Chocolate Chip Muffin	Chocolate Chip Muffin
Chocolate Chip Muffin	Blueberry Muffin		Blueberry Muffin	Blueberry Muffin
Blueberry Muffin	Cocoa Puffs Reduced Sugar		Cocoa Puffs Reduced Sugar	Cocoa Puffs Reduced Sugar
Cocoa Puffs Reduced Sugar	Cinnamon Toast Crunch Cereal		Cinnamon Toast Crunch Cereal	Cinnamon Toast Crunch Cereal
Cinnamon Toast Crunch Cereal	Gluten Free Cinnamon Chex Cereal		Gluten Free Cinnamon Chex Cereal	Gluten Free Cinnamon Chex Cereal
Gluten Free Cinnamon Chex Cereal	Cheerios Cereal		Cheerios Cereal	Cheerios Cereal
Cheerios Cereal	<i>Heartzel Pretzels</i>		<i>Heartzel Pretzels</i>	<i>Heartzel Pretzels</i>
<i>Heartzel Pretzels</i>	100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk		100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk	100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk
100% Orange Tangerine Dried Cranberries Applesauce Apple Slices Unflavored Low Fat Milk Lactose Free Milk				

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Wellesley Middle School

Lunch , Jan 02 - Jan 03 2025

				Thursday 02	Friday 03
	No Menu Available	No Menu Available	No Menu Available	Homemade Pasta & Meat Sauce 🍴	Roma Pepperoni Griller Meltdown Café <i>Caesar Salad</i>
	No Menu Available	No Menu Available	No Menu Available	Crispy Tacos 🍴 Shredded Cheddar Cheese Sour Cream Mild Salsa	Crispy Tacos 🍴 Sour Cream Mild Salsa Cheese Sauce
	No Menu Available	No Menu Available	No Menu Available	Cheese Pizza 🍴 Mushroom Pizza 🍴 Pepperoni Pizza 🍴	Broccoli Pizza 🍴 Cheese Pizza 🍴 Pepperoni Pizza 🍴
	No Menu Available	No Menu Available	No Menu Available	Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴 Beef Hot Dog on Bun	Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴 Beef Hot Dog on Bun
	No Menu Available	No Menu Available	No Menu Available	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Turkey Roast Beef Ham Hummus Spread Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Iceberg Lettuce	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Turkey Ham Roast Beef Hummus Spread Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Iceberg Lettuce

				Sliced Tomatoes Onion Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	Sliced Tomatoes Onion Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce
				Thursday 02	Friday 03
	No Menu Available	No Menu Available	No Menu Available	Fruity Parfait 🍓 🍓 Chicken Caesar Salad 🍓 Caesar Salad 🍓 Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Fruity Parfait 🍓 🍓 Chicken Caesar Salad 🍓 Caesar Salad 🍓 Classic Greek Salad 🍓 🍓 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing
				Thursday 02	Friday 03
	No Menu Available	No Menu Available	No Menu Available	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk

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Wellesley Middle School

Lunch , Jan 06 - Jan 10 2025

	Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10
	Alfredo Pasta with Garlic Roasted Broccoli 🍴	Chicken Fajita <i>Spanish Style Rice</i> <i>Fajita Style Onions and Peppers</i> <i>Mild Salsa</i> <i>Whole Wheat Wrap</i> <i>Sour Cream</i>	Closed	Buffalo Chicken Mac & Cheese 🍴	Meltdown Cafe Grilled Cheese with Bacon <i>Oven Baked Fries</i>
	Nachos with Cheese 🍴 Sour Cream Mild Salsa	Crispy Tacos 🍴 Iceberg Lettuce Sour Cream Mild Salsa Crispy Taco Shell Soft Corn Tortilla Chicken Fajita Turkey Taco Filling Shredded Cheddar Cheese Seasoned Rice	Closed	Soft Tacos 🍴 Shredded Cheddar Cheese Iceberg Lettuce Sour Cream Mild Salsa	Nachos Grande 🍴 Sour Cream Mild Salsa Tortilla Chips Cheese Sauce Chicken Fajita Turkey Taco Filling
	Cheese Pizza 🍴 Hand Crafted Sauteed Onion Pizza 🍴 Pepperoni Pizza 🍴 Pepperoni Pizza 🍴	Grilled Vegetable Pizza 🍴 Cheese Pizza 🍴 Pepperoni Pizza 🍴 Pepperoni Pizza 🍴	Closed	Hawaiian Pizza 🍴 Cheese Pizza 🍴 Pepperoni Pizza 🍴 Pepperoni Pizza 🍴	Cheese Pizza 🍴 Pepperoni Pizza 🍴 Mushroom Pizza 🍴 Pepperoni Pizza 🍴
	Cheeseburger Beef Hot Dog on Bun Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴	Cheeseburger Beef Hot Dog on Bun Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴	Closed	Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴 Beef Hot Dog on Bun	Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴 Beef Hot Dog on Bun
	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Turkey Roast Beef Ham Hummus Spread Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese	Closed	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese

	Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Iceberg Lettuce Sliced Tomatoes Onion Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Ham Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce		Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Ham Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Ham Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce
	Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10
	Fruity Parfait 🍌 🍌 Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Classic Greek Salad 🍌 🍌 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Fruity Parfait 🍌 🍌 Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Classic Greek Salad 🍌 🍌 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Closed	Fruity Parfait 🍌 🍌 Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Classic Greek Salad 🍌 🍌 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Fruity Parfait 🍌 🍌 Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Classic Greek Salad 🍌 🍌 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing
	Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10
	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Closed	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk

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Wellesley Middle School

Lunch , Jan 13 - Jan 17 2025

	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
	Vegetable Tofu Lo Mein 🍃 🍌	Herb Roasted Chicken <i>Roasted Potatoes</i> Green Beans	Wing Shack Chicken Wings	Sabroso Taco Original 🍌	Two Cheese Grilled Cheese Meltdown Café 🍃
	No Menu Available	Crispy Tacos 🍌 Iceberg Lettuce Sour Cream Mild Salsa Crispy Taco Shell Soft Corn Tortilla Chicken Fajita Turkey Taco Filling Shredded Cheddar Cheese Seasoned Rice	Classic Tex Mex Burrito 🍌 Iceberg Lettuce Sour Cream Mild Salsa	Crispy Tacos 🍌 Iceberg Lettuce Shredded Cheddar Cheese Sour Cream Mild Salsa	Nachos Grande 🍌 Iceberg Lettuce Sour Cream Mild Salsa Tortilla Chips Cheese Sauce Chicken Fajita Turkey Taco Filling
	Cheese Pizza 🍃 🍌 Pepperoni Pizza 🍌	Cheese Pizza 🍃 🍌 Pepperoni Pizza 🍌	Cheese Pizza 🍃 🍌 Pepperoni Pizza 🍌	Cheese Pizza 🍃 🍌 Pepperoni Pizza 🍌	Cheese Pizza 🍃 🍌 Pepperoni Pizza 🍌
	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍃	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍃	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍃	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍃	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍃
	Whole Wheat Wrap 🍃 Whole Wheat Kaiser Roll 🍃 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese	Whole Wheat Wrap 🍃 Whole Wheat Kaiser Roll 🍃 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese	Whole Wheat Wrap 🍃 Whole Wheat Kaiser Roll 🍃 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese	Whole Wheat Wrap 🍃 Whole Wheat Kaiser Roll 🍃 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese	Whole Wheat Wrap 🍃 Whole Wheat Kaiser Roll 🍃 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese

	Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Ham Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Ham Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Ham Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Ham Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Ham Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce
	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
	Fruity Parfait 🍌 🍌 Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Fruity Parfait 🍌 🍌 Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Classic Greek Salad 🍌 🍌 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Fruity Parfait 🍌 🍌 Classic Greek Salad 🍌 🍌 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Fruity Parfait 🍌 🍌 Classic Greek Salad 🍌 🍌 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Chicken Caesar Salad 🍌 Caesar Salad 🍌 Hummus and Pretzel 🍌 Fruity Parfait 🍌 🍌 Classic Greek Salad 🍌 🍌 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing
	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk

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Wellesley Middle School

Lunch , Jan 20 - Jan 24 2025






	Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
	Closed	Homemade Pasta & Meat Sauce 🍴	Chicken Tenders Oven Baked Fries	Ranch & Chicken Quesadilla <i>Fiesta Corn</i>	Double Bacon Burger 🍴 <i>Oven Baked Fries</i>
	Closed	Crispy Tacos Iceberg Lettuce Sour Cream Mild Salsa Crispy Taco Shell Soft Corn Tortilla Chicken Fajita Turkey Taco Filling Shredded Cheddar Cheese Seasoned Rice	Nachos with Cheese 🍴 Iceberg Lettuce Sour Cream Mild Salsa	Crispy Tacos Iceberg Lettuce Mild Salsa	Nachos Grande 🍴 Nachos with Cheese 🍴 Sour Cream Mild Salsa Tortilla Chips Cheese Sauce Chicken Fajita Turkey Taco Filling
	Closed	Cheese Pizza 🍴 🍴 Pepperoni Pizza 🍴	Cheese Pizza 🍴 🍴 Pepperoni Pizza 🍴	No Menu Available	Cheese Pizza 🍴 🍴 Pepperoni Pizza 🍴
	Closed	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴	Wing Shack Classic Buffalo Chicken Wings <i>Whole Wheat Dinner Roll</i> Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍴
	Closed	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll	Whole Wheat Wrap 🍴 Whole Wheat Kaiser Roll 🍴 Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll



		American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce	American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Turkey Roast Beef Iceberg Lettuce Sliced Tomatoes Onion Hummus Spread Pickle Chips Mayo Yellow Mustard Chick'n Dipp'n Sauce
	Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
	Closed	Chicken Caesar Salad 🍗 Caesar Salad 🍗 Hummus and Pretzel 🌿 Fruity Parfait 🍌 🍌 Classic Greek Salad 🌿 🍗 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Chicken Caesar Salad 🍗 Caesar Salad 🍗 Hummus and Pretzel 🌿 Fruity Parfait 🍌 🍌 Classic Greek Salad 🌿 🍗 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Chicken Caesar Salad 🍗 Caesar Salad 🍗 Hummus and Pretzel 🌿 Fruity Parfait 🍌 🍌 Classic Greek Salad 🌿 🍗 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Chicken Caesar Salad 🍗 Caesar Salad 🍗 Hummus and Pretzel 🌿 Fruity Parfait 🍌 🍌 Classic Greek Salad 🌿 🍗 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing
	Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
	Closed	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk

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Wellesley Middle School

Lunch , Jan 27 - Jan 31 2025

	Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31
	Sweet & Sour Chicken Sauce & Toss Hawaiian Style Rice	Homemade Mac & Cheese 🍋 🍌	Closed	Homemade Pasta & Meatballs 🍌	Yard Bird Classic Chicken Sandwich <i>Crispy Potato Puffs</i>
	Nachos with Cheese 🍋 Iceberg Lettuce Sour Cream Mild Salsa	Crispy Tacos Shredded Cheddar Cheese Iceberg Lettuce Sour Cream Mild Salsa	Closed	Nachos with Cheese 🍋	Nachos Grande 🍌 Iceberg Lettuce Mild Salsa Sour Cream
	Cheese Pizza 🍋 🍌 Hand Crafted Sautéed Onion Pizza 🍋 🍌 Pepperoni Pizza 🍌	Cheese Pizza 🍋 🍌 Pepperoni Pizza 🍌	Closed	Cheese Pizza 🍋 🍌 Pepperoni Pizza 🍌	Cheese Pizza 🍋 🍌 Pepperoni Pizza 🍌
	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍋	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍋	Closed	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍋	Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Crispy Chicken Sandwich Spicy Chicken Sandwich Veggie Burger on Bun 🍋
	Whole Wheat Wrap 🍋 Whole Wheat Kaiser Roll 🍋 Turkey Ham Roast Beef Hummus Spread Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Iceberg Lettuce	Whole Wheat Wrap 🍋 Whole Wheat Kaiser Roll 🍋 Turkey Ham Roast Beef Hummus Spread Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Iceberg Lettuce	Closed	Whole Wheat Wrap 🍋 Whole Wheat Kaiser Roll 🍋 Turkey Ham Roast Beef Hummus Spread Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Iceberg Lettuce	Whole Wheat Wrap 🍋 Whole Wheat Kaiser Roll 🍋 Turkey Ham Roast Beef Hummus Spread Whole Wheat Bread Whole Grain Ciabatta Whole Wheat Club Roll American Cheese Provolone Cheese Cheese Swiss Unsliced 2/8# Pepperjack Cheese Iceberg Lettuce

	Sliced Tomatoes Mayo Yellow Mustard	Sliced Tomatoes Mayo Yellow Mustard		Sliced Tomatoes Mayo Yellow Mustard	Sliced Tomatoes Mayo Yellow Mustard
	Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31
	Chicken Caesar Salad 🍗🥗 Caesar Salad 🥗 Fruity Parfait 🍓🍌🥥 Hummus and Pretzel 🥙🥨 Classic Greek Salad 🥗 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Fruity Parfait 🍓🍌🥥 Classic Greek Salad 🥗 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Closed	Fruity Parfait 🍓🍌🥥 Classic Greek Salad 🥗 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing	Fruity Parfait 🍓🍌🥥 Classic Greek Salad 🥗 Fresh Fruit Cup Balsamic Dressing Italian Dressing Caesar Dressing Ranch Dressing
	Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31
	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Sliced Peaches Raisins Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Sliced Peaches Raisins Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Closed	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Sliced Peaches Raisins Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk	Side Salad Grape Tomatoes Fresh Baby Carrots Cucumber Coins Romaine Lettuce Spinach Salad Shredded Carrots Sweet Corn Garbanzo Beans Red Peppers Celery Broccoli Florets Fresh Orange Fresh Apple Apple Slices Sliced Peaches Raisins Ketchup Mustard BBQ Sauce Sweet Relish Mayonaise Unflavored Low Fat Milk Lactose Free Milk

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Lay's Kettle 40% Cooked 40% Less Fat
 \$2.00
Popcorner's Kettle Corn.....\$2.00
Baked Lay's,Doritos,Cheetos,Pretzels.
 \$1.20
Rice Krispy Treats, Nutrigrain Bars.... \$1.50
Chobani Yogurt..... \$2.00

Cookies..... \$1.20
Mott's Fruit Snacks \$1.20

Bottle Spring Water..... \$1.35
Rain Water \$2.50
8oz Milk..... \$.75

***All items sold in the cafeteria meet or exceed Smart Snacks in School guidelines.**

High School Menus

Wellesley High School

Breakfast , January 2025

		Wednesday 01	Thursday 02	Friday 03
No Menu Available	No Menu Available	Bacon, Egg and Cheese Breakfast Sandwich  Egg and Cheese Sandwich  Fruity Parfait    Simply Boxed Yogurt Sunrise    Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal  <i>Graham Crackers</i> Multigrain Cheerios  <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal  Cocoa Puffs Reduced Sugar  Gluten Free Cinnamon Chex Cereal  Fresh Orange Pineapple Cup Raisins Unflavored Low Fat Milk Fat Free Milk	Belgian Waffle with Caramelized Apples   <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich  Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich  Sausage, Egg and Cheese Sandwich Fruity Parfait    Simply Boxed Yogurt Sunrise    Strawberry Pop Tart <i>Graham Crackers</i> WW Honey Bun  Cocoa Puffs Reduced Sugar  Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Red. Sugar Froot Loops Cereal  <i>Graham Crackers</i> Multigrain Cheerios  <i>Graham Crackers</i> Fresh Banana Raisins Diced Peach Cup Unflavored Low Fat Milk Fat Free Milk	Fluffy Whole Grain Pancakes  <i>Hash Brown Potatoes</i> <i>Fried Eggs</i> Egg and Cheese Sandwich  Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich  Sausage, Egg and Cheese Sandwich Fruity Parfait    Simply Boxed Yogurt Sunrise    Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal  <i>Graham Crackers</i> Multigrain Cheerios  <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal  Gluten Free Cinnamon Chex Cereal  Cocoa Puffs Reduced Sugar  Fresh Apple Diced Pear Cup Raisins Unflavored Low Fat Milk Fat Free Milk
Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10
Whole Grain French Toast Slices  <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich  Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich  Sausage, Egg and Cheese Sandwich Fruity Parfait    Simply Boxed Yogurt Sunrise    Strawberry Pop Tart <i>Graham Crackers</i> WW Honey Bun 	Fluffy Whole Grain Pancakes  <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich  Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich  Sausage, Egg and Cheese Sandwich Fruity Parfait    Simply Boxed Yogurt Sunrise    Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal 	Belgian Waffle with Caramelized Apples   <i>Hash Brown Potatoes</i> <i>Fried Eggs</i> Egg and Cheese Sandwich  Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich  Sausage, Egg and Cheese Sandwich Fruity Parfait    Simply Boxed Yogurt Sunrise    Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal 	Fluffy Whole Grain Pancakes  <i>Hash Brown Potatoes</i> <i>Fried Eggs</i> Egg and Cheese Sandwich  Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich  Sausage, Egg and Cheese Sandwich Fruity Parfait    Simply Boxed Yogurt Sunrise    Strawberry Pop Tart <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal 	Whole Grain French Toast Slices  <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich  Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich  Sausage, Egg and Cheese Sandwich Fruity Parfait    Simply Boxed Yogurt Sunrise    Strawberry Pop Tart <i>Graham Crackers</i> WW Honey Bun 

Red. Sugar Froot Loops Cereal <i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal Cocoa Puffs Reduced Sugar Gluten Free Cinnamon Chex Cereal Fresh Pear Strawberry Cup Raisins Unflavored Low Fat Milk Fat Free Milk	<i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal Cocoa Puffs Reduced Sugar Gluten Free Cinnamon Chex Cereal Fresh Orange Pineapple Cup Raisins Unflavored Low Fat Milk Fat Free Milk	<i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal Gluten Free Cinnamon Chex Cereal Cocoa Puffs Reduced Sugar Fresh Banana Diced Peach Cup Raisins Unflavored Low Fat Milk Fat Free Milk	Gluten Free Cinnamon Chex Cereal Cocoa Puffs Reduced Sugar Red. Sugar Froot Loops Cereal <i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Organic Applesauce Raisins Unflavored Low Fat Milk Fat Free Milk	Red. Sugar Froot Loops Cereal <i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal Gluten Free Cinnamon Chex Cereal Cocoa Puffs Reduced Sugar Fresh Apple Diced Pear Cup Raisins Unflavored Low Fat Milk Fat Free Milk
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Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
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Belgian Waffle with Caramelized Apples <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait Simply Boxed Yogurt Sunrise Strawberry Pop Tart <i>Graham Crackers</i> WW Honey Bun Cocoa Puffs Reduced Sugar Cinnamon Toast Crunch Cereal Gluten Free Cinnamon Chex Cereal Red. Sugar Froot Loops Cereal <i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Fresh Banana Raisins Diced Peach Cup Unflavored Low Fat Milk Fat Free Milk	Whole Grain French Toast Slices <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait Simply Boxed Yogurt Sunrise Strawberry Pop Tart <i>Graham Crackers</i> WW Honey Bun Red. Sugar Froot Loops Cereal <i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal Cocoa Puffs Reduced Sugar Gluten Free Cinnamon Chex Cereal Cocoa Puffs Reduced Sugar Fresh Orange Pineapple Cup Raisins Unflavored Low Fat Milk Fat Free Milk	Fluffy Whole Grain Pancakes <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait Simply Boxed Yogurt Sunrise Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal <i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal Cocoa Puffs Reduced Sugar Gluten Free Cinnamon Chex Cereal Fresh Orange Pineapple Cup Raisins Unflavored Low Fat Milk Fat Free Milk	Whole Grain French Toast Slices <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait Simply Boxed Yogurt Sunrise Strawberry Pop Tart <i>Graham Crackers</i> WW Honey Bun Red. Sugar Froot Loops Cereal <i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal Gluten Free Cinnamon Chex Cereal Cocoa Puffs Reduced Sugar Fresh Apple Diced Pear Cup Raisins Unflavored Low Fat Milk Fat Free Milk	Fluffy Whole Grain Pancakes <i>Hash Brown Potatoes</i> <i>Fried Eggs</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait Simply Boxed Yogurt Sunrise Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal <i>Graham Crackers</i> Multigrain Cheerios <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal Gluten Free Cinnamon Chex Cereal Cocoa Puffs Reduced Sugar Fresh Apple Diced Pear Cup Raisins Unflavored Low Fat Milk Fat Free Milk
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Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
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Whole Grain French Toast Slices <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait	Fluffy Whole Grain Pancakes <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait	Belgian Waffle with Caramelized Apples <i>Hash Brown Potatoes</i> <i>Fried Eggs</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait	Fluffy Whole Grain Pancakes <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait	Whole Grain French Toast Slices <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich Sausage, Egg and Cheese Sandwich Fruity Parfait
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<p>Simply Boxed Yogurt Sunrise 🍏🍌🍌 Strawberry Pop Tart <i>Graham Crackers</i> WW Honey Bun 🍏 Red. Sugar Froot Loops Cereal 🍏 <i>Graham Crackers</i> Multigrain Cheerios 🍏 <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal 🍏 Cocoa Puffs Reduced Sugar 🍏 Gluten Free Cinnamon Chex Cereal 🍏 Fresh Pear Strawberry Cup Raisins Unflavored Low Fat Milk Fat Free Milk</p>	<p>Simply Boxed Yogurt Sunrise 🍏🍌🍌 Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal 🍏 <i>Graham Crackers</i> Multigrain Cheerios 🍏 <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal 🍏 Cocoa Puffs Reduced Sugar 🍏 Gluten Free Cinnamon Chex Cereal 🍏 Fresh Orange Pineapple Cup Raisins Unflavored Low Fat Milk Fat Free Milk</p>	<p>Simply Boxed Yogurt Sunrise 🍏🍌🍌 Strawberry Pop Tart Red. Sugar Froot Loops Cereal 🍏 Multigrain Cheerios 🍏 Cinnamon Toast Crunch Cereal 🍏 Cocoa Puffs Reduced Sugar 🍏 Fresh Banana Diced Peach Cup Raisins Unflavored Low Fat Milk Fat Free Milk</p>	<p>Simply Boxed Yogurt Sunrise 🍏🍌🍌 Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal 🍏 <i>Graham Crackers</i> Multigrain Cheerios 🍏 <i>Graham Crackers</i> Gluten Free Cinnamon Chex Cereal 🍏 Cinnamon Toast Crunch Cereal 🍏 Cocoa Puffs Reduced Sugar 🍏 Organic Applesauce Raisins Unflavored Low Fat Milk Fat Free Milk</p>	<p>Simply Boxed Yogurt Sunrise 🍏🍌🍌 Strawberry Pop Tart <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal 🍏 Cocoa Puffs Reduced Sugar 🍏 Gluten Free Cinnamon Chex Cereal 🍏 Red. Sugar Froot Loops Cereal 🍏 <i>Graham Crackers</i> Multigrain Cheerios 🍏 <i>Graham Crackers</i> WW Honey Bun 🍏 Diced Pear Cup Fresh Apple Raisins Unflavored Low Fat Milk Fat Free Milk</p>
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Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31
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<p>Fluffy Whole Grain Pancakes 🍏 <i>Fried Eggs</i> <i>Hash Brown Potatoes</i> Egg and Cheese Sandwich 🍏 Bacon, Egg and Cheese Breakfast Sandwich Ham, Egg and Cheese Sandwich 🍏 Sausage, Egg and Cheese Sandwich Fruity Parfait 🍏🍌🍌 Simply Boxed Yogurt Sunrise 🍏🍌🍌 Strawberry Pop Tart <i>Graham Crackers</i> Red. Sugar Froot Loops Cereal 🍏 <i>Graham Crackers</i> Multigrain Cheerios 🍏 <i>Graham Crackers</i> Cinnamon Toast Crunch Cereal 🍏 Gluten Free Cinnamon Chex Cereal 🍏 Cocoa Puffs Reduced Sugar 🍏 Fresh Pear Strawberry Cup Raisins Unflavored Low Fat Milk Fat Free Milk</p>	No Menu Available	No Menu Available	No Menu Available	No Menu Available
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Wellesley High School

Lunch , Jan 01 - Jan 03 2025






			Wednesday 01	Thursday 02	Friday 03
	No Menu Available	No Menu Available	Closed	Pepper & Onion Pizza 🍃 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	Meat Lovers Pizza 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷
	No Menu Available	No Menu Available	Closed	No Menu Available	No Menu Available
	No Menu Available	No Menu Available	Closed	Italian Combo Sandwich 🍷	American Combo Sandwich
	No Menu Available	No Menu Available	Closed	Nachos Grande 🍷	Crispy Chicken Drumstick Mashed Potatoes Brown Gravy Glazed Carrots
	No Menu Available	No Menu Available	Closed	Philly Cheese Steak 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Sweet Potato Fries	Barbecue Rib Sandwich 🍷
	No Menu Available	No Menu Available	Closed	Very Berry Smoothie 🍃 🍷 🍷	Chicken Caesar Salad 🍷

			Wednesday 01	Thursday 02	Friday 03
	No Menu Available	No Menu Available	Closed	Mesclun Spring Mix Spinach Salad Grape Tomatoes Olives Shredded Carrots Strawberry Cup Fresh Pear Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu  Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk
			Wednesday 01	Thursday 02	Friday 03
	No Menu Available	No Menu Available	Closed	No Menu Available	No Menu Available

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Wellesley High School

Lunch , Jan 06 - Jan 10 2025

	Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10
	Hand Crafted Three Cheese Pizza 🍃🍷 Cheese Pizza 🍃🍷 Pepperoni Pizza 🍷	Hand Crafted Buffalo Chicken Pizza 🍷 Cheese Pizza 🍃🍷 Pepperoni Pizza 🍷	Closed	Pepper & Onion Pizza 🍃🍷 Cheese Pizza 🍃🍷 Pepperoni Pizza 🍷	Meat Lovers Pizza 🍷 Cheese Pizza 🍃🍷 Pepperoni Pizza 🍷
	Veggabol Edamame & Chickpea Rice Bowl 🍃🍷🍷	Crispy Tacos	Closed	Nachos Grande 🍷 Black Beans Iceberg Lettuce Mild Salsa Pico De Gallo Sour Cream Adobe Guacamole Dip	No Menu Available
	Tuna Salad Sandwich 🍷	American Beauty 🍷	Closed	Italian Combo Sandwich 🍷	American Combo Sandwich
	Homemade Baked Pasta with Cheese 🍃🍷 Baked Pasta with Homemade Meat Sauce 🍷 Sauteed Broccolini	Bacon Cheeseburger 🍷🍷 Homemade Carrot & Raisin Slaw Crispy Potato Puffs	Closed	Halal Chicken Platter 🍷	Pizzadilla Quesadilla 🍷 Two Cheese Quesadilla 🍃 Garden Salad
	Grilled Cheese Sandwich Meltdown Café 🍃 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Oven Baked Fries	Meatball Sandwich Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Sweet Potato Fries	Closed	Philly Cheese Steak 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Sweet Potato Fries	Barbecue Rib Sandwich 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Oven Baked Fries
	Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10

	Simply Boxed Vegan Hummus Pack 🌱 🌱 🌱	Classic Greek Salad 🌱 🌱	<p style="text-align: center;">Closed</p>	Chicken Caesar Salad 🌱	Very Berry Smoothie 🌱 🌱 🌱
	Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10
	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	<p style="text-align: center;">Closed</p>	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk
	Monday 06	Tuesday 07	Wednesday 08	Thursday 09	Friday 10
	<p style="text-align: center;">No Menu Available</p>	<p style="text-align: center;">No Menu Available</p>	<p style="text-align: center;">Closed</p>	<p style="text-align: center;">No Menu Available</p>	<p style="text-align: center;">No Menu Available</p>

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Wellesley High School

Lunch , Jan 13 - Jan 17 2025






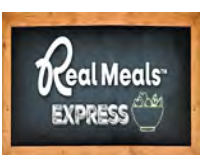
	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
	Hand Crafted Three Cheese Pizza 🍃 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	BBQ Chicken Pizza 🍷	Bacon Mushroom Pizza 🍷 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	Pepper & Onion Pizza 🍃 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	Meat Lovers Pizza 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷
	No Menu Available	Incredibowls Fiesta Chicken & Rice Bowl 🍷 🍷	No Menu Available	Crispy Tacos	No Menu Available
	Egg Salad	American Beauty 🍷	BLT Sandwich 🍷 🍷	Italian Combo Sandwich 🍷	American Combo Sandwich
	Homemade Pasta Rustica 🍷 Caesar Salad	Honeyfire Kitchen Chicken Sandwich	Homemade Baked Parmesan Crusted Fish 🍷 Golden Baked Potato Wedges Sriracha Honey Carrots	Incredibowls General Tso's Chicken 🍷	Herb Roasted Chicken Baked Chicken Breast Mashed Potatoes Brown Gravy Mixed Vegetables Whole Wheat Dinner Roll
	Grilled Cheese Sandwich Meltdown Café 🍃 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Oven Baked Fries	Meatball Sandwich Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Sweet Potato Fries	Chicken Nuggets Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Oven Baked Fries	Philly Cheese Steak 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Sweet Potato Fries	Barbecue Rib Sandwich 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Oven Baked Fries
	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17

	Simply Boxed Vegan Hummus Pack 🌱 🌱 🌱	Classic Greek Salad 🌱 🌱	Fruity Parfait 🌱 🌱 🌱	Chicken Caesar Salad 🌱	Very Berry Smoothie 🌱 🌱 🌱
	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk
	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
	No Menu Available	No Menu Available	No Menu Available	No Menu Available	No Menu Available

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Wellesley High School

Lunch , Jan 20 - Jan 24 2025






	Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
	Hand Crafted Three Cheese Pizza 🍃 🍷	Hand Crafted Buffalo Chicken Pizza 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	Bacon Mushroom Pizza 🍷 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	Pepper & Onion Pizza 🍃 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	Meat Lovers Pizza 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷
	No Menu Available	Crispy Tacos	No Menu Available	BBQ Chicken Nachos 🍷	No Menu Available
	Tuna Salad Sandwich 🍷	American Beauty 🍷	BLT Sandwich 🍷 🍷	Italian Combo Sandwich 🍷	American Combo Sandwich
	No Menu Available	Double Bacon Burger 🍷 Crispy Potato Puffs	Homemade Pasta & Meatballs 🍷 Pasta with Sauce 🍃 🍷 Sautéed Vegetable Medley	Honey Mustard Chicken Sauce & Toss Oven Baked Fries	Yard Bird Classic Chicken Sandwich Caesar Salad
	Grilled Cheese Sandwich Meltdown Café 🍃	Meatball Sandwich Oven Baked Fries	Chicken Nuggets Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Oven Baked Fries	Philly Cheese Steak 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Sweet Potato Fries	Barbecue Rib Sandwich 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Oven Baked Fries
	Simply Boxed Vegan Hummus Pack 🍃 🍷 🍷	Classic Greek Salad 🍃 🍷	Fruity Parfait 🍃 🍷	Chicken Caesar Salad 🍷	Very Berry Smoothie 🍃 🍷 🍷

	Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
	Tofu  Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu  Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu  Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu  Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu  Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk
	Monday 20	Tuesday 21	Wednesday 22	Thursday 23	Friday 24
	No Menu Available	No Menu Available	No Menu Available	No Menu Available	No Menu Available

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Wellesley High School

Lunch , Jan 27 - Jan 31 2025

	Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31
	Hand Crafted Three Cheese Pizza 🍃 🍷	BBQ Chicken Pizza 🍷	Bacon Mushroom Pizza 🍷 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	Pepper & Onion Pizza 🍃 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷	Meat Lovers Pizza 🍷 Cheese Pizza 🍃 🍷 Pepperoni Pizza 🍷
	No Menu Available	No Menu Available	No Menu Available	No Menu Available	No Menu Available
	Tuna Salad Sandwich 🍷	American Beauty 🍷	BLT Sandwich 🍷 🍷	Italian Combo Sandwich 🍷	American Combo Sandwich
	Two Cheese Grilled Cheese Meltdown Café 🍃 Garden Salad Mixed Fruit	No Menu Available	No Menu Available	Buffalo Chicken Mac & Cheese 🍷 Homemade Spicy Pork Mac & Cheese 🍷 🍷 Homemade Mac & Cheese 🍃 🍷 Balsamic Glazed Vegetables	No Menu Available
	Meatless Chik'n Nugget Oven Baked Fries	Meatball Sandwich Oven Baked Fries	Chicken Nugget & Mozzarella Stick Combo Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Sweet Potato Fries	Philly Cheese Steak 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Sweet Potato Fries	Barbecue Rib Sandwich 🍷 Beef Hot Dog on Bun Cheeseburger Classic Beef Burger Turkey Burger Veggie Burger on Bun 🍃 Crispy Chicken Sandwich Spicy Chicken Sandwich Oven Baked Fries
	Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31

	Simply Boxed Vegan Hummus Pack 🌱 🌱 🌱	Classic Greek Salad 🌱 🌱	Fruity Parfait 🌱 🌱 🌱	Chicken Caesar Salad 🌱	Very Berry Smoothie 🌱 🌱 🌱
	Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31
	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk	Tofu 🌱 Mesclun Spring Mix Spinach Salad Chilled Red Pepper Strips Green Pepper Slices Onion Sweet Corn Grape Tomatoes Cucumber Coins Olives Shredded Carrots Strawberry Cup Fresh Pear Dinner Rolls Raisins Caesar Dressing Italian Dressing Balsamic Dressing Unflavored Low Fat Milk Fat Free Milk Lactose Free Milk
	Monday 27	Tuesday 28	Wednesday 29	Thursday 30	Friday 31
	No Menu Available	No Menu Available	No Menu Available	No Menu Available	No Menu Available

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Lay's Kettle Cooked 40% Less Fat \$2.00
 Popcorner's Kettle Corn.....\$2.00
 Baked Lay's,Doritos,Cheetos,Pretzels
 \$1.20
 Rice Krispy Treats, Nutrigrain Bars.... \$1.50
 Chobani Yogurt..... \$2.00
 Cookies..... \$1.20
 Mott's Fruit Snacks \$1.20
 Dippin Dots..... \$3.50
 Mango Fruit Bars..... \$3.50
 Assorted Ice Cream..... \$1.75

Bottle Spring Water..... \$1.35
 Polar Mini Seltzers.....\$1.50
 Polar Seltzers..... \$1.75
 Rain Water \$2.50
 Envy \$2.50
 8oz Milk \$.75

*All items sold in the cafeteria meet or exceed Smart Snacks in School guidelines.



WELLESLEY PUBLIC SCHOOLS

Learning • Caring • Innovating

Exhibit G:

Academic Calendars

WPS 2023-24 ACADEMIC YEAR CALENDAR - FINAL

2023

August 23						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Aug 23-25 (Wed-Fri)
 Aug 28 & 29 (Mon/Tues)
Aug 30 (Wed)
 Aug 30 thru Sept 8
 Sept 4 (Mon)
 Sept 11 (Mon)
 Sept 25 (Mon)
 Oct 9 (Mon)
 Oct 11 (Wed) ?
 Nov 2 (Thurs)
 Nov 10 (Fri)
 Nov 22 (Wed)
 Nov 23-24 (Thurs/Fri)
 Nov 27 (Mon)
 Dec 25 - Jan 1, 2024

New Professional Staff
All Professional Staff
School Begins All Students
 Kindergarten Begins - Early Release Days
Labor Day - Schools & Offices Closed
 Kindergarten Full Days Start
Yom Kippur - Schools Closed
Indigenous Peoples Day - Schools & Offices Closed
 Early Release WMS & WHS
 Early Release PreK-5 Parent Conferences
Veterans' Day - Schools & Offices Closed
 Early Release - Schools & Offices
Thanksgiving Recess - Schools & Offices Closed
Professional Day - Schools Closed
December Break - Schools Closed

September 23						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March 24						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 2 (Tues)
 Jan 15 (Mon)
 Feb 19 - 23 (Mon-Fri)
 March 29 (Fri)
 April 2 (Tues)
 April 15 - 19 (Mon-Fri)
 May 27 (Mon)
 June 7 (Fri)
 June 19 (Wed)
June 20 (Thu)

2024
 School Reopens
Martin Luther King Jr. Day Schools & Offices Closed
February Break - Schools Closed
Good Friday - Schools Closed
 Early Release PreK-5 Parent Conferences
April Break - Schools Closed
Memorial Day - Schools & Offices Closed
WHS Graduation/Half Day WHS Only
Juneteenth - Schools & Offices Closed
Closing Day All Students (1/2 day - assumes 5 contingency days)
Closing Day-All Teachers (assumes 5 contingency days)

October 23						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 21 (Fri)

November 23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 24						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

PAWS - August 30 - Sept 1 - Orientation Schedule | September 5 Full Schedule Starts

The final day of school will be adjusted depending on the number of contingency days used if any. (Teachers work 184 days; students attend 180 days.)

Yellow box: No School

Purple box: Additional Elem. Early Release Date for Parent Conferences

Blue box: Early Release Dates for WMS & WHS

Orange box: Early Release Date **WMS Only**

Red box: Early Release Date **WHS Only**

Early Release - Elementary dismissals are Wednesdays at 12:00 p.m. Middle School (11:21 a.m.) and High School (11:29 a.m.) Early release dates are: **October 11, November 1 and 22, December 6, January 10, February 7, March 6, April 3, May 1. June early dismissals for High School Graduation is Friday, June 7th & Middle School 8th Grade Completion Ceremony is the last day of school.**

December 23						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 24						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

The final day of school will be a half day. For Elementary students there will be only one half day during the final week of school. If the last day of school is a Thursday or Friday, the preceding Wednesday for elementary students shall be a full day.

January 24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student Scheduled Days

August	2	February	16
September	19	March	20
October	21	April	17
November	18	May	22
December	16	June	13
January	21		
Total			185

Football First day of practice: TBD

Fall Athletics First day of practice: TBD

Winter Athletics First day of practice: TBD

Spring Athletics First day of practice: TBD

As Voted by School Committee: December 20, 2022

WPS 2024-25 ACADEMIC YEAR CALENDAR - FINAL - 1/4/24

2024

August 24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Aug 21-23 (W-F)
 Aug 26 & 27 (M-Tu)
Aug 28 (W)
 Aug 28 thru Sept 6
Sept 2 (M)
 Sept 9 (M)
Oct 3 (Th)
Oct 14 (M)
Nov 1 (F)
 Nov 7 (Th)
Nov 11 (M)
 Nov 27 (W)
Nov 28-29 (Th-F)
Dec 2 (M)
Dec 23 - Jan 1, 2025
 Jan 2 (Th)
Jan 20 (M)
Jan 29 (W)

New Professional Staff
 All Professional Staff
School Begins All Students
 Kindergarten Begins - *Early Release Days*
Labor Day - Schools & Offices Closed
 Kindergarten Full Days Start
Rosh Hashanah - Schools Closed
Indigenous Peoples Day - Schools & Offices Closed
Diwali - Schools Closed
Early Release PreK-5 Parent Conferences
Veterans' Day - Schools & Offices Closed
Early Release - Schools
Thanksgiving Recess - Schools & Offices Closed
Professional Day - Schools Closed
December Break - Schools Closed
 School Reopens

2025

September 24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March 25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Feb 17 - 21 (M-F)
Mar 31 (M)
 April 1 (Tu)
April 18 (F)
April 21 - 25 (M-F)
May 26 (M)
 June 6 (F)
June 19 (Th)
June 26 (Th)
June 27 (F)

Martin Luther King Jr. Day Schools & Offices Closed
Lunar New Year - Schools Closed
February Break - Schools Closed
Eid al-Fitr - Schools Closed
Early Release PreK-5 Parent Conferences
Good Friday - Schools Closed
April Break - Schools Closed
Memorial Day - Schools & Offices Closed
WHS Graduation/Half Day WHS Only
Juneteenth - Schools & Offices Closed
Last Day STUDENTS (assumes 5 contingency days)
Last Day TEACHERS (assumes 5 contingency days)

October 24						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 25						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 24						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 25						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	NO SCHOOL
	Additional Elem. Early Release Date for Parent Conferences
	Early Release Dates for WMS & WHS
	Early Release Date <i>WMS Only</i>
	Early Release Date <i>WHS Only - High School Graduation: Friday June 6</i>
	Opening and Closing Days

December 24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 25						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

INFORMATION ON SCHOOL OPENING IN AUGUST:
 PAWS follows an "orientation schedule" 8/28-8/30. Full Schedule begins 9/3.
 Kindergarten follows *Early Release Day* schedule 8/28-9/6. Full Day begins 9/9.

INFORMATION ON EARLY RELEASE DAYS:
Elementary Early Release: Wednesdays at 12:00. *Additional Elem. Early Release Days: 11/7/24 and 4/1/25.* **Middle School (11:21 am) and High School (11:29 am)** Early release dates: 10/9/24, 11/6, 11/27 and 12/4; 1/8/25, 2/5, 3/5, 4/2, 5/7, 6/4 (*WMS Only*) & 6/6 (*WHS Only*)

INFORMATION ON SCHOOL CLOSING IN JUNE:
The last day of school is an early release day.
8th Grade Completion Ceremony takes place on the last day of school.

January 25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student Scheduled Days			
August	3	February	15
September	20	March	20
October	21	April	16
November	17	May	21
December	14	June	18
January	20		
Total	185		

Closing day is determined based on contingency days. (Teachers work 184 days; students attend 180 days)

Last Day Calculator	Students Teachers
0 Contingency Days =	06-18-25 06-20-25
1 Contingency Days =	06-20-25 06-23-25
2 Contingency Days =	06-23-25 06-24-25
3 Contingency Days =	06-24-25 06-25-25
4 Contingency Days =	06-25-25 06-26-25
5 Contingency Days =	06-26-25 06-27-25

As voted by School Committee 12/19/2023

WPS 2025-26 ACADEMIC YEAR CALENDAR

2025

August 25						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 26						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Aug 20-22 (W-F)
 Aug 25 & 26 (M-Tu)
Aug 27 (W)
 Aug 27 thru Sept 5

New Professional Staff
 All Professional Staff
School Begins All Students
 Kindergarten Begins - *Early Release Days*
Labor Day - Schools & Offices Closed
 Kindergarten Full Days Start
 Rosh Hashanah - **Schools Closed**
 Yom Kippur - **Schools Closed**
 Indigenous Peoples Day - **Schools & Offices Closed**
 Diwali (School in session)
Early Release PreK-5 Parent Conferences
Veterans' Day - Schools & Offices Closed
Early Release - Schools
Thanksgiving Recess - Schools & Offices Closed
Professional Day - Schools Closed
December Break - Schools Closed

September 25						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

March 26						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sept 1 (M)
 Sept 8 (M)
Sept 23 (T)
Oct 2 (Th)
Oct 13 (M)
Oct 21 (T)
 Nov 6 (Th)
 Nov 11 (T)
 Nov 26 (W)
 Nov 27-28 (Th-F)

Dec 1 (M)
Dec 24 - Jan 2, 2026

2026

October 25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 26						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Jan 5 (M)
Jan 19 (M)
 Feb 16 - 20 (M-F)
 Feb 17 (T)
Mar 20 (F)
 Mar 26 (Th)
April 3 (F)
April 20 - 24 (M-F)
May 25 (M)

School Reopens
Martin Luther King Jr. Day Schools & Offices Closed
February Break - Schools Closed
 Lunar New Year
Eid al-Fitr - Schools Closed
Early Release PreK-5 Parent Conferences
Good Friday - Schools Closed
April Break - Schools Closed
Memorial Day - Schools & Offices Closed

November 25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 26						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 5 (F)
June 19 (F)
June 24 (W)
June 25 (Th)

NO SCHOOL
 Additional Elem. Early Release Date for Parent Conferences
 Early Release Dates for WMS & WHS
 Early Release Date **WMS Only**
 Early Release Date **WHS Only - High School Graduation: Friday June 5**
 Opening and Closing Days

December 25						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 26						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

INFORMATION ON SCHOOL OPENING IN AUGUST:
 PAWS follows an "orientation schedule" 8/27-8/29. Full Schedule begins 9/2.
 Kindergarten follows *Early Release Day* schedule 8/27-9/5. Full Day begins 9/8.

INFORMATION ON EARLY RELEASE DAYS:
Elementary Early Release: Wednesdays at 12:00. Additional Elem. Early Release Days: 11/6/25 and 4/1/26. **Middle School (11:21 am) and High School (11:29 am)** Early release dates: 10/8/25, 11/5, 11/26 and 12/3; 1/7/26, 2/4, 3/4, 4/1, 5/6, 6/3 (**WMS Only**) & 6/5 (**WHS Only**)

INFORMATION ON SCHOOL CLOSING IN JUNE:
 The last day of school is an early release day.
8th Grade Completion Ceremony takes place on the last day of school.

January 26						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student Scheduled Days		
August	3	February 15
September	20	March 21
October	21	April 16
November	17	May 20
December	16	June 17
January	19	
Total		185

Elementary: If the last day of school is Thur. or Fri., then the Wed. of that final week is a full day of school.
Closing day is determined based on contingency days. (Teachers work 184 days; students attend 180 days)

Last Day Calculator	Students	Teachers
0 Contingency Days =	06-16-26	06-17-26
1 Contingency Days =	06-17-26	06-18-26
2 Contingency Days =	06-18-26	06-22-26
3 Contingency Days =	06-22-26	06-23-26
4 Contingency Days =	06-23-26	06-24-26
5 Contingency Days =	06-24-26	06-25-26

As voted by School Committee 12/10/2024

2024-2025 WPS Religious and Cultural Observances Calendar

Wellesley Public Schools values the significance of all holidays celebrated by our families. Please note that the list below may not encompass every holiday. For multi-day holidays, the date listed on the calendar is the first day of the holiday. * The observance begins at sunset the day before

Month	Holiday	Date
AUGUST	WPS classes begin for students on Wednesday, August 28, 2024	
SEPTEMBER	Ganesha Chaturthi	Saturday, September 7, 2024
	Chuseok (Korean Thanksgiving)	Tuesday, September 17, 2024
	Mid-Autumn Festival	Tuesday, September 17, 2024
OCTOBER	Navaratri (start)	Thursday, October 3, 2024
	Rosh Hashanah* (day 1)	Thursday, October 3, 2024
	Rosh Hashanah* (day 2)	Friday, October 4, 2024
	Yom Kippur*	Saturday, October 12, 2024
	Navaratri (end)	Saturday, October 12, 2024
	Dussehra/Dasara	Saturday, October 12, 2024
	First Day of Sukkot*	Thursday, October 17, 2024
	Shemini Atzeret*	Thursday, October 24, 2024
	Simchat Torah*	Friday, October 25, 2024
NOVEMBER	Diwali	Friday, November 1, 2024
DECEMBER	Christmas Eve	Tuesday, December 24, 2024
	Chanukah/Hanukkah* (day 1)	Wednesday, December 25, 2024
	Christmas Day	Wednesday, December 25, 2024
	Kwanzaa (day 1)	Thursday, December 26, 2024
JANUARY	Epiphany	Monday, January 6, 2025
	Orthodox Christmas	Tuesday, January 7, 2025
	Isra & Miraj*	Monday, January 27, 2025
	Lunar New Year	Wednesday, January 29, 2025
FEBRUARY		
MARCH	First Day of Ramadan*	Saturday, March 1, 2025
	Holi*	Friday, March 14, 2025
	Laylat al-Qadr	Thursday, March 27, 2025
	Eid al-Fitr*	Monday, March 31, 2025
APRIL	Passover* (day 1)	Sunday, April 13, 2025
	Orthodox Good Friday	Friday, April 18, 2025
	Good Friday	Friday, April 18, 2025
	Easter Sunday	Sunday, April 20, 2025
	Orthodox Easter Sunday	Sunday, April 20, 2025
MAY	Vesak Day	Monday, May 12, 2025
JUNE	Shavuot*	Monday, June 2, 2025
	Hajj (5 days)*	Wednesday, June 4, 2024
	Eid al-Adha*	Friday, June 6, 2025
	The last day of classes is June 26, 2025 (with five contingency days)	



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Exhibit H:

Brief Narrative on Cleaning, Maintenance, A La Carte, Vehicles, Cash Management, and RFP Review Committee

Exhibit H: Additional Information

Cleaning:

The FSMC staff will keep all kitchen spaces clean and orderly and work collaboratively with the Town Facility Management Department (FMD) staff (custodial and maintenance) to maintain the kitchens. The FSMC is responsible for regular and daily cleaning of all kitchen equipment and prep surfaces. All prep and serving services should be free of food and wiped clean before the kitchen lead or team leave each day. Food supplies and paper goods should be consistently well-organized to promote efficient use and to maximize the shelf life of all supplies. All trash and garbage should be placed in either the trash, recycling, or composting bins as appropriate.

Maintenance:

The food service school lead should communicate any repair issues to the school custodian and the FSMC Food Service Director. The school custodian will register the issue and do an initial assessment. When needed, the school custodian will reach out to the Town FMD maintenance staff. If Town FMD staff (custodial or maintenance) cannot resolve the issues, the FSMC Food Service Director should notify the Director of Finance and Business Operations.

A la Carte Sales:

A la carte and vending items must follow Massachusetts SmartSnack standards and the Wellesley Public Schools wellness guidelines. Pricing is to be determined in conjunction with the Director of Finance and Business Operations.

Vehicle:

The Wellesley Public Schools will transport materials between the middle school and six (6) elementary schools with a WPS owned box truck driven by two (2) WPS employees. The district will be responsible for all repairs and insurance of the vehicle.

Cash:

Cash to support the Food Service program will be coordinated through the Wellesley Public Schools Business Office. Cash will be distributed to the Food Service Director prior to the school year starting and will be collected at the end of the school year. The FSMC is responsible for paying the district for any loss of funds throughout the year. Cash should be kept secure locked outside of meal service.

Deposits:

The Wellesley Public Schools expect all revenue to be deposited no later than the following business day after receipt of the funds (cash, checks, on-line payments, etc.). Funds held overnight must be locked in a safe within the food service office or in the Wellesley Public Schools Business Office.

Anticipated Request for Proposal (RFP) Review Committee Members:

Cynthia D. Mahr, Assistant Superintendent for Finance and Operations
Niki O'Enloch, School Committee Vice Chair
Terri Wagner, Accounting Coordinator – Purchasing
Sharon Gray, Director of Communication and Community Engagement
Mark Ito, Wellesley Middle School Principal
Toni Jolley, Bates Elementary School Principal
Amber Keller, Waste Reduction Coordinator, Wellesley Department of Public Works



WELLESLEY PUBLIC SCHOOLS

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Exhibit I:

Sample SFA Monitoring FSMC Form

**Wellesley Public Schools
Food Service Management Company (FSMC) Monitoring Form**

Review Date: _____

Name of District and Site Monitored: _____

Menus and Service	Yes	Needs Improvement	N/A	Notes
Has the FSMC followed the 21-day cycle menu as described in contract, for the first 21 days of the contract? (Monitored during the first year of contract only)				
If changes were made to menus following the first 21 days of the contract, did the SFA approve them?				
Menu standards have been maintained as to type and quality of meal service. All menus have been developed using the agreed upon menu planning system(s).				
The FSMC is serving only reimbursable meals that comply with the latest USDA dietary guidelines as established by USDA in Federal regulations for the National School Lunch Program, the School Breakfast Program, and all other USDA contracted meal programs.				
The SFA has retained control of the quality, extent and general nature of its food service.				
The SFA has made no payment to the FSMC for meals that are spoiled or unwholesome at time of delivery; or do not meet detailed specifications, or do not otherwise meet the requirements of the contract.				
Are production records completed each day for all meals claimed for reimbursement?				
Are the regulations followed concerning not selling restricted foods of minimal nutritional value (carbonated beverages, certain candies, water ices and chewing gum) in the food service areas during meal service periods?				
Are meals monitored after the last food or menu item is served/selected to ensure that only reimbursable meals are claimed?				
Do the foods purchased meet the quality specification standards indicated in the contract?				
The SFA evaluates the FSMC's menus, for affordability, nutrition requirements, and appeal to the students?				

USDA Donated Food	Yes	Needs Improvement	N/A	Notes
The SFA received credit for the total entitlement value of USDA foods for the school year or fiscal year?				
Credit for the value of donated foods was received through (circle all that apply): Invoice reductions Refunds Discounts Other:				
The FSMC provided clear documentation of the value received and of credit being recognized?				
The USDA Foods Entitlement Report which details the value of the USDA Foods received was used as the value for all credits?				
The FSMC contract outlined the frequency by which crediting will occur and was that followed? (Crediting is to be performed not less frequently than annually)				
The SFA retains title to all USDA donated foods and ensures that all USDA donated foods are made available to the FSMC, including processed?				
The SFA/FSMC is using USDA donated foods to the maximum extent in quantities that can be used and stored without waste?				
The FSMC used all donated foods, or commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods in the SFA's food service.				
The FSMC used all donated ground beef and ground pork in the SFA's food service without substitution.				
Is the FSMC responsible for receiving donated foods on behalf of the SFA? If yes, is the SFA verifying delivery of donated food shipments and not relying solely on the FSMC records.				
Do the food service daily meal count records accurately reflect the counts of student and adult meals by meal type and eligibility category?				

The FSMC maintains records to support the Claims for Reimbursement and reports claim information to the SFA promptly at the end of each month and has meal count records for meals not covered by the Claim e.g., adult meals?				
Do the food service daily income records accurately reflect the revenue received by meal type? (student meals, adult meals, a la carte, etc.)				
Sanitation and Safety Protocols	Yes	Needs Improvement	N/A	Notes
Are facilities and equipment adequately maintained for safety and sanitation?				
Do employees practice safe food handling procedures?				
Are State health licenses maintained as required by the contract and the SFA assures that all State and local regulations are being met by the FSMC?				
Has the FSMC provided documentation showing the training hours and topics completed by all employees providing services for the SFA?				
Other Contractual Requirements	Yes	Needs Improvement	N/A	Notes
Has the advisory committee of parents, students and teachers met in menu planning? How often do they meet per year: 3				
Have the advisory committee meetings been documented?				
Have all corrections been made as required if problems were noted during a SFA review, a CNP administrative review, or a program audit?				
The SFA has procedures in place to monitor the FSMC's contract compliance? Documentation of monitoring is maintained?				
Has the FSMC staffing plan been approved by the SFA? Has staffing plans been followed per the Contract?				
The SFA retains all food service responsibilities not allowed to be delegated to the FSMC? If "no," list what was delegated:				
The SFA monitors the FSMC's food service operations through periodic on-site visits to ensure that the food service is in conformance with program regulations, and				

program review and audit findings are resolved? Documentation of monitoring is maintained?				
Have all responsibilities of the sponsor and the FSMC been implemented as defined by the terms of the contract? If no, explain.				
Procurement Requirements (only in first year of contract)	Yes	Needs Improvement	N/A	Notes
The SFA followed the appropriate procurement procedures when awarding the FSMC contract and prepared all contract documents? These documents include, but are not limited to, bid specifications, the RFP, the contract and any contract amendments.				
Was there an adequate number of qualified RFP responses to permit reasonable competition?				
The RFP was publicized and any reasonable requests by other sources to compete were honored to the maximum extent practicable?				
The SFA provided mechanisms for technical evaluation of the proposals received and the contract was awarded to the responsible offeror whose proposal was the most advantageous to the SFA, price and other factors considered?				
Unsuccessful offerors were notified promptly?				

List of Corrective Actions taken for all "Needs Improvement" Items:	Date of Implementation

Other Comments:

Signature / Title of FSMC Official: _____ Date: _____

Signature / Title of SFA Official: _____ Date: _____



WELLESLEY PUBLIC SCHOOLS

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Exhibit O:

Revenue: Adult, Catering, A La Carte

Food Service Revenue Breakdown	Total School													
	Year 23-24	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	
A la Carte Sales	\$ 524,680.01	\$ -	\$ 4,238.63	\$ 56,819.97	\$ 63,732.14	\$ 45,153.92	\$ 44,714.36	\$ 66,477.79	\$ 42,790.45	\$ 67,448.19	\$ 52,715.05	\$ 67,513.16	\$ 13,076.35	
Adult Sales	\$ 37,383.38	\$ -	\$ 119.73	\$ 1,582.35	\$ 1,932.29	\$ 7,066.24	\$ 6,254.35	\$ 8,076.09	\$ 5,534.97	\$ 1,999.48	\$ 1,777.22	\$ 2,353.55	\$ 687.11	
Vendor Commissions	\$ 5,871.18	\$ -	\$ 380.16	\$ 53.22	\$ 1,010.47	\$ 161.59	\$ 20.17	\$ 648.18	\$ 340.23	\$ 1,247.60	\$ 683.03	\$ 705.04	\$ 621.49	
Total	\$ 567,934.57	\$ -	\$ 4,738.52	\$ 58,455.54	\$ 66,674.90	\$ 52,381.75	\$ 50,988.88	\$ 75,202.06	\$ 48,665.65	\$ 70,695.27	\$ 55,175.30	\$ 70,571.75	\$ 14,384.95	

Food Service Revenue Breakdown	YTD School Year 24-							
	25	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	
A la Carte Sales	\$ 239,073.98	\$ -	\$ 7,277.20	\$ 69,367.39	\$ 68,381.25	\$ 50,219.33	\$ 43,828.81	
Adult Sales	\$ 7,753.36	\$ -	\$ 232.24	\$ 2,027.29	\$ 2,216.34	\$ 1,759.68	\$ 1,517.81	
Vendor Commissions	\$ 1,508.05	\$ -	\$ 175.60	\$ -	\$ 669.49	\$ 662.96	\$ -	
Total	\$ 248,335.39	\$ -	\$ 7,685.04	\$ 71,394.68	\$ 71,267.08	\$ 52,641.97	\$ 45,346.62	



WELLESLEY PUBLIC SCHOOLS

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Exhibit P:

Commodity Data



Entitlement Plan

11-317 Wellesley

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Fiscal Year

Component	Due Date	Disposition	Disposition Date	Estimated Entitlement	Allocated Dollars	Entitlement (Usage)
				99,192.81	0.00	105,756.96
Brown Box Order	03/18/2022 Closed	<input type="text" value="Submitted"/>	03/11/2022		37,497.27	39,957.19
Processing Commitment	03/18/2022 Closed	<input type="text" value="Submitted"/>	03/11/2022		28,676.56	22,985.73
DoD Commitment	03/18/2022 Closed	<input type="text" value="Approved"/>	03/11/2022		33,018.00	33,018.00
Less Total Planned					99,191.83	95,960.92
Remaining					0.98	9,796.04



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Fiscal Year

Component	Due Date	Disposition	Disposition Date	Estimated Entitlement	Allocated Dollars	Entitlement (Usage)
				157,914.85	0.00	126,443.27
Brown Box Order	03/17/2023 Closed	<input type="text" value="Submitted"/>	03/10/2023		37,817.41	45,553.62
Processing Commitment	10/17/2023 Closed	<input type="text" value="Submitted"/>	03/10/2023		58,731.27	43,303.96
DoD Commitment	09/17/2023 Closed	<input type="text" value="Approved"/>	03/10/2023		62,500.00	62,500.00
Less Total Planned					159,048.68	151,357.58
Remaining					-1,133.83	-24,914.31



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Fiscal Year

Component	Due Date	Disposition	Disposition Date	Estimated Entitlement	Allocated Dollars	Entitlement (Usage)
				158,271.46	0.00	36,615.29
Brown Box Order	07/15/2024 Closed	<input type="text" value="Submitted"/>	03/14/2024		57,654.51	44,250.92
Processing Commitment	03/20/2024 Closed	<input type="text" value="Submitted"/>	03/14/2024		21,479.45	9,267.80
DoD Commitment	03/19/2024 Closed	<input type="text" value="Approved"/>	02/09/2024		79,136.00	79,136.00
Less Total Planned					158,269.96	132,654.72
Remaining					1.50	-96,039.43



Exhibit M:

Scoring Committee Results Chart and Criteria Ratings Conversion Chart

Criteria	Committee Member 1	Committee Member 2	Committee Member 3	Committee Member 4	Committee Member 5	Committee Member 6	Committee Member 7	Total	Overall Rating
General Experience								0	0
Reference Satisfaction								0	0
Operations								0	0
Relative Experience (FSD)								0	0
Menus								0	0
Marketing/Merchandising								0	0
Financial Stability								0	0
Employee Training								0	0
Student Participation								0	0
<i>Meal Pattern Compliance</i>								0	0
<i>Student Debt Management</i>								0	0
<i>Accuclaim Corrective Action Plans</i>								0	0
<i>Board of Health Inspection Reports</i>								0	0
<i>Interview</i>								0	0
Overall Rating									

Criteria Conversion Chart	Point Value	Individual Criteria Rating/Value	Group Criteria Rating/Value	Scale
Highly Advantageous - HA	4	48 - 56 Points	333 - 392 Points	85 - 100%
Advantageous - A	3	39 - 47 Points	274 - 332 Points	70 - 84%
Not Advantageous - NA	2	28 - 38 Points	196 - 273 Points	50 - 69%
Unacceptable - U	1	Under 28 Points	Under 196 Points	Below 50%

* Each committee member criteria score will be converted to a point value

** Point values for all committee members will be combined to identify an overall score for a particular criterion for a given vendor.

Criteria Conversion Chart	Group Criteria Rating/Value	Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5
Highly Advantageous - HA	333 - 392 Points					
Advantageous - A	274 - 332 Points					
Not Advantageous - NA	196 - 273 Points					
Unacceptable - U	Under 196 Points					

* Only overall ratings of High Advantageous will move forward to the Price Evaluation Stage. If there are no vendors with a Highly Advantageous rating, the LEA reserves the right to move Advantageous vendors to the price (Guaranteed Return) evaluation stage.

Vendor Names	Criteria Points	Guaranteed Return Highest* (1st) to Lowest (4th)

** Ties on the Guaranteed Return are broken by the highest Criteria Points*

** Ties on both the Guaranteed Return and Criteria Points are broken by the lowest Management Fee*

** If the Guaranteed Return is Unacceptable for these vendors, the LEA reserves the right to go to the Advantageous vendor(s)*