

ADVERTISEMENT
Wellesley Public Schools
Invitation for Bid: Student Van Transportation
2026-03

The Town of Wellesley, Massachusetts, through the Wellesley Public Schools, invites sealed bids for the provision of **STUDENT VAN TRANSPORTATION SERVICES**.

Sealed bids must be labeled **SEALED BID – STUDENT VAN TRANSPORTATION, Bid #2026-02** and will be accepted at Wellesley Public Schools, Business Office, c/o Cynthia Mahr, Assistant Superintendent for Finance and Operations, 40 Kingsbury Street, Wellesley MA 02481. All bids must be received by **Tuesday, February 10, 2026, no later than 10:00 AM E.S.T.** All bids will be publicly read, as read on the clock in the reception area at that time, at the Kingsbury Street address.

Specifications for bidders may be obtained on or after **January 20, 2026**, at 10:00 AM E.S.T. at the Kingsbury Street address or by email (schoolbids@wellesleyma.gov). A **mandatory** pre-bid conference is scheduled for **Thursday, February 5, 2026 at 9:00 AM**. The Wellesley Public Schools reserves the right to reject any or all bids, or to accept any parts thereof which it considers most advantageous to the Town of Wellesley.

Cynthia D. Mahr
Assistant Superintendent for Finance and Operations
Wellesley Public Schools

Student Van Transportation
General Specifications and Requirements

1.00	INVITATION TO BID
1.01	Sealed bids are to be received in accordance with M.G.L. c. 30B by the time and date indicated in ADVERTISEMENT FOR BIDS STUDENT VAN TRANSPORTATION .
1.02	<p>All bids are to be addressed as follows:</p> <p style="text-align:center">Wellesley Public Schools Business Office ATTN: Cynthia D. Mahr 40 Kingsbury Street Wellesley, MA 02481-4827</p> <p>Each bid shall be clearly marked in the lower lefthand corner of the envelope:</p> <p style="text-align:center">SEALED BID-STUDENT VAN TRANSPORTATION, BID #2026-03</p> <p>Each bid shall be made on the forms attached herewith.</p> <p>A mandatory pre-bid conference is scheduled for Thursday, February 3, 2026 at 9:00 AM at the Wellesley Public School Administration Offices at 40 Kingsbury Street, Wellesley, MA 02481.</p> <p>No bid received after the time established for the receipt of bids will be considered, regardless of the cause of delay in the receipt of any such bid.</p> <p>A contract will be awarded to the lowest responsive and responsible bidder. Action on the award will be taken within thirty (30) days following the date set for the opening thereof. The Town will award one contract for all services under this Invitation for Bid.</p>
1.03	The contract will be effective for five (5) years July 1, 2026, through June 30, 2031.
1.04	The contract for furnishing Student Van Transportation for all designated children of the awarding School Department shall include the furnishing of all services necessary and required, consisting of, but not limited to, the following in general: transportation equipment, maintenance of equipment, operation, supervision, safety instructions to drivers and help with instructions to riders, inspections, registration, licensing, insurance, reporting discipline, monitoring, and conformance to all applicable laws, rules and regulations of the Commonwealth of Massachusetts Department of Motor Vehicles, and awarding School Committee during the term of this contract. The contractor shall keep itself fully informed of and agree to comply

	with pertinent Federal, State, and Municipal laws and ordinances, and rules and regulations in any manner affecting the services embraced in this contract.
1.05	The Wellesley Public Schools reserve the right to accept or reject any or all bids or parts of bids, and also take any action as deemed by them to be in the best interest of the Town of Wellesley, School Department.
1.06	The Wellesley Public Schools also reserves the right to waive any informalities in or reject all bids in whole or in part. Bids must be submitted for all schools included on the list of schools.
1.07	The routes and locations of stops provided in the bid form are estimates only provided to compare bids. The Town or Wellesley Public Schools do not guarantee that they will result in the actual route destinations, that all stops and routes will be required under the contract, or that the list is exhaustive of the Town's needs.
1.08	Submit one (1) original and two (2) copies of the Certificate of Corporate Vote, Certificate of Tax Compliance, Certificate of Non-Collusion and the Bid Proposal Certification with the bid.
1.09	Include a list of school systems currently serviced as well as any previously serviced by the bidder in the last ten years and the contact person's name and telephone number for each.
1.10	Inaccuracies in the specifications or questions must be brought to the attention of the Assistant Superintendent for Finance and Operations, in writing or email (schoolbids@wellesleyma.gov) no later than January 30, 2026.
1.11	All the requirements and specifications for bidders must be complied with, unless specifically waived by the Wellesley Public Schools. These specifications and requirements shall be attached to and made part of any contract awarded. Should a contractor fail to abide by these specifications and requirements and addendum, Wellesley Public Schools reserves the right to cancel the contract after serving thirty (30) days' written notification.
2.00	CONTRACTUAL RELATIONSHIP
2.01	Contractor is to furnish transportation services to the awarding authority in accordance with the provisions of these GENERAL SPECIFICATIONS and REQUIREMENTS and the bid forms.
2.02	The successful bidder is required to carry out all reasonable requests of the Wellesley Public Schools or its authorized representative.

2.03	The successful bidder may not sublet, sell, transfer, assign, or otherwise dispose of any portion of the contract without express consent of the Wellesley Public Schools. In cases prohibited by law, there will be no sublet, sale, transfer, assignment or other disposition of the contract.
2.04	The Contractor will be required to provide the Transportation Department in the Business Office with all information required for proper completion of state aid forms on a timely basis.
2.05	By submission of this bid, each bidder and each person signing on behalf of any bidder certified under penalty of perjury, that to the best of their knowledge and belief, the price(s) in this bid have been arrived at independently, without consultation, collusion, communication or agreement with any other bidder or competitor, and further that the prices in this bid have not and will not be knowingly disclosed by the bidder prior to opening, directly or indirectly, to any bidder or competitor.
2.06	The contractor shall procure all applicable permits, licenses, and approval necessary for the performance of services under this contract at Contractor's expense.
2.07	The successful contractor warrants by offering a bid and further by accepting the award, that it will provide transportation as needed by the Wellesley Public Schools for the school children of the Town, for the contract term, and for the bid price, plus additions or minus subtractions.
2.08	Nothing contained herein shall preclude the school administrators, acting with the Wellesley Public Schools approval, from entering into an agreement(s), financial or otherwise, with parent(s) or existing contractor(s) for providing transportation to children, either singly or on a carpool basis.
2.09	Payment is a function of per vehicle charge per day as further described and refined on the bid pages. As such, the contracting School Department makes no guarantees nor representations about the number of vehicles required hereunder during the term of the contract. It is hoped and expected that the vehicle needs determined by the Contractor's routing, using the student list provided, will remain relatively unchanged from bid time to start of service.
2.10	The contractor, by offering a bid and by signing a contract, acknowledges the right of Wellesley Public Schools to adjust the scope, schedule, route, and pick up locations without limitations.
2.11	The contractor must supply an office mailing address and a telephone number for the schools and the Superintendent's Office, through which the School Department

	may make IMMEDIATE contact with the owner or the agent during the hours which school is transporting hereunder, or the Superintendent's Office is in operation. The owner or their agent must be willing to appear for conference with the School Committee and/or School Administrators, as necessary and requested.
2.12	The successful bidder shall be responsible for prompt payment of all vehicle tax money due to the Town of Wellesley except where the vehicles may not be garaged with the Town of Wellesley.
2.13	Wellesley Public Schools reserves the right to deduct from sums due or to be due the contractor. The prorated cost of the specific bus run that is late in arriving at school (arrival after the start of a school curricular program in the morning, or in arriving at school after dismissal in the afternoon). Late in this context shall be a "window" of permissible times not less than 15 minutes in length and to be determined by the Transportation Department prior to the start of and during the work under this contract. Such monetary deductions from sums due or to be due may commence after two such late arrivals or student(s) left behind incidents each month. The School Administration will keep tardy arrival records and will decide which vehicles are late. For students left behind due to Contractor error, either in the morning or afternoon, the Contractor will assume the cost of any/all alternate transportation. Such costs will be deducted from sums due or to become due. The School Administration must thoroughly check and satisfy Contractor error before making deductions. Other remedies such as Clauses 10.01 through 10.04, Remedy and Law, shall also remain available and operative. The intent of this section is to forcefully elicit timely transportation. The Wellesley Public Schools shall take into account unusual weather, traffic and other conditions, that are beyond the Contractor's control.
2.14	Compliance with Prevailing Wage Laws: This contract is subject to state prevailing wage laws. The successful contractor shall be required to pay wages to all laborers and mechanics at a rate not less than the minimum wages and fringe benefits specified in the attached wage determination schedule. The current wage schedule provided by the Massachusetts Department of Labor is provided as Appendix G.
3.00	ABILITY TO PERFORM
3.01	Wellesley Public Schools reserves the right to investigate the financial responsibility for any or all bidders to determine what assurance the Wellesley Public Schools may have of the Contractor's ability to provide all services specified during the contract period.
4.00	EQUIPMENT

4.01	<p>All vehicles shall display a school bus sign as required in Chapter 90 Section 7B, be equipped with proper turn signals and 4-way flashers, two (2) operative windshield wipers, equipped with a heater and air conditioner, locks, a U.L. fire extinguisher, a first aid kit, seat belt cutter, seat belt locks ("Buckle Boss", "Buckle Buddy", etc.) and further, the vehicles shall meet all State requirements for the duration of the contract period. All vehicles are to be kept in the proper condition, and the repairing is to be performed in the best manner by skilled mechanics. The vehicles are to be kept clean. The vehicles are subject to the approval of Wellesley Public Schools. The Contractor should allow the Superintendent of Schools or their designee proper access to garages and vehicles for the purpose of criticism and inspection. No vehicles which have been disapproved by the Wellesley Public Schools for reasons of unsuitability or non-conformity with the contract or specifications shall be used in the work until and unless the defect is corrected. Furthermore, the contractor shall not be allowed extra time or compensation for completion of the work by reason of such rejection.</p>
4.02	<p>All bidders should certify in the bid documents whether the vehicles are owned, to be purchased, leased, or to be leased on the form provided.</p>
4.03	<p>The bid will be considered based on the minimum requirements of these specifications if full vehicle identification is not provided on the bid forms.</p>
4.04	<p>Any vehicle appropriate to the requirements may be proposed by bidders. All motor vehicle requirements of Chapter 90 and/or Chapter 159A and/or other applicable statutes of Massachusetts General Laws now in effect or enacted during the term of this contract shall be rigidly adhered to.</p>
4.05	<p>The contractor is to submit a list containing information stated immediately below to the Transportation Department before the first full week of transportation under this contract and before September 1st for each successor year under the contract. Photocopy of Registration which should show (if not then otherwise inform):</p> <p style="text-align: center;">Vehicle Identification Number Vehicle Year of Manufacture Mileage on date of submission Chassis manufacture name Body manufacturer name Location where vehicle may be examined Rated capacity of vehicle</p> <p>This information is to be updated and kept accurate throughout the contract period. Any/all vehicle changes are similarly subject to the Wellesley Public Schools' approval (sec 4.01).</p>

4.06	The Contractor agrees to furnish the Superintendent or designee with any reports of inspection made by the Department of Public Utilities, the Registry of Motor Vehicles, and any other agencies within ten (10) days after the time allowed for completion of the inspections.
4.07	The name of the owner/operator is to be clearly displayed on the outside of all vehicles.
4.08	Daily in service vehicles will not be over six (6) years old for the duration of this contract or have traveled more than 125,000 miles at any time during the contract period.
4.09	The contractor should have sufficient back-up vehicles available with spare drivers at all times of scheduled operation. In the event that service is interrupted on any route due to a vehicle out-of-service, the contractor must use a comparable capacity, properly insured, substitute vehicle in order to serve this contract with the proper number of vehicles without additional charge. A back-up vehicle is to replace that which is out of service for maintenance, repair or inspection only. Any vehicle used to replace a breakdown must be able to reach the point of breakdown in a reasonable time. At no time will a back-up vehicle exceed seven (7) years old.
4.10	Two-way radios are required for all vehicles, including backup vehicles, used in fulfilling this contract. One such radio for the Contractor's base of operations and full accessibility of the Contractor must be maintained as in sections 6.16 and 2.11. All such equipment must have 90% coverage in the entire transportation area (wherever these vehicles travel on a daily basis). The 90% coverage rating may have to be proven at the School Administration's sole option by a measure such as a field strength survey test. The 90% coverage requirement may be waived or reduced by the School Department if the non-compliance is not due to the two-way radios but rather to the repeater.
4.11	Each vehicle must be equipped with snow tires or other approved tire tread design from November 15 through April 15 of each year.
4.12	All vehicles will be equipped with a GPS tracking system. The GPS tracking system must be capable of providing detailed printed reports (minute by minute) of vehicle location when requested. The GPS tracking equipment shall be available for review at any time by authorized school department staff.
4.13	All vehicles will be equipped with a digital recording system capable of monitoring/recording on board activities of both the driver and passengers. The system will also be capable of monitoring/recording exterior pedestrian and vehicle traffic activities facing forward.

	<p>Vehicles must be equipped with a minimum of three (3) video recording devices that shall be positioned to capture activities on the vehicle. One camera should capture the actions of the driver and the two other cameras should ensure full-video coverage of the remaining aspects of the van.</p> <p>The video cameras must be high-definition and have night vision recording capabilities. The location of the cameras will be determined by the Transportation Department upon award of the final contract, and such determination will be for all vehicles included in this contract. The School Department may request copies of recorded media at any time. Recorded media retention period shall be set at 30 school days. The Contractor will be responsible for installing, operating, and maintaining the video recorders. The Contractor must also have one (1) additional digital video recorder readily available in the Contractor's office for reviewing videos and three (3) spare digital video recorders. If recorded media is stored in a cloud-based program Wellesley Public Schools must have log-in capabilities and be trained on use of such program.</p>
4.14	Drivers are strictly prohibited from handling or using hand-held mobile devices or any other hand-held electronic devices while operating a vehicle on a district route. The only exceptions are either a life-threatening medical emergency or a vehicular emergency. In such cases, the driver must first pull the vehicle safely to the side of the road, whenever possible, place the vehicle in park, shut off the engine, and then make the emergency call. Under no circumstances may a driver use a hand-held device while the vehicle is in motion.
4.15	When booster and car seats are required in the transportation of Wellesley Public School students, the Contractor will utilize state compliant equipment that will be installed by a Certified Passenger Safety Technician (CPST).
5.00	ROUTES
5.01	Students will be picked up and discharged as directed by a school administration official acting as a designee of the Wellesley Public Schools including changes without limitation.
5.02	A scheduled run may be canceled or modified by the school administration by notifying the Contractor orally or in writing. An emergency or weather-related school closing is just cause for cancellation of a run at any time. There is no charge for canceled runs.
5.03	The Contractor agrees to maintain an accurate master clock in the base of operations and will ensure that each driver will have and use an accurate and

	dependable timepiece.
5.04	Drivers are responsible for arriving not sooner than fifteen (15) minutes (or other to be specified time) prior to the start of the program nor later than the designated start time of the program. Drivers are expected to depart not later than fifteen (15) minutes (or other specified time) after the end of the program. Exceptions to the foregoing must have prior School Transportation Department approval.
5.05	The Contractor should not overload any vehicle. The capacity of cars, vans and station wagons under Chapter 90 Section 7D and under Department of Motor Vehicles regulation is the operator plus ten (10) passengers.
5.06	The Contractor is responsible for implementing route, schedule, and other changes as necessary in response to instruction from the School Transportation Office.
5.07	The Contractor is to keep the School Transportation Department informed of the need for more or any possibility of fewer vehicles under this contract.
5.08	Attached material lists the number of individuals to be transported, school or activity location and the current schedule.
5.09	The contractor is responsible for obtaining a copy of the school calendar for each program serviced by their route. The Contractor is also responsible for maintaining communication with the School Transportation Department in reference to unscheduled program changes (days off, early release, etc.).
5.10	The Contractor and/or their drivers are responsible for contacting a representative of each program that is serviced by their route(s) to confirm appropriate drop-off and pickup locations, and other information for safe transportation. Such contact will be made no later than three (3) days prior to the start of school. Additionally, the contractor and/or their drivers are responsible for advising the School Transportation Office of approximate pickup/drop off times for each student transported no later than seven (7) days prior to the start of school.
5.11	The contractor is required to have all drivers make a dry run on the route assigned prior to the start of the school year. In the case of a new route added mid-year, the driver is still expected to make a dry run prior to the assigned route starting.
5.12	School will not be in session for a particular student if school is officially called off by either the school district in which they live or in the school district in which the class is located. There may be variations to the above, at the discretion of the Superintendent or their designee. An emergency telephone number is to be provided for notifications of school closings.

5.13	Individuals should not be transported over a one (1) hour limit. In the case of individuals who require transportation over a one (1) hour limit, the Contractor will notify the transportation official in advance so that proper approval can be obtained.
6.00	DRIVERS
6.01	Contractors shall furnish properly licensed drivers to operate vehicles used in carrying out the terms of the contract.
6.02	<p>If awarded, the Contractor must submit annually a list to the Superintendent before the first full week of transportation under this contract containing the following information for each route:</p> <p style="margin-left: 40px;">Name of Primary Driver Address Telephone Number Birth Date Class of License Operator's License Number Date of Expiration Certificate of Driving Record from D.M.V. Test Results Indicating Driver is Free from Tuberculosis</p> <p>Also, similar information is to be given for all back-up drivers and substitute drivers. (A photocopy of each driver's license should satisfy most of the above requirements.)</p>
6.03	The driver list of 6.02 must be kept current during the term of the contract, and any extension, if any.
6.04	The Contractor is responsible for providing each driver with information stating the route (also showing this on a map), by student name and address, the order and time of pick-up and order and time of drop-off. The school address, telephone number and contact person's name shall also be on this list as should location of the nearest police stations and their telephone numbers. These information lists are to always be in vehicles during the contract. A copy of all such lists is to be submitted to the School Transportation Department. Updates are to also be transmitted.
6.05	The contractor is to understand that confidentiality of student names, student addresses, and other information is required by law and that the contractor is responsible for any breach of this confidentiality by drivers or others in their employment. Drivers are prohibited from providing and/or exchanging any

	personally identifying information with students and families/caregivers, other than first their first name.
6.06	Drivers assigned under the Wellesley Public Schools contract must have up to date certification in First Aid and CPR as well as training in Epi-pen use. Contractor must employ an in-house certified trainer for First Aid and CPR certifications and re-certifications as well as Epi-pen training. Drivers are required to attend any in-service training provided by School Administration or Contractor at Wellesley Public School's direction. A reasonable fee may be charged by the Contractor.
6.07	<p>There shall be no smoking, vaping, or use of alcohol, marijuana, or any controlled substance by drivers while operating a vehicle or while responsible for the transportation of school children. Alcoholic beverages, marijuana, or controlled substances shall not be carried in any district vehicle at any time.</p> <p>All drivers assigned to this contract are in safety-sensitive positions and must comply with all applicable federal and state laws and regulations governing drug and alcohol use and testing, including but not limited to U.S. Department of Transportation (DOT) drug and alcohol testing requirements.</p> <p>Notwithstanding the legalization of marijuana under Massachusetts law, the use of marijuana is prohibited for drivers performing services under this contract. Drivers must be able to pass all required pre-employment, random, post-accident, reasonable suspicion, and return-to-duty drug and alcohol tests throughout the term of the contract.</p>
6.08	The Contractor is required to have a driver Substance Abuse Policy for the duration of the contract. All bidders should submit a copy of this policy with their bid.
6.09	The Wellesley Public Schools reserves the right to request IMMEDIATE discharge of and have IMMEDIATELY discharged any vehicle driver with proper notification to the contractor. Proper notification shall be deemed given if contact is made either orally or in writing with the contractor and/or their representative.
6.10	The Wellesley Public Schools will pay additionally for any vehicle attendant or monitor should one be needed. Determining the need for a vehicle attendant or monitor will be solely the responsibility of the School Administration. Actual hiring and supervision will be the responsibility of the Contractor.
6.11	Substitute drivers must meet all the requirements stated herein for primary drivers.
6.12	Drivers will promptly inform the contractor and the appropriate Building Principal and/or Assistant Director for Out-of-District students of any improper behavior in

	transportation vehicles. This prompt notice should be attempted to be made on the same day as the infraction but in no instance is it to occur later than on the next school day. An Incident Report will be provided within 24 hours. School authorities will take disciplinary actions, so it is necessary for misconduct to be reported. No roughness or bad language is to be tolerated. The conduct of pupils shall contain reasonable regulations. Continued lack of ability to maintain reasonable discipline in vehicles as determined by the Superintendent of Schools or designee shall be cause for dismissal of the driver and/or the vehicle monitor.
6.13	Drivers will not take disciplinary action against any child. Nothing herein shall prevent a driver from restraining a child from action that might cause harm to himself/herself or to others.
6.14	The Contractor understands and agrees that, while operating within the terms of this contract, only Wellesley school children may be transported. Runs may be coordinated with other towns as defined by the bid forms, with prior approval or direction. The Contractor will provide a quarterly report of any/all shared runs.
6.15	Liability for the Contractor's personnel while in the performance of duty under this contract shall be the responsibility of the Contractor. The Wellesley Public Schools shall not be held liable for any personnel in the employment of the Contractor.
6.16	The Contractor agrees to assign a person who will be available to a transportation official at the Superintendent's Office for the purpose of conferences and consultations regarding driver or student conduct, school schedules, route schedules, route changes, etc. These consultations shall be scheduled during the normal working hours of the Contractor. The Contractor agrees to furnish completed Positive Behavior Intervention Strategy forms at the request of school officials.
6.17	The Contractor will submit CORI and SORI authorizations annually for drivers and require each driver to submit fingerprinting by the Wellesley Public Schools prior to driving Wellesley Public School students.
6.18	With respect to the pandemic caused by the novel COVID-19 pathogen, in which the federal, state, or local government response involves the enactment and enforcement of various emergency orders, regulations, and guidance (the "COVID Government Orders"), drivers shall, always, comply with all such COVID Government orders. Any driver (a) exposed to the novel COVID-19 pathogen; (b) experiencing cold, flu or COVID-19 symptoms; or (c) waiting for COVID-19 test results shall self-quarantine for the period required by any applicable COVID Government order. The contractor shall immediately replace any such quarantined driver with another qualified driver at no additional expense to the Town.

7.00	SAFETY
7.01	In the case of a breakdown, after the welfare and safety of the students has been attended to, the driver shall contact the Contractor's base of operations for assistance.
7.02	Drivers will not leave their vehicles unattended while the children are in them. In an emergency, the driver's first concern must be for the safety of the students.
7.03	The Contractor must make a detailed report to the Superintendent within twenty-four (24) hours of any accident involving a vehicle under contract to or operating for the Wellesley Public Schools. In addition to the foregoing written notice, a verbal report of an accident and its details is to be made to the School Transportation Department IMMEDIATELY after the welfare and safety of the students have been attended to for any accident with any students on the vehicle, about to enter the vehicle, or just having left the vehicle. The driver of the vehicle involved will be tested using the Department of Transportation 5-panel drug testing requirement. Drug test results shared with the School Transportation Department.
7.04	All vehicles and operators shall be readily available in case of emergency or other conditions warranting immediate transportation needs. It is understood that not more than one (1) hour from notice is reasonable time in which to start emergency transportation from school in relatively good weather and this shall increase up to one and one-half hour limit for inclement weather.
7.05	No person operating a school vehicle shall run it at a rate of speed greater than is reasonable and proper, having regard to traffic and the use of the way and safety of the public. No person shall operate a school vehicle within a school zone, established in conformance with the standards of the Department of Public Works, at a rate of speed exceeding twenty (20) miles per hour.
7.06	Drivers must securely fasten their own seat belts and see that the seat belts of their passengers are fastened and remain fastened.
8.00	INSURANCE
8.01	The Contractor shall always keep in force during the term of the contract, a policy or policies of insurance as specified in the General Laws relating to school transportation. The Contractor shall always keep in force during the term of the contract; a policy or policies of insurance as specified below and shall name the Wellesley Public Schools and Town of Wellesley as Additional Insured: General Liability of at least \$1,000,000 Bodily Injury and Property Damage Liability,

	<p>Combined Single Limit with a \$3,000,000 Annual Aggregate.</p> <p>Automobile Liability of at least \$1,000,000 Bodily Injury and Property Damage per accident.</p> <p>Workers' Compensation Insurance as required by law.</p> <p>Umbrella Liability of at least \$5,000,000/occurrence.</p> <p>Professional Liability of at least \$2,000,000 each for Errors and Omissions and Aggregate.</p>
8.02	The Contractor shall indemnify, defend and hold the Wellesley Public Schools harmless for all claims, loss, cost, expense, or damage of any kind resulting from or arising out of the contract by the Contractor, agents, or employees.
8.03	Before commencing performance of this contract, Contractor shall provide insurance for the payment of compensation and furnishing of other benefits under Chapter 152 of the General Laws (Workers' Compensation Law) or equal insurance to all persons to be employed under this contract and shall continue such insurance in full force and effect during the term of the contract.
8.04	The Contractor shall have their liability insurance written to name as "additional insured" the Town of Wellesley. This shall be at no additional cost to the contracting School Department and Town. The Wellesley Public Schools may waive this requirement for their respective unit of government.
8.05	A certificate of insurance showing insurance coverage required in 8.01, 8.03 and 8.04 above shall be given to the Superintendent's designee by the Contractor before the commencement of services.
9.00	BILLING AND PAYMENT
9.01	Once monthly, the Contractor shall submit invoices to the School Transportation Office. Invoices shall itemize and document all charges including vehicles by route and student names, the days of transportation and the charges to be applied thereof, and other charge(s) (if any). The School Transportation Office will provide the Contractor with individual SASID numbers of students being transported, along with Purchase Order numbers. SASID numbers are the only student-identifying information that should appear on the invoices. Payment shall be due within thirty (30) days after the School Transportation Office receives a proper invoice. In no event shall the Town be liable for interest, penalties, expenses or attorney fees. No payment made hereunder shall constitute or be construed as a final acceptance or

	approval of that part of the Services to which such payment relates or relieve the Contractor of any of its obligations hereunder with respect hereto.
9.02	Deductions from each month's payment will be made for services not rendered. Deductions for tardy, missed or otherwise deficient transportation (Sections 2.13 and others) may be handled differently.
10.00	REMEDY AND LAW
10.01	In the event the Contractor is unable to furnish transportation temporarily, the Superintendent of Schools is authorized to hire a vehicle or vehicles for such time as necessary, and the Contractor shall pay for the cost of this emergency service. Nothing herein shall be construed to eliminate or diminish the obligation of the bonding company if any.
10.02	If Contractor fails to perform services or perform services in a manner which is not pursuant to the terms and conditions of this contract, the Wellesley Public Schools may make any reasonable purchase or contract to purchase in substitution for service due from the Contractor and may deduct the cost of any substitute contract or damages sustained by the Wellesley Public Schools due to nonperformance or non-conformance of services, together with incidental and consequential damages from the contract price, and shall withhold such damages from sums due or to become due.
10.03	If the damages sustained by the Wellesley Public Schools as determined by the Superintendent exceed sums due or to become due, the Contractor shall pay the difference to the Wellesley Public Schools upon demand.
10.04	The Contractor shall not be liable for any damages sustained by the Wellesley Public Schools due to the Contractor's failure to perform services under the terms of this agreement if such nonoccurrence of which was a basic assumption under which this contract was made, including, but not necessarily limited to a state of war, act of enemies, embargoes, appropriation or confiscation of facilities used by the contractor, and by compliance with any federal, state, or municipal governmental regulation or order other than (a) those relating to the Contractor's vehicles; or (b) COVID Government Orders, provided that the contractor has notified the Superintendent in writing of such cause within ten (10) days of its occurrence; it being understood, however, that the compensation paid the Contractor hereunder shall be reduced for services not rendered based upon 100% of the then current payments being made to the Contractor. For avoidance of doubt, if any COVID Government Order requires Contractor's services to suspend for a period of time, The Town shall not be required to pay for those services that were not performed.

11.00	CONTRACT TERMINATION
11.01	<p>This contract may be unilaterally terminated by the Wellesley Public Schools at any time for:</p> <p>A. Contractor's violation of the contract with ten (10) days written notice; and in doing so, the Wellesley Public Schools will not waive any rights or remedies which the Town of Wellesley may have against the Contractor.</p> <p>B. Contractor's involvement in financial difficulties as evidenced by an assignment for the benefit of creditors or the receivership of assets not dissolved within sixty (60) days or the voluntary filing of bankruptcy petition or of any other proceedings relating to the relief of debtors, or the involuntary institution of any other proceedings for the relief of debtors where such petition or proceedings is not dismissed within sixty (60) days.</p> <p>C. For the convenience of the Wellesley Public Schools, with thirty (30) days written notice to the Contractor.</p>
12.00	SEVERABILITY
12.01	<p>This contract is made subject to all laws of the Commonwealth of Massachusetts. Any clause which does not conform to such laws shall be void, and such laws shall be operative in lieu of such clause of this contract. The Contractor shall keep itself fully informed of and agrees to comply with pertinent Federal, State, and Municipal laws, ordinances, rules, and regulations in any manner affecting the service embraced in this contract.</p>

APPENDIX A
CERTIFICATE OF AUTHORITY

At a duly authorized meeting of the Board of Directors of _____
(name of corporation) held on * _____ (date) at which all the Directors were present
or waived notice, it was voted that _____ (name),
_____ (office) of this corporation, be it he or she, hereby is
authorized to execute proposal documents, contracts and bonds in the name and on behalf of
said corporation, and affix its Corporate Seal thereto, and such execution of any proposal
document or contract or obligation in this corporation's name on its behalf under seal of the
corporation, shall be valid and binding upon this corporation.

ATTEST: _____
(clerk or secretary)

Place of Business: _____

I certify that I am the clerk/secretary of the _____ and
that _____ is the duly elected _____
and that the above vote has not been amended or rescinded and remains in full force and
effect as of the date set forth below.

ATTEST: _____
(clerk or secretary)
Date: ** _____

* This date must be on or before the date of the Contract.

** This date must be on or before the date of the Contract.

APPENDIX B
CERTIFICATION OF TAX COMPLIANCE (M.G.L. c. 62C, § 49A)

As required by Massachusetts General Laws, Chapter 62C, Section 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Name of Vendor (as used for tax filing)	
Social Security Number or Federal ID Number	
Address	
City, State, Zip Code	
Authorized Signature	
Printed Name	
Title	
Date	

Certification:

Pursuant to M.G.L. c. 62C, § 49A, no contract or other agreement for the performance of services shall be entered into, extended, or renewed by any public entity unless the successful bidder certifies that it has complied with all laws of the Commonwealth relating to taxes.

APPENDIX C
CERTIFICATE OF NON-COLLUSION (M.G.L. c. 30B, § 10)

The undersigned certifies under penalties of perjury that this quote is in all respects bona fide, fair, and made without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Name of Vendor (as used for tax filing)	
Address	
City, State, Zip Code	
Authorized Signature	
Printed Name	
Title	
Date	

APPENDIX D

LIST OF REFERENCES FOR LAST TEN YEARS

Company:

Signature and Title of Company Official:

Date:

APPENDIX E
BID FORM

Bidder Information: _____

The undersigned hereby proposes to furnish labor and equipment at the following prices for a five-year contract from July 1, 2026, through June 30, 2031.

In-town schools (*of vans to be determined by the Wellesley Public School District on a yearly basis*). Quote the price that is dedicated to in-town runs for a period of four (4) hours per day:

Year One (7/1/2026 – 6/30/2027): \$ _____ /day X 180 Days \$ _____

Year Two (7/1/2027 – 6/30/2028): \$ _____ /day X 180 Days \$ _____

Year Three (7/1/2028 – 6/30/2029): \$ _____ /day X 180 Days \$ _____

Year Four (7/1/2029 – 6/30/2030): \$ _____ /day X 180 Days \$ _____

Year Five (7/1/2030 – 6/30/2031): \$ _____ /day X 180 Days \$ _____

In-Town
GRAND TOTAL (All Years) *(Carry Total to Next Page)* \$ _____

Monitor: Quote the price that is dedicated to in-town runs for a period of four (4) hours per day:

Year One (7/1/2026 – 6/30/2027): \$ _____ /day X 180 Days \$ _____

Year Two (7/1/2027 – 6/30/2028): \$ _____ /day X 180 Days \$ _____

Year Three (7/1/2028 – 6/30/2029): \$ _____ /day X 180 Days \$ _____

Year Four (7/1/2029 – 6/30/2030): \$ _____ /day X 180 Days \$ _____

Year Five (7/1/2030 – 6/30/2031): \$ _____ /day X 180 Days \$ _____

Monitor
GRAND TOTAL (All Years) *(Carry Total to Next Page)* \$ _____

Current Schools	W/C Van?	Street	City	State	Zip	School Phone	Current School Hours	Year 1: Wellesley Rate per Unit (FY'27)	Year 1: Coordinated w/Other Town Rate per Unit (FY'27)
ACCEPT/Medway H/S	No	45 Holliston St.	Medway	MA	02052	508-653-6776	M-F: 8:20AM - 2:20 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
ACCEPT/Medway M/S	No	45 Holliston St.	Medway	MA	02053	508-653-6776	M-F: 8:20AM - 2:20 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
ACCEPT/Natick	No	4 Tech Circle	Natick	MA	01760	508-653-6776	M-F: 8:00 AM - 2:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Arlington School	No	115 Mill St.	Belmont	MA	02478	617-855-2124	M-F: 8:30 AM - 2:40 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Beacon High School	No	917 Belmont St.	Watertown	MA	02472	617-993-5100	M/T/W/F: 8:30 AM - 3:00 PM; Th: 8:30 AM - 12:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Boston to Wellesley	No	Varies	Boston	MA				Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
CASE/Colebrook H/S	No	8 Post Office Sq.	Acton	MA	01720	978-881-4146	M-F: 7:45 AM - 2:45 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Center for Applied Behavioral Instruction (CABI)	No	345 Greenwood St	Worcester	MA	01607	508-363-0201, ext. 154	M-F: 8:30 AM - 3:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Clearway School	No	61 Chestnut St.	W Newton	MA	02446	617-964-6186	M/T/W/Th: 7:55 AM - 2:30 PM; F 7:55 AM - 12:15 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Cotting School	Yes	453 Concord Ave.	Lexington	MA	02421	781-863-7323	M/T/Th/F: 8:00 AM - 2:50 PM; W: 8:00 AM - 1:15 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____

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Crossroads School	No	295 Donald J. Lynch Blvd.	Marlborough	MA	01752	508-651-7500	M-F: 8:30 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Dearborn Academy	No	575 Washington St., Unit B	Newton	MA	02158	781-641-5992	M/T/Th/F: 8:15 AM - 2:30 PM; W 8:15 AM - 12:45 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Franklin Perkins School	No	971 Main St.	Lancaster	MA	01523	978-368-6461	M-F: 8:30AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Gifford School	No	177 Boston Post Rd.	Weston	MA	02493	781-899-9500	M-F: 8:30 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Higashi School	No	800 N Main St.	Randolph	MA	02368	781-961-0800	M-F: 8:30 AM - 3:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Horace Mann School for the Deaf	No	28 Walker St.	Charlestown	MA	02129	617-635-8534	M-F: 7:20 AM - 2:10 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
In-town (Wellesley)	No	Varies	Wellesley	MA				Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Kennedy Day School	Yes	30 Warren St.	Brighton	MA	02135	617-254-3800	M/T/Th/F: 8:20 AM - 2:35 PM; W: 8:20 AM - 1:15 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Kennedy Day School	No	30 Warren St.	Brighton	MA	02135	617-254-3800	M/T/Th/F: 8:20 AM - 2:35 PM; W: 8:20 AM - 1:15 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____

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LABB/Burlington H/S	No	123 Cambridge St.	Burlington	MA	01803	339-222-5615	M/T/W/Th: 8:30 AM - 3:30 PM; F: 8:30 AM - 2:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Learning Center for the Deaf	No	848 Central St.	Framingham	MA	01701	508-879-5110	M-F: 8:00 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Learning Prep	No	1507 Washington St.	W Newton	MA	02465	617-965-0764	M-F: 7:40 AM - 2:25 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Manville School	No	Parker Hill Ave.	Boston	MA	02115	617-232-8390	M/T/Th/F: 8:15 AM - 3:00 PM; W: 8:15 AM - 12:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Nashoba Learning Group	No	10 Oak Park Ln	Bedford	MA	01730	781-275-2500	M-F: 8:00 AM - 3:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
New England Academy	No	96 Cherry Hill Dr.	Beverly	MA	01915	978-921-1103	M-F 8:20 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
New England Center for Children (NECC)	No	33 Turnpike Rd.	Southborough	MA	01772	508-481-1015	M-F 9:00 AM - 3:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Pathways	No	11 Hillside Ave.	Arlington	MA	02476	617-855-2847	M/T/Th/F: 8:30 AM - 2:30 PM, W: 8:30 AM - 12:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Victor School	No	380 Massachusetts Ave	Acton	MA	01720	978-266-1991	M-F 8:30 AM - 3:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Walker School - Needham	No	1968 Central Ave	Needham	MA	02492	781-449-4500	M/T/W/F: 8:30 AM - 3:00 PM; Th: 8:30 AM - 1:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____

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Other School Used in Prior Years	W/C Van?	Street	City	State	Zip	School Phone	Current School Hours	Year 1: Wellesley Rate per Unit (FY'27)	Year 1: Coordinated w/Other Town Rate per Unit (FY'27)
Keefe Technical School	No	750 Winter Street	Framingham	MA	01702		M-F: 7:30 AM - 2:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Corwin Russell	No	142 North Road	Sudbury	MA	01776		M/T/W/Th: 8:20 AM - 3:00 PM; F: 8:20 AM - 1:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Milestones Day School	No	410 Totten Pond Road	Waltham	MA	02451		M-F: 8:30 AM - 3:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Norfolk County Agriculture	No	400 Main Street	Walpole	MA	02081		M-F: 7:30 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
TEC/Walpole	No	141 Mansion Drive	East Walpole	MA	02032		M-F: 8:00 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____

Note: Bidders are asked to provide two prices for all out-of-town schools. One is based on the assumption that the vehicle will be routed to include only Wellesley students in that route. The other is based on the assumption that, whenever possible, routing will be coordinated to include students from other cities and/or towns on the same route. All prices are to be on a per-day basis without regard to school schedule. Payment is made based on a daily vehicle rate. A one-way trip will be one half of a round trip.

Current Schools	W/C Van?	Street	City	State	Zip	School Phone	Current School Hours	Year 2: Wellesley Rate per Unit (FY'28)	Year 2: Coordinated w/Other Town Rate per Unit (FY'28)
ACCEPT/Medway H/S	No	45 Holliston St.	Medway	MA	02052	508-653-6776	M-F: 8:20AM - 2:20 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
ACCEPT/Medway M/S	No	45 Holliston St.	Medway	MA	02053	508-653-6776	M-F: 8:20AM - 2:20 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
ACCEPT/Natick	No	4 Tech Circle	Natick	MA	01760	508-653-6776	M-F: 8:00 AM - 2:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Arlington School	No	115 Mill St.	Belmont	MA	02478	617-855-2124	M-F: 8:30 AM - 2:40 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Beacon High School	No	917 Belmont St.	Watertown	MA	02472	617-993-5100	M/T/W/F: 8:30 AM - 3:00 PM; Th: 8:30 AM - 12:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Boston to Wellesley	No	Varies	Boston	MA				Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
CASE/Colebrook H/S	No	8 Post Office Sq.	Acton	MA	01720	978-881-4146	M-F: 7:45 AM - 2:45 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Center for Applied Behavioral Instruction (CABI)	No	345 Greenwood St	Worcester	MA	01607	508-363-0201, ext. 154	M-F: 8:30 AM - 3:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Clearway School	No	61 Chestnut St.	W Newton	MA	02446	617-964-6186	M/T/W/Th: 7:55 AM - 2:30 PM; F 7:55 AM - 12:15 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Cotting School	Yes	453 Concord Ave.	Lexington	MA	02421	781-863-7323	M/T/Th/F: 8:00 AM - 2:50 PM; W: 8:00 AM - 1:15 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____

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Crossroads School	No	295 Donald J. Lynch Blvd.	Marlborough	MA	01752	508-651-7500	M-F: 8:30 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Dearborn Academy	No	575 Washington St., Unit B	Newton	MA	02158	781-641-5992	M/T/Th/F: 8:15 AM - 2:30 PM; W 8:15 AM - 12:45 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Franklin Perkins School	No	971 Main St.	Lancaster	MA	01523	978-368-6461	M-F: 8:30AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Gifford School	No	177 Boston Post Rd.	Weston	MA	02493	781-899-9500	M-F: 8:30 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Manville School	No	Parker Hill Ave.	Boston	MA	02115	617-232-8390	M/T/Th/F: 8:15 AM - 3:00 PM; W: 8:15 AM - 12:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Pathways	No	11 Hillside Ave.	Arlington	MA	02476	617-855-2847	M/T/Th/F: 8:30 AM - 2:30 PM, W: 8:30 AM - 12:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Norfolk County Agriculture	No	400 Main Street	Walpole	MA	02081		M-F: 7:30 AM - 2:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Arlington School	No	115 Mill St.	Belmont	MA	02478	617-855-2124	M-F: 8:30 AM - 2:40 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Dearborn Academy	No	575 Washington St., Unit B	Newton	MA	02158	781-641-5992	M/T/Th/F: 8:15 AM - 2:30 PM; W 8:15 AM - 12:45 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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In-town (Wellesley)	No	Varies	Wellesley	MA				Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Kennedy Day School	Yes	30 Warren St.	Brighton	MA	02135	617-254-3800	M/T/Th/F: 8:20 AM - 2:35 PM; W: 8:20 AM - 1:15 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Pathways	No	11 Hillside Ave.	Arlington	MA	02476	617-855-2847	M/T/Th/F: 8:30 AM - 2:30 PM, W: 8:30 AM - 12:30 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Milestones Day School	No	410 Totten Pond Road	Waltham	MA	02451		M-F: 8:30 AM - 3:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Arlington School	No	115 Mill St.	Belmont	MA	02478	617-855-2124	M-F: 8:30 AM - 2:40 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
Beacon High School	No	917 Belmont St.	Watertown	MA	02472	617-993-5100	M/T/W/F: 8:30 AM - 3:00 PM; Th: 8:30 AM - 12:00 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Clearway School	No	61 Chestnut St.	W Newton	MA	02446	617-964-6186	M/T/W/Th: 7:55 AM - 2:30 PM; F 7:55 AM - 12:15 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Dearborn Academy	No	575 Washington St., Unit B	Newton	MA	02158	781-641-5992	M/T/Th/F: 8:15 AM - 2:30 PM; W 8:15 AM - 12:45 PM	Daily Rate: \$ _____ Monitor Rate: \$ _____	Daily Rate: \$ _____ Monitor Rate: \$ _____
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Low bid will be determined by adding:

In-Town Grand Total (All Years) \$ _____

Monitor Grand Total (All Years) \$ _____

Wellesley (Non-Shared) Daily Rate Total (Year 1) \$ _____

Wellesley (Non-Shared) Monitor Rate Total (Year 1) \$ _____

Wellesley (Non-Shared) Daily Rate Total (Year 2) \$ _____

Wellesley (Non-Shared) Monitor Rate Total (Year 2) \$ _____

Wellesley (Non-Shared) Daily Rate Total (Year 3) \$ _____

Wellesley (Non-Shared) Monitor Rate Total (Year 3) \$ _____

Wellesley (Non-Shared) Daily Rate Total (Year 4) \$ _____

Wellesley (Non-Shared) Monitor Rate Total (Year 4) \$ _____

Wellesley (Non-Shared) Daily Rate Total (Year 5) \$ _____

Wellesley (Non-Shared) Monitor Rate Total (Year 5) \$ _____

Grand Total All Routes / All \$ _____

Out-of-town schools (*of vans to be determined by the Wellesley Public School District on a yearly basis*). Quote the price by route in APPENDIX E2.

APPENDIX F
BID PROPOSAL CERTIFICATION

The Undersigned, hereinafter called the bidder, having fully familiarized himself/herself with all bid documents, hereby agrees and declares:

1. That prices inserted cover all labor, materials, transportation, insurance and all other necessary expenses to fulfill the conditions of the contract within the time stated.

Company Name: _____

Company Address: _____

Telephone Number: _____

By Company Official: _____
(print or type name and title)

(signature)



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF LABOR STANDARDS
Prevailing Wage Rates

MAURA HEALY
Governor
KIM DRISCOLL
Lt. Governor

**As determined by the Director under the provisions of the
Massachusetts General Laws, Chapter 149, Sections 26 to 27H**

LAUREN JONES
Secretary
MICHAEL FLANAGAN
Director

Awarding Authority: Wellesley - Public Schools
Contract Number: 2026-02
Description of Work: We will be issuing an IFB for specialized van transportation.
Job Location: 40 Kingsbury Street, Wellesley MA 02481

City/Town: WELLESLEY

Information about Prevailing Wage Schedules for Awarding Authorities and Contractors

- The wage rates will remain in effect for the duration of the project, except in the case of multi-year public construction projects. For construction projects lasting longer than one year, awarding authorities must request an updated wage schedule no later than two weeks before the anniversary of the date the contract was executed by the awarding authority and the general contractor. For multi-year CM AT RISK projects, the awarding authority must request an annual update no later than two weeks before the anniversary date, determined as the earlier of: (a) the execution date of the GMP Amendment, or (b) the execution date of the first amendment to permit procurement of construction services. The updated wage schedule must be provided to all contractors, including general and sub-contractors, working on the construction project.
- This annual update requirement is generally not applicable to 27F “rental of equipment” contracts. For such contracts, the prevailing wage rates issued by DLS shall remain in effect for the duration of the contract term. However, if the prevailing wage rate sheet issued does not contain wage rates for each year covered by the contract term, the Awarding Authority must request updated rate sheets from DLS and provide them to the contractor to ensure the correct rates are being paid throughout the duration of the contract. Additionally, if an Awarding Authority exercises an option to renew or extend the contract term, they must request updated rate sheets from DLS and provide them to the contractor.
- This wage schedule applies only to the specific project referenced at the top of this page and uniquely identified by the “Wage Request Number” on all pages of this schedule.
- An Awarding Authority must request an updated wage schedule if it has not opened bids or selected a contractor within 90 days of the date of issuance of the wage schedule. For CM AT RISK projects (bid pursuant to G.L. c.149A), the earlier of: (a) the execution date of the GMP Amendment, or (b) the bid for the first construction scope of work must be within 90-days of the wage schedule issuance date.
- The wage schedule shall be incorporated in any advertisement or call for bids for the project as required by M.G.L. c. 149, § 27. The wage schedule shall be made a part of the contract awarded for the project. The wage schedule must be posted in a conspicuous place at the work site for the life of the project in accordance with M.G.L. c. 149 § 27. The wages listed on the wage schedule must be paid to employees performing construction work on the project whether they are employed by the prime contractor, a filed sub-bidder, or a sub-contractor.
- Apprentices working on the project are required to be registered with the Massachusetts Division of Apprentice Standards (DAS). Apprentices must keep their apprentice identification card on their persons during all work hours on the project. An apprentice registered with DAS may be paid the lower apprentice wage rate at the applicable step as provided on the prevailing wage schedule. **Any apprentice not registered with DAS regardless of whether they are registered with another federal, state, local, or private agency must be paid the journeyworker's rate.**
- Every contractor or subcontractor working on the construction project must submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked, and wages paid. Do not submit weekly payroll reports to DLS. For a sample payroll reporting form go to <http://www.mass.gov/dols/pw>.
- Contractors with questions about the wage rates or classifications included on the wage schedule have an affirmative obligation to inquire with DLS at (617) 626-6953.
- Contractors must obtain the wage schedules from awarding authorities. Failure of a contractor or subcontractor to pay the prevailing wage rates listed on the wage schedule to all employees who perform construction work on the project is a violation of the law and subjects the contractor or subcontractor to civil and criminal penalties.
- Employees not receiving the prevailing wage rate set forth on the wage schedule may file a complaint with the Fair Labor Division of the office of the Attorney General at (617) 727-3465.

School Bus

Classification	Effective Date	Base Wage	Health	Pension	Annuity	Supplemental Unemployment	Total Rate
Athletic/ Field Trips/ Extra-Curricular SCHOOL BUS - 25/EASTERN-8751/Transdev SCHOOL BUS - 25/EASTERN-8751/Transdev	9/22/2024	\$23.34	\$0.00	\$0.00	\$0.00	\$0.00	\$23.34
School Bus Driver SCHOOL BUS - 25/EASTERN-8751/Transdev SCHOOL BUS - 25/EASTERN-8751/Transdev	9/22/2024	\$34.04	\$0.00	\$0.00	\$0.00	\$0.00	\$34.04

Additional Apprentice Information

All apprentices must be registered with the Division of Apprenticeship Training(DAS) in accordance with M.G.L.c. 23, §§ 11E-11L. Minimum wage rates for apprentices employed on public works projects are listed above as a percentage of the hourly prevailing wage rate established by the Commissioner under the provisions of M.G.L.c. 149, §§ 26-27D.

Apprentice ratios are established by DAS pursuant to M.G.L.c. 23, §§ 11E-11L. Ratios are expressed as the allowable number of apprentices to journeymen or fraction thereof, unless otherwise specified. The ratios listed herein have been taken from relevant private collective bargaining agreements(CBAs) and are provided for illustrative purposes only. They have not been independently verified as being accurate or continuing to be accurate.

Parties having questions regarding what ratio to use should contact DAS.

APPENDIX H
WELLESLEY PUBLIC SCHOOLS
AGREEMENT FOR STUDENT VAN TRANSPORTATION

The following provisions shall constitute an Agreement between the Town of Wellesley, acting by and through its School Committee, hereinafter referred to as "Town," and _____, with an address of _____, hereinafter referred to as "Contractor", effective as of the 1st day of July 2026. In consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE 1: SCOPE OF WORK:

The Contractor shall perform all work and furnish all services necessary to provide the Town with Student Van Transportation, including the scope of services set forth in Attachment A.

ARTICLE 2: TIME OF PERFORMANCE:

The Contractor shall complete all work and services required hereunder commencing July 1, 2026, through June 30, 2031.

ARTICLE 3: COMPENSATION:

The Town shall pay the Contractor for the performance of the work outlined in Article 1 above based on the per route pricing sheet submitted with the bid and set forth in Attachment B. The Contractor shall submit monthly invoices to the Town for services rendered, which will be due 30 days following receipt by the Town. Invoices will provide initials of students transported by route, SASID number, number of days transported, route price, etc. as requested by the Town.

ARTICLE 4: CONTRACT DOCUMENTS:

The following documents form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein:

1. This Agreement.
2. Amendments, or other changes mutually agreed upon between the parties.
3. All attachments to the Agreement.

In the event of conflicting provisions, those provisions most favorable to the Town shall govern.

ARTICLE 5: CONTRACT TERMINATION:

The Town may suspend or terminate this Agreement by providing the Contractor with ten (10) days written notice for the reasons outlined as follows:

1. Failure of the Contractor, for any reason, to fulfill in a timely and proper manner its obligations under this Agreement.
2. Violation of any of the provisions of this Agreement by the Contractor.
3. A determination by the Town that the Contractor has engaged in fraud, waste, mismanagement, misuse of funds, or criminal activity with any funds provided by this Agreement.

Either party may terminate this Agreement at any time for convenience by providing the other party written notice specifying therein the termination date which shall be no sooner than thirty (30) days from the issuance of said notice. Upon receipt of a notice of termination from the Town, the Contractor shall cease to incur additional expenses in connection with the Agreement. Upon such termination, the Contractor shall be entitled to compensation for all satisfactory work completed prior to the termination date as determined by the Town. Such payment shall not exceed the fair value of the services provided hereunder.

ARTICLE 6: INDEMNIFICATION:

To the maximum extent permitted by law, the Contractor shall defend with counsel acceptable to the Town, indemnify and hold harmless the Town and its officers, agents, and all employees from and against all suits, actions, claims, demands, damages, losses, expenses and costs, including attorneys' fees, of every kind and description which the Town may incur or suffer resulting from, in connection with, or arising out of any act, error or omission of, or breach of contractual duties to the Town by, the Contractor, its agents, servants, employees or subcontractors. Contractor shall be solely responsible for all local taxes or contributions imposed or required under the Social Security, Workers' Compensation, and income tax laws. . This shall not be construed as a limitation of the Contractor's liability under the Agreement or as otherwise provided by law. The extent of the foregoing indemnification and hold harmless provisions shall not be limited by any provision of insurance required by this Agreement and shall survive the termination of this Agreement.

ARTICLE 7: AVAILABILITY OF FUNDS:

The compensation provided by this Agreement is subject to the availability and appropriation of funds.

ARTICLE 8: APPLICABLE LAW:

The Contractor agrees to comply with all applicable local, state and federal laws, regulations and orders relating to the completion of this Agreement. This Agreement shall be governed by and construed in accordance with the law of the Commonwealth of Massachusetts.

ARTICLE 9: ASSIGNMENT:

The Contractor shall not make any assignment of this Agreement without the prior written approval of the Town.

ARTICLE 10: AMENDMENTS:

All amendments or any changes to the provisions specified in this Contract can only occur when mutually agreed upon by the Town and Contractor. Further, such amendments or changes shall be in writing and signed by officials with authority to bind the Town. No amendment or change to the contract provisions shall be made until after the written execution of the amendment or change to the Contract by both parties.

ARTICLE 11: INDEPENDENT CONTRACTOR:

The Contractor acknowledges and agrees that it is acting as an independent contractor for all

work and services rendered pursuant to this Agreement and shall not be considered an employee or agent of the Town for any purpose.

ARTICLE 12: INSURANCE:

The Contractor shall be responsible to the Town or any third party for any property damage or bodily injury caused by it, any of its subcontractors, employees or agents in the performance of, or as a result of, the work under this Agreement. The Contractor hereby certify that they are insured for workers' compensation, property damage, personal and product liability. The Contractor shall purchase, furnish copies of, and maintain in full force and effect insurance policies in the amounts here indicated.

<u>General Liability</u>	<u>Minimum Insurance Limits</u>
Bodily Injury & Property Damage	\$1,000,000
Aggregate	\$3,000,000

<u>Automobile Liability</u>	<u>Minimum Insurance Limits</u>
Automobile	\$1,000,000

<u>Umbrella Liability</u>	<u>Minimum Insurance Limits</u>
Umbrella	\$5,000,000
Aggregate	\$5,000,000

Workers' Compensation Insurance

Coverage for all employees in accordance with Massachusetts General Laws

<u>Professional Liability</u>	<u>Minimum Insurance Limits</u>
Errors & Omissions	\$2,000,000
Aggregate	\$2,000,000

Prior to commencement of any work under this Agreement, the Contractor shall provide the Town with Certificates of Insurance which include the Town as an additional named insured, and which include a thirty-day notice of cancellation to the Town.

ARTICLE 13: SEVERABILITY:

If any term or condition of this Agreement or any application thereof shall to any extent be held invalid, illegal or unenforceable by the court of competent jurisdiction, the validity, legality, and enforceability of the remaining terms and conditions of this Agreement shall not be deemed affected thereby unless one or both parties would be substantially or materially prejudiced.

ARTICLE 14: ENTIRE AGREEMENT:

This Agreement, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This Agreement supersedes all prior agreements, negotiations and representations, either written or oral, and it shall not be modified or amended except by a written document executed by the

parties hereto.

ARTICLE 15: COUNTERPARTS:

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be a counterpart original.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

CONTRACTOR

By

Printed Name and Title

TOWN OF WELLESLEY

by its School Committee

Approved as to Availability of Funds, based on the Cost per Route set forth in Attachment E:

Town Accountant