

WELLESLEY PUBLIC SCHOOLS
40 Kingsbury Street • Wellesley • Massachusetts 02481
781-446-6200

Dr. DAVID F. LUSSIER
Superintendent of Schools

SANDRA A. TRACH
Assistant Superintendent, Teaching and Learning



CYNTHIA D. MAHR
Assistant Superintendent, Finance and Operations

TO: Student Van Transportation Bidders
FROM: Cynthia D. Mahr
DATE: January 21, 2026
RE: 2026-03 Invitation to Bid: Student Van Transportation Addendum #1

This Addendum clarifies and corrects inconsistencies in the bid documents for Student Van Transportation Services, Bid #2026-03. All prospective bidders must acknowledge receipt of this Addendum and include it with their sealed bid submission.

Item 1: Bid Number Clarification

Sections affected: Advertisement page and Section 1.02

Correction: The correct bid identification is BID #2026-03 for all purposes.

Action required: Disregard any reference to "Bid #2026-02" that may appear in the original documents. All sealed bids must be labeled with SEALED BID – STUDENT VAN TRANSPORTATION, BID #2026-03.

Item 2: Mandatory Pre-Bid Conference Date

Sections affected: Advertisement section and Section 1.02

Original conflicting dates:

- Advertisement section: "Thursday, February 5, 2026 at 9:00 AM"
- Section 1.02: "Thursday, February 3, 2026 at 9:00 AM"

Correction: The mandatory pre-bid conference is scheduled for Thursday, February 5, 2026 at 9:00 AM at the Wellesley Public School Administration Offices, 40 Kingsbury Street, Wellesley, MA 02481.

Action required: Disregard the February 3, 2026 date. The correct date is February 5, 2026.

Item 3: Inaccuracies in Specifications and Questions

Sections affected: Advertisement section and Section 1.10

Correction: Inaccuracies in the specifications or questions must be brought to the attention of the Assistant Superintendent for Finance and Operations, in writing or email (schoolbids@wellesleyma.gov), no later than January 30, 2026 at 3:00 PM E.S.T.

Action Required (Questions Deadline): All questions regarding this Invitation for Bid must be submitted in writing or by email to the Assistant Superintendent for Finance and Operations at schoolbids@wellesleyma.gov no later than January 30, 2026 at 3:00 PM E.S.T.

All questions regarding this Invitation for Bid must be submitted in writing or by email no later than January 30, 2026 at 3:00 PM E.S.T. The district will review all timely questions and issue a written addendum with responses, as appropriate. The mandatory pre-bid conference will be used to review and clarify the written responses provided in the addendum; no new questions will be accepted or answered at the pre-bid conference.

CONFIRMATION OF RECEIPT

All prospective bidders must confirm receipt of this Addendum in the submission of the IFB response. Confirmation should include:

- Company/Organization Name: _____
- Authorized Representative Name and Title: _____
- Contact Email and Phone Number: _____

All other terms and conditions of the RFP remain unchanged.

Please ensure that you acknowledge all addenda on your bid form. Failure to acknowledge all addenda could result in rejection of your bid as non-responsive.